

Staff Advisory Council
Meeting Minutes
February 14, 2013
Skutt Student Center 209

Members Present: Liz Clark, Terri Faga, David Barnum, Colby Bradfield, Erin Schnell-Gaines, Sue Chamberlin, Caroline Nubel, Terry Begley and Liz Flaherty

Members absent: Colette O'Meara-McKinney, Kristie Denne, Sandra Leighton, Katherine Eddy, Justin Burgett, Justin Carter, Sharalyn Steenson

The meeting was called to order at 1:00 p.m. Sue Chamberlin offered a reflection.

1. Approval of minutes:

The minutes of the January meeting were reviewed. There was one correction of changing Kat Peterson to Katherine Eddy. After the correction, a motion was made and seconded to approve the minutes with the correction.

2. Announcements:

- Erin Schnell-Gaines announced that this will be her last meeting as she will be leaving the University to take another position. Her last day is February 22nd. We wish her well.
- Kristi Denne will be leading the SAC meeting in March.
- Liz Clark distributed a budget sheet for the sub committees to fill out any upcoming events that they may need funding for. Terri will keep track of this information. If there are any questions about the budget, please contact Kristi Denne.

3. Chair report

- Liz Clark met with Father Lannon and discussed the subcommittee standing rules and the advocacy of the group.
- Liz Clark asked if anyone had suggestions for future speakers. She thought having representatives from the Status of Women, Benefits committee, etc. to come and speak to the SAC Committee. The group thought that it was a good idea.
- Father Lannon will be visiting the SAC Committee in May instead of March.
- Kristie Denne signed the committee up to participate in the Sourcing Expo. She will be sending information out and will need volunteers to sit at the table with her.

4. Subcommittee chair updates

- Standing Rules – no report.
- Staff Relations – no report.
- Nominating - Dave announced that there were 15 nominees for the Rookie of the Year and six finalists. The six finalist's information has been sent to the committee and we will review them and vote via Blue Q next week. Letters have been sent to the six finalists and their supervisors. Dave will be presenting the Rookie of the Year award.
- Staff Service – Colby said that they are contacting people regarding the backpack drive. We will also be collecting money for erasers for the backpacks and ordering the erasers from a company.

Adjournment: The meeting was adjourned at 2:15 p.m.

Respectfully submitted,
Terri Faga
Secretary