Staff Advisory Council
Meeting Minutes
June 13, 2013
Harper Center 3027

Members Present: Colby Bradfield, Justin Burgett, Sue Chamberlin, Liz Clark, Justin Carter, Katherine Eddy, Terri Faga, Liz Flaherty, Sandra Leighton, Caroline Nubel, Sharalyn Steenson

Minutes were approved.

Guest Presenters: Human Resources and the Committee on the Status of Women

The meeting was called to order at 1:00 p.m. Justin Burgett offered reflection.

1. Human Resources Staff Member: Lynn Caruso was appointed a non-voting member on SAC. Having a Human Resources representative will help SAC stay current on Human Resources initiatives that affect staff and be a resource for Human Resources related questions.

2. Chair Report:
   • Liz passed out the Standing Rules for the Staff Advisory Council. The faculty and academic council needs to vote on these standing rules. After some discussion, Liz will reword the Standing Rules and we will vote at the next meeting to approve.

3. Subcommittee chair updates
   • Standing Rules – Was discussed earlier in the meeting.
   • Staff Relations – Several issues were brought forth and all have been addressed.
   • Nominating: We have thus far 13 nominations for new members. We will continue recruiting for new members.
   • Staff Service: The Staff Service committee has asked for Volunteers to stuff back packs. The date is August 5 8:30-12 and 12:30 -4. Fifteen volunteers are needed for each of these shifts. The Staff Advisory Council will purchase lunch for the volunteers. Distribution of the back packs will be August 9 & 10 from 8:30-12 and 12:45-5:00. Sharalyn will send out an email for sign up information. Sharalyn found some promotional items on promodirect.com. She would like the committee to look at the website and pick out the top 3.

4. Guest Speakers:
   • Human Resources presented on the Performance Evaluations and the New Recognition Program Focus Group.
   • The Committee on the Status of Women presented on what the committee does and how they provide outreach to staff members as well as the whole Creighton community.

Adjournment: The meeting was adjourned at 3:05 p.m.

Respectfully submitted,

Terri Faga, Secretary