PURPOSE: To provide various vendor services to the University community.

SOURCE: Skutt Student Center Administration

POLICY: **Retail Space** – Generally retail space for commercial use in the Skutt Student Center will be made available through the competitive bid process. Approval of services to be offered through commercial outlets will be at the discretion of the Skutt Student Center director after consultation with the Skutt Student Center Advisory Board and the administration of Student Services.

**Automated Teller Machine (ATM) Facilities** - Two ATMs are located in the facility. They are owned and operated by:

- **Creighton Federal Credit Union**
  
  Creighton Federal Credit Union
  2575 Dodge St.
  Omaha, NE 68131-2602
  402-341-2121
  (lower level – NW entry)

- **Bank of the West**
  
  Bank of the West
  2575 Dodge St.
  Omaha, NE 68131-2602
  402-341-2121
  (upper level – NE entry)

**Creighton Federal Credit Union** - The Creighton Federal Credit Union leases space on the second level of the Skutt Student Center. It is located adjacent to the Skutt Student Center main offices. The CFCU is available for use by all faculty, staff, and students and supplies a full range of services.

**Main Office**

Creighton Federal Credit Union
2575 Dodge St.
Omaha, NE 68131-2602
(402)-341-2121

**Student Center Phone**

(402)-280-1709
Exclusive Contracts - Exclusive contracts are held by Creighton University for various products and services available on campus.

Sodexho Educational Services - All food service on campus, including the Skutt Student Center, is provided through Sodexho Campus Services. This includes all retail and catering in the Skutt Student Center. (see policy 3.4) The department is known as University Dining Services.

Pepsi-Cola - All non-alcoholic beverages on campus are Pepsi products. Pepsi holds an exclusive contract with the Creighton campus.

Treat America - All vending on the Creighton Campus is provided and serviced by Swanson Corporation.

____________________________________  ___________________________________
Signature/Date                  Signature/Date
Skutt Student Center Advisory Board Member  Vice President for Student Services or Designated Representative