Members Present: David Barnum, Terry Begley, Colby Bradfield, Justin Burgett, Sue Chamberlin, Liz Clark, Kristie Denne, Justin Carter, Katherine Eddy, Terri Faga, Liz Flaherty, Sandra Leighton, Caroline Nubel, Colette O’Meara-McKinney, Sharalyn Steenson

Guest Speaker: Fr. Lannon

The meeting was called to order at 1:00 p.m. Liz Clark offered reflection.

1. Guest Speaker: Father Lannon was our guest speaker. Father updated the committee on the enrollment deposits, the budget of the University, the Planning Process, the Big East and rebranding. Father has asked in future town halls that there is a least a half an hour scheduled for questions.

2. Chair Report:
   - Liz will be putting together some structure options to the University Governance using the research that was obtained by some of the members. Liz asked the committee to get back to her on any ideas and some different options.
   - Liz asked if there were any changes to the Standing Rules that she emailed us. There was some discussion and couple of changes made. With the changes made, the Standing Rules were approved with none opposed.

3. Updates:
   - President’s Office Update: Collette updated us on commencement this year. There are two ceremonies; one is at 9:30 and at 1:00. Mary Lou Quinlan is the commencement speaker and will be speaking at the 1:00 commencement. Also Mary Lou will be performing a One-Woman Play on Sunday, May 19th at 2:00 p.m. in Hixson-Lied Auditorium in the Harper Center that faculty and staff are invited to.
   - Vice President for Mission and Ministry: Kristie Denne read the job description for this new position. The Vice President will report to Father Lannon and will have six departments and 36 staff that he or she will preside over.
   - Treasurer Report: Kristie Denne reported that we have $827.01 in our account but does not include the deposits for the erasers. Kristie said that when looking at the budget there was a deposit made every fiscal year there is a deposit of $1,500, however there was not one last July. Dave Barnum will check into this.

4. Subcommittee chair updates
   - Standing Rules – Approval of Standing Rules were earlier in the meeting.
   - Staff Relations – Colby Bradfield asked if we were all ok for doing “a get to know your representative” on our Facebook page. Everyone agreed that it would be okay. Colby will devise some questions for us to answer.
   - Nominating: The nominating committee will be sending out a notice to University employees that we are looking for new members. A personal email will be sent out by a SAC member of each department that we are looking to add a staff advisory member.
   - Staff Service: The Staff Service committee reported that we received $803.15 dollars and an additional 99 erasers making us a total of 5,901 erasers. We also had $227.00 left over to buy 115 packs of loose leaf paper. The backpack drive will be in August. Thank you to the volunteers who rang bells in front of the Skutt Student Center.

Adjournment: The meeting was adjourned at 3:00 p.m.

Respectfully submitted,

Terri Faga, Secretary