

**FACILITY POLICY**  
**V. J. and ANGELA SKUTT STUDENT CENTER**

SECTION Building Hours			NO. 2.1		
ISSUED November 1987	REV. May 2004	REV. April 2006	REV.	REV.	REV.
POLICY Operating Hours			PAGE 1 OF 2		

**PURPOSE:** To provide Skutt Student Center services and facilities to its customers at maximum convenience and efficiency.

**SOURCE:** Skutt Student Center Advisory Board

**POLICY:** The Skutt Student Center is open during regularly scheduled University sessions and interim periods as published and posted.

Operating hours are posted at public entrances and individual listings may be obtained through the administrative office. Holidays, official University breaks, and summer session hours vary from regular academic semesters.

Regular hours of operation during academic terms are:

Monday - Friday	6:30 a.m. – 11:00 p.m.
Saturday - Sunday	10:00 a.m. – 11:00 p.m.
Sunday – Thursday	11:00 p.m. – 2:00 a.m. Jack & Ed’s Late Night

Regular hours of operation during summer (starts last Friday of spring semester finals; ends Sunday prior to the start of classes for the fall semester):

Monday – Friday	7:00 a.m. – 8:00 p.m.
Saturday – Sunday	12:00 p.m. – 8:00 p.m.

General holiday and break schedule (specifically Labor Day, fall break, Thanksgiving break, semester (Christmas and New Years) break between fall and spring terms, spring break, Easter weekend, and Memorial Day weekend):

Monday – Friday	8:00 a.m. – 8:00 p.m.
Saturday – Sunday	12:00 p.m. – 8:00 p.m.

Holiday hours will be assigned to coincide with the University schedule. The Skutt Student Center will be closed on all legal and recognized University holidays. Extended closed days will surround holidays as dictated by the administration and traffic patterns.

Special Openings – arrangements for special openings and/or extended hours may be

secured through the Skutt Student Center reservations/event planning manager's office and with clearance by the Skutt Student Center director. Special rates are applicable (see fees page).

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Signature/Date  
Skutt Student Center Advisory Board Member

[2.1OperationalHours]

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Signature/Date  
Vice President for Student Services  
or Designated Representative