

FACILITY POLICY
V. J. and ANGELA SKUTT STUDENT CENTER

SECTION Building Hours			NO. 2.2		
ISSUED November 1987	REV. April 2006	REV.	REV.	REV.	REV.
POLICY Special Early Opening/Late Closing			PAGE OF 1 1		

PURPOSE: To maintain a consistent schedule of operating hours and to state a specific fee if the customer requires an early opening or late closing.

SOURCE: Skutt Student Center Advisory Board

POLICY: Customers requiring the Skutt Student Center to open earlier or close later than normal operating hours will be required to pay an Early Opening/Late Closing Fee as outlined below:

- Tier I \$25.00 per hour
- Tier II \$25.00 per hour
- Tier III \$50.00 per hour

Note: Refer to Operating Hours policy for academic, summer, and general holiday/break hours of opening and closing.

In addition to the Early Opening/Late Closing Fee outline above, a fee of \$250.00 will be charged to open the building on a day it is scheduled to be closed.

 Signature/Date
 Skutt Student Center Advisory Board Member

 Signature/Date
 Vice President for Student Services
 or Designated Representative