V.J. and Angela Skutt Student Center Advisory Board  
Tuesday, January 18, 2011  
Meeting Minutes

**Voting Members Present:** Students – David Gant, Kayla Hathcote, Karen Vanderzaden, Makinzie Vowels; Non-Students – Matt Hill

**Non-Voting Members Present:** Ryan Lahne, Sara Carter, and Christina Ramirez

**Guests Present:** Tami Thibodeau (Skutt and Harper Business Manager), Eric Yarwood (Associate Director, Skutt and Harper Centers)

**Voting Members Absent:** Students - Melissa Hottovy, Ryan Crnkovich, Susan Fontana; Non-Students - LeeAnn Crist, Eric Immel

**Non-Voting Members Absent:**

**Welcome:** Ryan Lahne called the meeting to order at 3:33pm. Lahne gave a review of the agenda.

**Old Business:**

- **Review of Minutes**

  Decision made to unofficially approve minutes from the December 7, 2010 meeting.

- **2nd Quarter Report**

  Review of FY11-2nd Quarter Report. For the most part, trends seen in the 1st Quarter continue.

  (Eric Immel joined the meeting at 3:43pm.)

- **Wareham Court Breakfast Update**

  Breakfast is being served now in Wareham Court. This trial period will continue through Spring Break.

- **Policy Review (Sara Carter)**

  Carter: An electronic copy will be sent out to all board members for review over Winter Break. Our goal is to make them more user-friendly and more consistent between centers. Two policies were added: 2.7 addresses candle usage in rooms and 2.8 addresses animals and pets in the buildings. Policy 4.2 has been revised to reflect that cancelled reservations must be in writing (email is okay).

- **Semester Objectives**

  Lahne discussed the need for a deeper, more thoughtful conversation regarding Skutt coffee options and Wareham Court naming options. If we are going to do this, we want it to make an impact.

- **Spring Semester Meeting Dates**

  February 15: 3:30pm-5:00pm – Skutt 104  
  March 22: 3:30pm-5:00pm – Skutt 104  
  April 19: 3:30pm-5:00pm – Skutt 104

**Adjournment:** The meeting adjourned at 4:08pm.