Staff Advisory Council
Meeting Minutes
September 13, 2013
Skutt Student Center 209

Members Present: Sandra Leighton, David Belieu, Joann Crinklaw, DeDe Hedlund, Michelle Pope, Shari Bennett, Nicholas Orsi, Lynn Caruso, Caroline Nubel, Dave Barnum, Kristie Denne, Collette O’Meara McKinney

The meeting was called to order at 1:00 p.m. Michele Pope offered reflection. Minutes were approved with corrections.

1. Chair Report:
   - We recapped a little on the brainstorming session at the last meeting. We are going to concentrate on Standing Rules & Special Projects and Outreach to staff.
   - Liz passed out a speakers list, a reflection list for us to sign up for and a membership list of sub committees and all members of the SAC.
   - We are in need of a new member in the Provost area as David Belieu took another position outside of the University. Sandra will email the E-M employees in the Provost Area to seek nominations and then we will vote at the next meeting.
   - Changes in the University Statutes for SAC were not put on the August Agenda but will be on the September Agenda. Lynn Caruso has been added as an ex-officio.
   - Father Lannon’s message regarding the United Way went out to employees yesterday. Brenda Hovden, Liz and Sandra had a meeting to involve SAC in participation of the United Way. On October 4, employees will be able to wear jeans if they donate $5 to the United Way. Volunteers are needed for each area for a collection point. Posters will be put up to promote this event. The $5 to wear jeans will not get an entry for the prizes.
   - Liz thanked everyone who could help with the Town Hall. Collette asked for feedback on what works and doesn’t work for the Town Halls. October 22nd is the next Town Hall Meeting.

2. Other Reports:
   - Kristie Denne updated us on the Vice President for Mission and Ministry. They have been meeting every Thursday to narrow down the candidates. There will be a Skype interview and then campus interviews.
   - Treasurer Report: Kristie Denne reported that we received $1500 allocation. Our current balance is $2,191.02.
   - Collette updated on the Strategic Planning Committee. There were 17 planning sessions conducted over the summer and eight focus groups were held.
   - Lynn Caruso announced that the Benefits Fair is November 6th and flu shots will be given to employees.
   - Sandra reported on some issues she has received.

3. New Business:
   - Sandra asked the group about wearing polo’s to events around campus so that others can recognize that we are from the Staff Advisory Council. The group that this was a good idea. Sandra and Liz will work with Carol regarding polo’s and the logo.

4. Subcommittee chair updates
   - Standing Rules: None.
   - Staff Relations: None.
   - Nominating: None.
   - Staff Service: None.

Adjournment: The meeting was adjourned at 3:00 p.m.

Respectfully submitted,

Terri Faga, Secretary