V.J. and Angela Skutt Student Center Advisory Board  
Tuesday December 9, 2014  
Meeting & Minutes

Voting members present: Sue Selde, Jennifer Yee, Joey Kimes, Ashley Sickel, Maureen Hermens, James Dorsey, Jill Fahrer, Sara Knowles

Voting members not present: Whitney Coriolan, Evan Sakai

Non-voting members present: Scott Maas, David Murdoch, Tami Thibodeau

Meeting minutes: Meeting called to order by Scott Maas at 3:35pm.

October Minutes approved at 3:40pm

New Committee Members
1. Lauren Murphy Moore – MAC representative, starting in Spring
2. Sara Knowles – new at large representative

Skutt Review
1. Pat Zander – new administrative assistant in office
2. Filled Assistant Event Management position with Jordan Anderson- she will be starting on 12/15/14
3. Seeking Event Manager position (Michelle Ferestad’s position)
   a. Did internal process- yielded one
   b. Went external
   c. Hoping to conduct phone interviews end of finals week
   d. Goal is to fill position by February
4. Student Employment Program
   a. Seeking structure and consistency across the board
   b. Held forums to get student feedback
   c. Created action plan for next semester
5. Programming/art updates
   a. Programming
      i. All semester events were successful – planning second semesters events
   b. Art
      i. Galleries have been amazing; collaboration with many departments
   c. Graphic Design contest for 2nd floor walls now happening in January
   d. New images in elevator – inside and outside
6. Behind in projects for the building
7. Still working on updating signage
8. Open 24 hours during Dead Week and Finals
9. Creighton Sandwich naming contest
   a. Got submissions, still deciding on name
10. Erbert’s and Gerbert’s is doing great – fixed bread problem, line moving quicker – double the sales from Blimpie’s – value meal option
11. Installed new pizza oven
   a. Pizza specials and new menu to be implemented next semester

**Student Activities Update**
1. CSU – new executive team elected
2. Program Board
   a. New team
   b. Already planning programs for next semester (Six Appeal, Mission Improvable, Spring Fling Week)
3. Founders Week
   a. CSU Awards
   b. Winter Involvement Fair – 60-70 organizations
   c. Founder’s Feast – close dining halls to get more people there
4. Greek Life
   a. Women’s and Men’s Recruitment in January
   b. Alcohol Presentation and Workshop in February
   c. Greek Unity Week – March 23rd-27th
5. Summer Preview
   a. Trainings
     i. 4 planned for next semester
   b. Program
     i. June 1st – 12th
6. Skutt Shutdown
   a. Elected coordinators
     i. John Greenwood – internal, logistics
     ii. Megan Bullard – post-shutdown event
     iii. Catherine Adams – external, organizational contact
   b. Looking to have a post shutdown event like a pancake feed or something like that
7. Leadership Trainings – gain people through recommendations or email blasts
   a. Ignatian Student Leadership Training
     i. 3 hours twice a semester
     ii. Student reflection, mission based, what does it mean to lead within the Jesuit context?
   b. Emerging Leaders Program
   c. Emerging Greek Leaders Program
   d. Wareham (Men’s) & EQV (Women’s)
     i. 6 weeks for 1 hour a week; barely any homework
     ii. Explore what it means to be a leader

**Spring 2015 Semester**
1. Viewing parties with current students and alumni for athletics
2. The taste of… Sodexo program
3. Frozen Yogurt/ice cream bar

**Adjournment:** meeting adjourned at 4:27pm.