

FACILITY POLICY  
V. J. and ANGELA SKUTT STUDENT CENTER

SECTION Building Services			NO. 4.1		
ISSUED Feb. 1988	REV. May 1992	REV. January 2006	REV. November 13, 2007	REV.	REV.
POLICY Contracted Vendors			PAGE      OF 1            1		

**PURPOSE:** To provide various vendor services to the University community.

**SOURCE:** Skutt Student Center Administration

**POLICY:** **Retail Space** – Generally retail space for commercial use in the Skutt Student Center will be made available through the competitive bid process. Approval of services to be offered through commercial outlets will be at the discretion of the Skutt Student Center director after consultation with the Skutt Student Center Advisory Board and the administration of Student Services.

**Automated Teller Machine (ATM) Facilities-** Two ATMs are located in the facility. They are owned and operated by:

Creighton Federal Credit Union  
2575 Dodge St.  
Omaha, NE 68131-2602  
402-341-2121  
(lower level – NW entry)

Bank of the West  
Still need to determine address  
Omaha, NE  
(upper level – NE entry)

**Creighton Federal Credit Union-** The Creighton Federal Credit Union leases space on the second level of the Skutt Student Center. It is located adjacent to the Skutt Student Center main offices. The CFCU is available for use by all faculty, staff, and students and supplies a full range of services.

**Main Office**

Creighton Federal Credit Union  
2575 Dodge St.  
Omaha, NE 68131-2602  
(402)-341-2121

**Student Center Phone**

(402)-280-1709

**Exclusive Contracts**- Exclusive contracts are held by Creighton University for various products and services available on campus.

**Sodexo Educational Services**- All food service on campus, including the Skutt Student Center, is provided through Sodexo Campus Services. This includes all retail and catering in the Skutt Student Center. (see policy 3.4) The department is known as University Dining Services.

**Pepsi-Cola**- All non-alcoholic beverages on campus are Pepsi products. Pepsi holds an exclusive contract with the Creighton campus.

**Treat America** - All vending on the Creighton Campus is provided and serviced by Swanson Corporation.

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Signature/Date  
Skutt Student Center Advisory Board Member

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Signature/Date  
Vice President for Student Services or  
Designated Representative