

V.J. and Angela Skutt Student Center Advisory Board
Tuesday January 21st, 2014
Meeting & Minutes

Voting members present: Sue Selde, Jennifer Yee, Margaret Zimmer, Ashley Sickel, Michael Wiese.

Voting members not present: James Dorcey

Non-voting members present: Scott Maas, CJ Jackson, Tami Thibodeau, Karen Serratore.

Meeting minutes: Meeting called to order by Scott Maas at 3:44pm. Minutes approved from last meeting by Ashley and Jennifer second the motion.

Review:

Proclamation for Dr. John Cernech framed and presented to him. Skutt may put copy of the Proclamation on wall by fireplace.

New Business:

Next month will go over event numbers and finances.

Dustin Mertz new position as Resource Coordinator

All new hires for Skutt and Harper will go through an onboarding class. This class will be taught by Scott, Tami, and CJ helping the students to get to know the Directors. This class will cover expectations and training of scheduling program. This will also allow students to interact with other departments. This class will be taught at specific times of the year. We will no longer hire randomly but will have specific times of the year that new employees are hired and trained.

The Skutt and Harper team will be volunteering 150 hours of community service for ACUI this year doing various events. Levi Duncan is community service chair.

SAO and Skutt Student Center will work together to develop a new event to showcase Skutt. This will happen during Welcome Week and be combined with the Involvement Fair. The plan is to shut down Skutt in the afternoon then reopen that day with everything setup. Lots of activities happening all over the building for instance the Salsa Dancing club will have room to show some dancing and the rock climbing club may actually get a rock wall setup in the atrium. Need students to be on the planning committee which will start in February.



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EBI Assessment Survey was focused on the college union experience. What do you use the union for and what services would you like to see?

Strategic planning and assessment for Skutt is our goal for the semester. We will have a survey done shortly after spring break. We will be doing a CIQ Survey with 20 institutional questions. This will have questions about programming and student activities. How are we utilizing the building and what direction do we want to go in? Assessment survey will have incentive gifts for students to complete survey

Results are back from previous Sodexo CIQ and recommendations are being reviewed at this time. Those recommendations that we are going to follow will be brought to you in February. Exciting possibilities!

Skutt has money in reserve for projects. Whether or not we can use the funds is up to the University and with the new Strategic Plan including 9 million cut for 2015, 8million for 2016, and 8 million for 2017. The University will be cutting something's out to repurpose the money. Not sure how this will affect the things we will be doing. Skutt will have to make some changes to meet the demands of the students.

Evaluating the demands for food service in Wareham court is an ongoing process. Skutt needs to be an option for student meals because students need more room for lunch on campus. Students have meal exchange at Skutt and if meal exchange was cut how would that affect Skutt? Wareham court is tired and Skutt is in the process of looking at a new concept for Blimpies. Ergert & Gertbert sandwich shop and Starbucks are some concepts that are being looked at. Two to three years is tops for a concept. What concepts would drive some more traffic into Wareham? Skutt would continue to receive a commission off of the new stores.

Student enrollment numbers are far exceeding last year's numbers. Lots of different areas being affected by increase in enrollment. Skutt needs to continue to move forward and be a part of the change.

Policy Review

Policy 2.8 Animal and Pets

Does this cover pet therapy nights?

Policy states the service animals are the exception to the rule. Some pet therapy animals will fall under this rule. Those that are not service animals will be at the approval of the Director of Skutt.

All in favor.

Policy 2.10: Tobacco Free Campus

How do e-cigarettes play into this policy?

After some discussion on this issue it was agreed by all to wait until the university set a policy on e-cigarettes. Then Advisory Board will review again.

Adjournment: meeting adjourned at 4:51pm.