

V.J. and Angela Skutt Student Center Advisory Board
Tuesday December 9, 2014
Meeting & Minutes

Voting members present: Sue Selde, Jennifer Yee, Joey Kimes, Ashley Sickel, Maureen Hermens, James Dorsey, Jill Fahrner, Sara Knowles

Voting members not present: Whitney Coriolan, Evan Sakai

Non-voting members present: Scott Maas, David Murdoch, Tami Thibodeau

Meeting minutes: Meeting called to order by Scott Maas at 3:35pm.

October Minutes approved at 3:40pm

New Committee Members

1. Lauren Murphy Moore – MAC representative, starting in Spring
2. Sara Knowles – new at large representative

Skutt Review

1. Pat Zander – new administrative assistant in office
2. Filled Assistant Event Management position with Jordan Anderson- she will be starting on 12/15/14
3. Seeking Event Manager position (Michelle Ferestad's position)
 - a. Did internal process- yielded one
 - b. Went external
 - c. Hoping to conduct phone interviews end of finals week
 - d. Goal is to fill position by February
4. Student Employment Program
 - a. Seeking structure and consistency across the board
 - b. Held forums to get student feedback
 - c. Created action plan for next semester
5. Programming/art updates
 - a. Programming
 - i. All semester events were successful – planning second semesters events
 - b. Art
 - i. Galleries have been amazing; collaboration with many departments
 - c. Graphic Design contest for 2nd floor walls now happening in January
 - d. New images in elevator – inside and outside
6. Behind in projects for the building
7. Still working on updating signage



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8. Open 24 hours during Dead Week and Finals
9. Creighton Sandwich naming contest
 - a. Got submissions, still deciding on name
10. Erbert's and Gerbert's is doing great – fixed bread problem, line moving quicker – double the sales from Blimpie's – value meal option
11. Installed new pizza oven
 - a. Pizza specials and new menu to be implemented next semester

Student Activities Update

1. CSU – new executive team elected
2. Program Board
 - a. New team
 - b. Already planning programs for next semester (Six Appeal, Mission Improvable, Spring Fling Week)
3. Founders Week
 - a. CSU Awards
 - b. Winter Involvement Fair – 60-70 organizations
 - c. Founder's Feast – close dining halls to get more people there
4. Greek Life
 - a. Women's and Men's Recruitment in January
 - b. Alcohol Presentation and Workshop in February
 - c. Greek Unity Week – March 23rd-27th
5. Summer Preview
 - a. Trainings
 - i. 4 planned for next semester
 - b. Program
 - i. June 1st – 12th
6. Skutt Shutdown
 - a. Elected coordinators
 - i. John Greenwood – internal, logistics
 - ii. Megan Bullard – post-shutdown event
 - iii. Catherine Adams – external, organizational contact
 - b. Looking to have a post shutdown event like a pancake feed or something like that
7. Leadership Trainings – gain people through recommendations or email blasts
 - a. Ignatian Student Leadership Training
 - i. 3 hours twice a semester
 - ii. Student reflection, mission based, what does it mean to lead within the Jesuit context?
 - b. Emerging Leaders Program
 - c. Emerging Greek Leaders Program
 - d. Wareham (Men's) & EQV (Women's)
 - i. 6 weeks for 1 hour a week; barely any homework
 - ii. Explore what it means to be a leader

Spring 2015 Semester

1. Viewing parties with current students and alumni for athletics
2. The taste of... Sodexo program
3. Frozen Yogurt/ice cream bar

Adjournment: meeting adjourned at 4:27pm.