FACILITY POLICY
Harper Center for Student Life and Learning

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POLICY: Food Service Exclusivity

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PURPOSE: To allow Creighton University’s contracted food service purveyor to have exclusive control of all retail/catering operations in the Harper Center for Student Life and Learning while allowing facility clients the freedom to complement an event by using non-University prepared food.

SOURCE: Harper Center for Student Life and Learning Administration and Creighton University Administrative Contractual Agreement

POLICY: The Harper Center for Student Life and Learning contracts its food service through Sodexo Campus Services. All foods and beverages consumed in the building related to events and activities must be purchased from University Dining Services unless special arrangements are made through the Student Service’s Office.

Any individual or group discovered to have brought food from outside the building into the facility for an event without appropriate permission will be charged a minimum fee of $50.00. Fees will be assessed according to the severity of the violation.

An individual or group wishing to arrange for catering in the Harper Center for Student Life and Learning must contact the Reservations and Event Planning office and the University Dining Services’ catering office. The room reservation must be made prior to finalizing catering arrangements. A room reservation acts as a clearance for the food event to take place.

Contracted food service areas to be maintained by University Dining Services will be:

- Catering
- Bird Feeder (convenience store)
- Billy Blues Alumni Grill
- Brew Jay (coffee shop)

To complement this exclusivity the Harper Center for Student Life and Learning must work with its clients to allow exceptions to the protected contract.

In accordance with this belief, the Harper Center for Student Life and Learning will allow:

- Brown bag events
- Events subject to the University’s Ethnic Food Service Policy
- Special event arrangements subject to authorization by the Director of the Skutt and Harper Centers or his/her designee.

[LLC3.6Food Exclusivity]
Reviewed 3/09