

Skutt Student Center Rental Fees

Rooms and Spaces	Tier 1- Registered Student Organizations & University Departments	Tier 2 - Affiliate	Tier 3 - Public
Meeting Rooms (Room 104, 105, 209)	No user fee	\$75.00	\$200.00
Mutual of Omaha Ballroom:			
One-third	No user fee	\$200.00	\$400.00
Two-thirds	No user fee	\$400.00	\$800.00
Full	No user fee	\$600.00	\$1,200.00
Ballroom A (single section)	No user fee	\$75.00	\$200.00
Ballroom B (single section)	No user fee	\$75.00	\$200.00
Ballroom C (single section)	No user fee	\$75.00	\$200.00
Ballroom D (single section)	No user fee	\$75.00	\$200.00
Ballroom E (single section)	No user fee	\$75.00	\$200.00
Ballroom F (single section)	No user fee	\$75.00	\$200.00
Ballroom AB (two sections)	No user fee	\$150.00	\$300.00
Ballroom BC (two sections)	No user fee	\$150.00	\$300.00
Ballroom DE (two sections)	No user fee	\$150.00	\$300.00
Ballroom EF (two sections)	No user fee	\$150.00	\$300.00
Outside Balcony	No user fee	\$50.00	\$100.00
Building Commons	No user fee	\$50.00	\$75.00
Lobby Tables	No user fee	\$50.00	\$75.00
Early/Late Opening (per hour)	\$20.00	\$20.00	\$30.00
Special Building Opening (per day)	\$150.00	\$150.00	\$250.00
No Show	\$25.00	\$25.00	\$25.00
Late Cancellation*	\$25.00	\$25.00	\$25.00
Late Change	Labor cost	Labor cost	Labor cost
Late Reservation*	\$10.00-\$50.00	\$10.00-\$50.00	\$10.00-\$50.00
Down Payments	No user fee	50% daily rental	50% daily rental
Equipment Operator (per hour)	\$32.00	\$32.00	\$32.00
Special Equipment Rentals	Client pays 100%	Client pays 100%	Client pays 100%

Definitions:

- Tier 1 – Any student organization officially registered with the Student Activities Office or any University department/organization that utilizes University finances to underwrite their event.
- Tier 2 – Any student/faculty/staff/alum wishing to use space and underwriting the cost with personal or outside group funds (ex. Weddings, co-sponsored conferences, etc)
- Tier 3 – Any client not qualifying for Tier 1 or 2 rates.

* 24 hours notice required
Updated 6/09