### FACILITY OPERATING PROCEDURE
### V.J. and Angela Skutt Student Center

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**ISSUED**

January 2011

**REV.**

May 2011

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**POLICY**

Operating Authority – Skutt Student Center

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**PURPOSE:** To shape the policies and procedures of the Skutt Student Center through adherence to the Center’s mission statement.

**SOURCE**

Skutt Student Center Advisory Board/Student Center Administration

**POLICY:**

The Skutt Student Center is a central focus for the development of the campus community. The guidelines and policies contained within this document are developed and under the regulation of the Vice President for Student Life.

The Director of the Skutt Student Center, in conjunction with the Skutt Student Center Advisory Board, is responsible for the daily oversight of all events and facilities management, food service and catering and all other activities within the Skutt Student Center.

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