

**V.J. and Angela Skutt Student Center Advisory Board**

**Wednesday November 18, 2015**

**Meeting and Minutes**

Voting members present: Sue Selde, Joe Kimes, Austin Benz, Taylor Broschat, Mason Halouska, Rebecca Henton, Mary Korch

Voting member not present: Jim Dorsey, Jill Fahrer

Non-Voting members present: Scott Maas, Tami Thibodeau, Dijon DeLaPorte

Non-Voting members not present: Pat Zander, David Murdoch

Meeting called to order by Scott Maas at 4:10

**Binders**

Each board member was handed a binder to review the different sections. Tami suggested each member take their binder with them and bring it to the next meeting. At the beginning of each meeting they will be given minutes from the last meeting, and any other information to add the binder (hold punched). Minutes were reviewed and approved from October 26, 2015 meeting.

Dijon asked if we were still looking for 2 seats to be filled. A staff member and a Diversity Multicultural Affairs student.

**Reflection skipped**

**New Employee & 25 live**

Dijon announced Creighton Alum Meradith Ganow started Monday 11/9/2015. Meradith has is training in reservations. She is a quick learner, and has worked in the family catering business, and a bridal shop. Next semester Nick Orsi will transition into his new 25 live position. We have not had one person dedicating their time to 25 live however, Nick will be implementing functions of 25 live that we currently are not using. Nick will also be back up for reservations.

**Annual Report**

Take time to review the annual report based on the first 8 weeks on the semester. Scott referred to room turn over time, and Starbucks had 8,000 transactions during the week. We do get a commission check from Sodexo. All Starbucks employees are employed through Sodexo.

**New Business**

Midterms, Dead Week & Finals building usage over a 24 hour period. CSU mentioned the building is nothing but dead. Scott gathered data to support that only 1% of the student population uses the building between 2:00am and 6:00am. When we open the building on Sunday of dead week we are for

14 days straight. It costs the University \$481.00 a week to a pay a student work, not to mention paying the professional staff to keep the building open. This doesn't include the cost of utilities etc. The board discussed the building being open for 24 hours, and the motion was approved to end the 24 hours for midterms, dead and finals week. With the exception that we open on Sundays of those weeks at 8:00am. CSU agreed to close the building at 2:00am. An alternative is the library open 24 hours.

It was mentioned it is a "no-brainer and unhealthy" to stay up.

#### Upcoming Meetings

Scott asked for the students to send their schedules to him. A reminder email was sent to the students on Thursday, November 19<sup>th</sup>. The information will allow the spring semester meeting to be scheduled for January, February, late March and late April.

Meeting adjourned 5:00