

**V.J. and Angela Skutt Student Center Advisory Board**  
**Tuesday, September 14, 2010**  
**Meeting Minutes**

**Voting Members Present:** Students –Ryan Crnkovich, Susan Fontana, David Gantz, Kayla Hathcote, Karen Vanderzaden, Makinzie Vowels; Non-Students – LeeAnn Crist, Dr. Katie Hatfield, Eric Immel, and Matt Hill

**Non-Voting Members Present:** Ryan Lahne, Sara Carter, and Christina Ramirez

**Guests Present:** Tami Thibodeau (Skutt and Harper Business Manager), Michelle Ferestad (Skutt and Harper Operations Manager), Eric Yarwood (Associate Director, Skutt and Harper Centers), Denine Buck (Sodexo Retail Manager), Amber Bruyere (Sodexo Marketing Specialist)

**Voting Members Absent:** Students – Melissa Hottovy; Non-Students – none

**Non-Voting Members Absent:** none

**Welcome:** Ryan Lahne called the meeting to order at 3:40pm.

- Lahne announced overview of agenda and binder to include committee membership, responsibilities, charges, major priorities, goals, and meeting schedule.
- Decision made to work on Student Center enhancements and improvements during the Fall 2010 semester, policy development and review during the Spring2010 semester.
- Decision made to have an open forum at the October 12 meeting. Also the December meeting was changed from the 14<sup>th</sup> to the 7<sup>th</sup>.
- Lahne: We have visiting guests who will be having discussions between CSU, Reservations, and Sodexo retail. Please introduce yourselves and your position and department.
- Michelle Ferestad – Skutt and Harper Centers Operations Manager and will be representing Event Services in this meeting.
- Denine Buck – Sodexo Retail Manager and will be representing Sodexo Retail options (i.e. Jack and Ed's and Wareham Court).
- Tami Thibodeau – Business Manager and will be representing Skutt Student Center.
- Amber Bruyer – Sodexo Marketing Manager and will be representing Sodexo Marketing.
- Yarwood discussed the role of a student center, the history of Skutt Student Center, the Association of College Unions International, and gave a brief review of the "51 Facts" booklet.
- Thibodeau discussed what the Skutt Student Center provides.

**Old Business:**

Review of Minutes

Decision made to unofficially approve minutes from the April 19, 2010 meeting.

## Fundraisers – Hot Food

Lahne gave brief review and decision was made to table until the Spring 2011 semester.

### **New Business:**

#### Skutt Student Center Enhancements

Lahne: This is our opportunity to review services provided and make enhancements to the center. I would like us to tour the student centers at UNO/ Iowa Western (September 28) and University of Nebraska – Lincoln (October 5). Ideas for enhancements will be discussed at the October 12 meeting.

#### Wareham Court Proposed Changes

Yarwood discussed proposal to refresh paint in more vibrant colors and updating signage in the area.

Bruyere and Buck discussed Sodexo food preference survey from earlier in the year. Changes made are more fresh fruit and vegetable choices; more food prep in view of the student; gluten-free options available; and new items to include wrap choices, grill items, and sushi. Also spoke regarding a taste kitchen where students are more involved in making the food item choices. Wareham has a Facebook page to generate excitement about the services provided.

Buck: Asked what students on the board thought regarding likes/dislikes in Wareham.

Fontana and Vowels: Wraps are now sold in Brandeis and are a big seller there. Also students are unable to see them being made. This may be why wraps are not so popular here anymore.

Immel: Wraps seem small in size. Possible move to make more visible or build-your-own-wrap may generate sales.

Yarwood: We are thinking about possible food station name changes.

Vowels: I have never heard of the food station names. They don't grab my attention.

Lahne: Bring food station name change ideas to the October 12 meeting for discussion.

#### Christmas Tree Proposal

Lahne: Review the handout regarding purchase of a new Christmas tree for the Skutt Student Center. This proposal is from the Creighton Student Union. They have asked the Inter Residence Hall Government and the Skutt Student Center to help in the process of acquiring and decorating the tree.

Vowels: I suggest a possible fundraiser to get more students involved to help personalize it for them and to help with cost.

Discussion will continue during the October 12 meeting.

**Adjournment:** The meeting adjourned at 5:04pm.