

**V.J. and Angela Skutt Student Center Advisory Board**

**April 14th, 2009**

**Meeting Minutes**

**Call to order 3:30 PM**

**Present:** Voting Members by category were students Daniel O'Brien, Sam Pierre, Stephanie Van Veen; non-students Matt Hill, Eric Immel, LeeAnn Crist

**Non-voting members:** Rowland Hughes, Kelli Mutchler

**Absence Excused:** non-voting members Jana Ammon, Eric Yarwood

**Absent:** one voting student member, to be appointed by CSU

**Welcome:** Rowland Hughes called the Board to order at 3:30 p.m.

- Hughes thanked all members for appearing, noting that it was the last meeting of the 08-09 academic, a quorum was present, and the meeting was starting exactly on time.
- Hughes called for a review of the Mar. 17th meeting minutes. A moment was given for members to re-review the 9 pages of notes; seeing no objections or other changes, the minutes were accepted on Houston's Rules of Order.

**Housekeeping Topics:**

The following items were reviewed:

- Hughes gave an update on the open General Manager's position with University Dining Services. Ray Lee will be returning to Creighton in this position; Lee worked on campus 7 years ago as the general manager of Creighton's Sodexo account. He then spent several years in the same position at Loyola Marymount. He will also be a resident district manager, meaning Creighton will not be the only account he is responsible. He is from California, his wife is from this area.
  - The VP of Sodexo asked Lee to come back after hearing many students and staff members comment on the way things were when he previously worked with UDS.
  - Lee's first year here will be spent getting UDS back into a semblance of order. After that, he will pick up additional responsibilities around the area. Hughes was unaware of how many other accounts Lee would be assigned at that time. He will return permanently on May 15.
- Hughes announced that Jacob Webb was nominated by Eric Yarwood for Creighton's competition of Student Employee of the Year; Webb was selected as the winner and will have a nice luncheon with his family and Fr. Schlegel. Hughes said Webb has been a great asset to the SSC.
- Hughes invited members to stop by the SSC art show, now on display on the art wall. The Best of Show winner hangs on the West wall; while the SSC is unable to purchase any of this year's entries due to the current financial enhancement plan, many are available for sale.
- Hughes said there are 477 events planned for both Skutt and Harper between today's date and the end of the month.

- At 2:30 on Wednesday, April 22<sup>nd</sup>, Hughes and Ammon will join Eric Immel and LeeAnn Crist in a walk-through of potential spaces for Immel's proposed Student Involvement Space. Crist is responsible for all furniture, fixtures, etc. on campus. Members were invited to attend.
  - The three areas being considered are: 1) the Drawing Room, 2) the West Ballroom, 3) the center section of Jack & Ed's. Hughes said they would like to submit their proposal to Dr. Cernech and have it accepted by the end of April.
- Hughes said the year-end budget for the SSC is looking healthy. This is the time of year to start looking at the facility for any spots that need to be touched-up, so it doesn't start showing its 22 years of age. (Ex. Painting hand rails, chair rails, checking for paint chips, etc.) Please call Tami Thibodeau, x 3519, with any comments.
  - Samuel Pierre requested to have the fireplace turned on more often during the winter; Hughes agreed but said that Facilities requests it be left off to save funds and energy.
  - Other suggestions included removing 20 vending machines from campus for energy conservation; this idea is no longer being entertained.
  - Hughes said it has also been suggested that they remove all water bottle vending from campus. A few Universities across the U.S. have done this, but it would require more water fountains on campus. Hughes said it will need a plan of attack before it can be implemented. Pierre suggested handing out reusable plastic water bottles, which could also be used for advertising purposes.
- July 8-11, 2009, Creighton's hosting the National Jesuit Leadership Conference; member who would like to be involved can contact Katelyn Whitty. Volunteers are needed to teach in-sessions. Immel said they fell into several different categories, and could focus on programming, student involvement, etc.
- Hughes passed out the latest copies of the SSC and HC newsletter.
- Hughes thanked all members for their service over the 08/09 year. He said this was one of the better years, with only one meeting not making quorum. The Board finished all policies and procedures, and had great input. To show a token of appreciation, all members were given an adjustable baseball cap and Harper deck of cards.
- Hughes asked for all members interested in returning next year to contact the CSU/IRHG presidents. Meeting times next fall will remain on Tuesdays at 3:30pm.
- Hughes announced that he would be retiring at the end of this month as part of the University's voluntary separation plan; May 30 will be his last day, at which time he will determine what his next 'new' step will be. Hughes has worked in the Student Center for 22 years. He said it's been a lot of fun the entire time.
  - A temporary reorganization will take place from May 1 2009- June 30 2010 for direction of the SSC. Michelle Starzyk will be next year's Advisory Board Chair, as well as taking up other responsibilities from Hughes' position.
  - The reorganization is not yet final, but will be ready for announcement around May 1<sup>st</sup>.

**Old Business:** No old business for this session.

**New Business:** No new business this session.

**Open Session:**

- Immel recognized Hughes' contributions to the Skutt Student Center; a round of applause ensued. Hughes said that it has been his pleasure to work with this facility, and it's been an awesome experience.

- O'Brien asked what progress had been made on the previous month's No Fry Friday suggestion. Hughes said that while he had not had time to discuss this with Danine Buck, he knew they were making revisions based on Board member suggestions. He believed No Fry Fridays would start before the academic year ended.
- O'Brien asked about the Red Box installation; Hughes said Ammon would have that information but was not present at the meeting.
- Someone asked about AKOO; Hughes said the contract had been signed and will be installed very close to the end of the year.
- **Drawing:** LeAnn Crist won a Creighton logo folding chair and Stephanie Van Veen won a Creighton car flag.

**Adjournment:** The meeting ended at 4:10 p.m.