

V.J. and Angela Skutt Student Center Advisory Board

Wednesday January 27, 2016

Meeting and Minutes

Voting members present: Sue Selde, Joey Kimes, Austin Benz, Mason Halouska, Rebecca Henton, Jill Fahrer.

Voting members not present: Mary Korch, Taylor Broschat

Non-Voting members not present: James Dorsey

Meeting called to order by Scott Maas at 4:05

Review of minutes: Jill Fahrer approved, and unanimously approved.

1. First Semester Review of Skutt:

Each member received a Dashboard summary including Event information, FY16 Events, Catering, Misc information. Dijon commented on the increase number of events in both buildings. With enrollment increasing the space continues to be an issue. Future events in Harper may move to class rooms or outdoors. Tracking the number of attendees at an event is difficult. When a reservation is made it will include the number of expected attendees, and that number is not always accurate it could be high or low.

Briefly the catering exclusivity agreement was mentioned, and we continue to deny outside food.

2. Pillar Goals:

On January 6<sup>th</sup> the Skutt & Harper Teams attended an afternoon retreat planned by Tami Thibodeau and Judi Augustine at a local venue. The retreat included, lunch, Pillar Goal activities, and team building. The Goals were revisited and we continue to move forward. Dijon mentioned he was impressed with the progress we have made. Tami noted that including all the staff has been beneficial and fun.

\*Meradith Ganow will replace David Murdoch as co-champion of the Partner Pillar.

3. Staffing Update:

David Murdoch, Assistant Director of Skutt Operations resigned in December 2015. His position will be open until at least March 2016. The Event Management staff will say goodbye to AJ Ernster on February 12<sup>th</sup>. It is difficult to say good bye, and we wish them well in their careers.

4. New Business:

Starbucks is successfully up and running.

Scott will continue to have conversations about our commuter students.

Scott is in the process of ordering more furniture for the first floor. The height and size of the tables were discussed and maybe a variety would be a good answer. Tami and Scott have had prior discussion about adding pillows around the fireplace (tiled area) to provide soft seating.

The C-store needs a permanent home. The temporary location has the room for only half the product, very narrow access, and has had a slight theft issue. Scott asked for thoughts on locations, and shared the areas that have been mentioned. Architects have walked the building and these are the locations being discussed:

- Outside Wareham court by the east glass walls
- Information desk and the offices directly behind it. This would include removing part of the west steps
- The east “amphitheater” steps
- Second floor Skutt Administrative Office.

This opened a lot of discussion about size, space, cost, usage and traffic to name a few. A few of the highs and lows were:

The information desk area on level one is the smallest areas and would only have a 7 foot opening.

Tami, said if the Skutt Administrative area was used it would give the area an “airport” feeling. Skutt and the KFC would be connected by the C-Store. Comments were made to include a supplement/healthy items and smoothies in addition to the regular items. The area could be circled in glass and currently has, water, electric, data, and storage. Comments were made this would be a cool concept. However, this space would relocate Skutt Administration and Sodexo. Where would the office go?

Skutt only has four meeting areas and we can't give any of that space up.

Most people liked the admin office option for the new C-store. Whatever is decided, there will be a new store for the Fall of 2016.

Other New Business mentioned was the Wall of Distinction. Does anyone look at it? We made the last update last year with the Student of the Year Award. Are some of the awards still given out? Scott feels the wall could be used to hang current Greek Composites or do a wall mural similar to the one that was in Billy Blues in Harper. All Chapters would need to participate and have the same size composite. We would make it a policy that they have to hang their composites there if we can get that approved. Have to make composites bigger because they will most likely grow. Use chapter colors for the composites, wouldn't have to be blue.

Other New Business included furniture for fireplace area.

- Could use pillows on the fireplace on the edge so students could sit on the lip of the fireplace
- Big pillows for giant stairs
- Have a high and low table mixture
- Chairs – wider, bowl like ones so you can sit with legs crossed
- Outlets for furniture
- Larger tables for group meetings
- Need to be stackable

Joey suggested putting up Skutt trivia on the wall behind Starbucks, use Twitter

Meeting adjourned at 5:05pm