

V.J. and Angela Skutt Student Center Advisory Board
Tuesday February 18th, 2014
Meeting & Minutes

Voting members present: Sue Selde, Jennifer Yee, Margaret Zimmer, Ashley Sickel, Michael Wiese, Anne Taylor, Nick Trvrdy.

Voting members not present: James Dorcey

Non-voting members present: Scott Maas, CJ Jackson, Tami Thibodeau, Karen Serratore.

Meeting minutes: Meeting called to order by Scott Maas at 3:35pm. Minutes approved from last meeting by Ashely and Jennifer second the motion.

Review:

Policy 2.10: Tobacco Free Campus

How do e-cigarettes play into this policy?

The University has not issued a policy on e-cigarettes at this time. Skutt will not issue a policy on e-cigarettes at this time either.

New Business:

Nick Trvrdy has resigned his IRHG position. He will no longer be the IRHG representative on the Skutt Advisory Board. A new IRHG representative will be selected to represent them on the Advisory Board next month.

A review of midyear events and finances has been included in your information packets. The information is from July 2013 – January 31st, 2014. Events are on trend but revenue is down. This can be from various factors such as less off campus group renting space and the loss of some spaces in Harper to rent.

Eric Yarwood will resign his position as of March 10th 2014. He will have 6 more months of treatment still to go. Skutt will begin a job search to fill that position.

Several projects for Skutt will be pushed through so they can be completed this fiscal year. Dr. Rossi our interim Vice Provost has been given an overview of Skutt and Harper to gain a better understanding of what has been happening in the last year. There have been conversations with DR. Rossi about our retail operations and that time is a factor in some of these decisions. Thank you for your feedback it has helped Dr. Rossi to have a better understanding of some of our concerns and ideas about meeting space situation and food concepts.



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Assessment and Strategic planning will be sending out the EBI survey. Which will ask a randomly selected group of 3000 students, how is Skutt being used and what are some of the things we need to improve upon? There will be an incentive for people to take the survey but it can't be cash or gift cards. Some suggestions from the Board where iPad Air's or Fit bit 4's and three prizes will be given out. Scott will send the survey out March 17th after students arrive back from spring break.

SAO is scheduled to be remodeled finals week. This project needs to be completed before Summer Preview begins. Skutt admin office will have new carpet and paint before the end of the fiscal year. The Welcome Center will be totally enclosed and remodeled into 3 offices. One office will be for Event Management, one for Summer Preview and one for Skutt Programming and Marketing team. Previously Summer Preview and the Programming &Marketing team shared room 211. After the new offices are completed there will be a remodel of room 211 to be completed by the start of the school year. Room 211 will then become a small meeting room that can hold up to 20 people. This should give us a great new meeting space.

Creighton will be hosting the College Unions of Nebraska Summit in July. The invitation is for all schools in Nebraska and has been extended to Iowa. During the summit each college will present what they do and how do they do it with a round table discussion in the afternoon on challenges they face.

SAO and Skutt are collaborating on the Involvement Fair. Applications have been sent out for the coordinator position. There will be one coordinator and 3 committee members working under a Graduate Supervisor from UNL.

Adjournment: meeting adjourned at 4:30pm.