



Summary Document

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Overview

In January 2004, Dr. John C. Cernech, Vice President of Student Services convened the Greek Life Task Force (GLTF). Dr. Cernech asked the Task Force to assess the current state of Greek Affairs and recommend a course of action for the future of Greek organizations at the University. This Task Force included representatives from faculty, staff, alumni and students.

By the 2005-2006 academic year, the GLTF had developed a five-year strategic plan due to end at the culmination of the 2009-2010 academic year. Under strategies denoted for 2007-2008, the process of developing a relationship statement began. The GLTF set out to create a statement of community, responsibility, and purpose; the statement would define the roles of each stakeholder within the Greek Community on campus, and lay out the responsibilities of each stakeholder within the community.

In the fall of 2008, much of the language for the relationship statement was drafted, but members of the GLTF considered the possibility that the language itself would not hold Creighton University, the Inter-Fraternity and Panhellenic Councils, and the chapters themselves accountable for their outlined roles within the relationship statement. It was at this point that the idea for an accreditation program was born, meeting both the need to actualize thematic responsibilities outlined in the relationship statement and to remain at par with other prominent Greek Communities at American colleges and universities.

The Greek Measure is the result of those efforts. Developed with the current community in mind, the Greek Measure takes its roots in the academic structure of many course syllabi, offering increasing levels of success and recognition for quality of work. The goal and hope for the program is that it challenges chapters to achieve success for their own merit and serves as a signpost for that success to occur. Similarly, it outlines a set of minimum standards to be met by each chapter so that each chapter maintains the expectations of Creighton University in regards to Greek-lettered organizations.

Ultimately, the Greek Measure is about the Ignatian values promoted by Creighton University. It is intended to serve as a catalyst for chapter success and recognition. The program is of course malleable, and as chapters succeed or struggle under the program, any and all work necessary will be done to help the entire community prosper.

How It Works

Again, the GM is based on language developed for a relationship statement, which outlines the responsibilities of the chapters, IFC and PHC, and the Assistant Director of Student Activities for Greek Life. As a chapter accreditation program, the GM addresses and outlines specific tasks to be completed by the chapters within the GM cycle, which is one academic year or from August until May. Chapters will be supported by the Greek Advisor, IFC, PHC, Order of Omega, and the Greek Standards Board in completing and documenting these tasks. Tasks have been determined based on current chapter practices, and are broken down into eight categories:

- Chapter Leadership and Governance



- Financial Responsibility
- Scholarship and Academics
- Membership Development
- New Member Recruitment and Education
- Service and Philanthropy
- Chapter Advisors and Alumni Relations
- Social Responsibility and Risk Management

Chapters will attain a certain level of achievement and accreditation based on the number percentage of tasks completed on time and according to the instructions given.

- 90%-100% achieves *Chapter of Distinction* recognition
- 80%-89.99% achieves *Above Average* recognition
- 70%-79.99% achieves *Average* recognition
- 69.99% and below achieves *Below Average* recognition

Below Average recognition warrants special attention, in that failure to perform at a minimum level calls for the need to improve chapters in areas of weakness. The Greek Standards Board in consultation with the Assistant Director of Student Activities for Greek Life and the Assistant Director of the Center for Student Integrity will determine required actions to be taken by chapters based on their performance within the GM structure. For example, if a chapter fails to complete the tasks associated with scholarship and academics, the chapter could be asked to create an academic incentives program for members, and increase their minimum chapter active QPA.. Required actions determined by the Greek Standards Board should be made in the spirit of Creighton University's mission, and with Jesuit educational values in mind.

If a chapter earns *Below Average Recognition* for one year, no formal sanctioning will take place, but strong recommendations for improvement will be made by the Greek Standards Board. If a chapter earns *Below Average* recognition for a second year, they will be placed on Social Probation and sanctioned by the Greek Standards Board. If a chapter earns *Below Average* recognition for a third year, a recommendation to suspend the chapter's charter will be made by the Greek Standards Board to Committee on Student Discipline and the Vice President for Student Services.

If a chapter completes 70% of tasks, but significantly lacks in one or more specific category, a meeting with the Assistant Director of Student Activities for Greek Life will be requested to discuss improvement strategies in those areas. No formal sanctions will be imposed.

Appeals to any noted discrepancy within the record keeping of the GM can be made to the Assistant Director of Student Activities for Greek Life. Appeals regarding remedying actions as a result of lack of or poor completion in the GM program can be made to the Office of the Vice President for Student Services within 14 days following any decisions made by the Greek Standards Board. Grounds for these appeals include:

- A. Procedural due process.
- B. Absence of sufficient evidence to support the decision.



- C. Submission of new information as allowed by the Assistant Director of Student Activities for Greek Life.

Documentation of the GM program will be the responsibility of the Assistant Director of Student Activities for Greek Life. The assistance of IFC, PHC, GSB, Order of Omega, and the Center for Student Integrity will be essential in accurate records. A master spreadsheet will be kept by the Greek Advisor, and will be updated on a weekly basis. Chapters may request information regarding their standing at any time.

The Greek Measure requirements will be associated with the Greek Awards given each April. Chapters must complete the assigned tasks 90-100% of the time to be eligible for the Greek Chapter of the Year Award. In addition, the information compiled throughout the year through the Greek Measure will supplement the corresponding Greek awards applications.

All forms required for the GM program are included in the appendices of this packet. Replacement forms are available on the Fraternity and Sorority website.

Deadlines for each task are indicated in a supplemental document given to presidents at the beginning of each semester/year.

The 'Deal Breaker'

The purpose of the 'Deal Breaker' is to ensure that, regardless of a chapter's performance within the GM structure, absolute minimum standards are met, and the Greek Community can function at a minimal level. One task* within each category has been recognized as the 'Deal Breaker;' if that task is not accomplished within the outline of the GM, a chapters will not be considered incomplete within that category. The 'Deal Breaker' within each category is as follows:

**Social Responsibility and Risk Management has two deal breaker components.*

- Chapter Leadership and Governance: Each chapter must submit an official roster and chapter officer contact sheet to the Greek Advisor by the Friday after their first chapter meeting in the fall, and the first Friday in February for the spring.
- Financial Responsibility: The chapter should be current on all payments within the Creighton Community.
- Scholarship and Academics: 100% of active chapter members must sign a Grade Release Form by the end of the 3rd week of first semester. All new chapter members must sign a Grade Release Form by the 11th week of the semester in which they are initiated.
- Membership Development: The chapter must maintain and make available a tentative calendar of events to all members and other Greek Organizations. Calendars are due for the following semester a week before the end of the current semester.
- New Member Recruitment and Education: Chapters must initiate new members within 10 weeks of bid acceptance (specific date set each semester by IFC and PHC).
- Service and Philanthropy: chapters must have an elected or appointed position to coordinate service and philanthropy efforts (indicated on the executive roster).



- Chapter Advisor and Alumni Relations: Chapters must have both an active on-campus moderator and alumni advisor (names and contact information included on chapter officer contact sheet).
- Social Responsibility and Risk Management: Chapters must provide a copy of risk management policies and procedures to the Greek Advisor annually at the time of officer transitions AND each chapter member must sign a Greek Community Code of Ethics before the beginning of the Formal Recruitment period.

Review and Changes to the Greek Measure

Review of and possible changes to the Greek Measure will be conducted in the each year by the Greek Standards Board with the consultation of the Assistant Director of Student Activities for Greek Life, the Assistant Director of the Center for Student Integrity, and chapter Presidents. Changes will ultimately be voted on and approved by the Chapter Presidents of IFC and PHC member organizations. These changes must be brought forth to the All-University Committee on Student Life Policy for their consideration and endorsement.

Category Guidelines

I. Chapter Leadership and Governance

1. (Deal Breaker)The chapter should submit a roster and officer contact sheet to the Greek Advisor.
 - Documented by Greek Advisor
 - To be completed by the first Friday in September and the first Friday in February
2. The chapter should host an executive retreat each year.
 - Documented by Greek Advisor (agenda and minutes turned in at two business days after retreat.
 - To be completed within one month after officer transitions.
3. The chapter should have 100% attendance at all IFC, PHC, and Greek Roundtable (president, recruitment, etc.) meetings.
 - Documented by IFC VP Finance, PHCVP Administration, and Greek Advisor.
 - Continuous participation
4. The chapter should submit an annually revised constitution and bylaws, focusing specifically on creating policies and practices that uphold the Jesuit Values of Creighton University.
 - Documented by Greek Advisor
 - To be completed by the end of the executive officers' term, communicated by each chapter.

5. The chapter should complete a semester activity report (form available through the student activities office).
 - Documented by the Greek Advisor
 - To be completed one month prior to officer transitions.
6. The chapter should complete an annual registration form and attend a Student Activities officer training.
 - Documented by the Student Activities Office
 - To be completed within one week of the end of each semester.

II. Financial Responsibility

1. (Deal Breaker) The chapter should be current on all financial matters at Creighton University and with their Headquarters, including but not limited to IFC / PHC dues, facilities and reservations bills, printing costs, campus food orders, and any /all fees to the headquarters office.
 - Documented by IFC / PHC VP of Finance and Greek Advisor
 - To be completed by the IFC / PHC set deadlines, and per reporting of other campus organizations.
2. The chapter should prepare an annual budget.
 - Documented by Greek Advisor
 - To be completed at the discretion of each chapter's fiscal management

III. Scholarship and Academics

1. (Deal Breaker) 100% of chapter members should sign a grade release form and submit it to the Greek Advisor or provide a written statement denying the Student Activities Office permission to release grades.
 - Documented by Greek Advisor
 - To be completed by the end 3rd week of first semester for initiated members and of the 11th week in the semester of initiation for new members.
2. The chapter should elect or appoint a member responsible for Scholarship and Academics.
 - Documented per the executive contact list prepared each semester.
 - To be completed during officer transitions
3. All chapter members should have above a 2.5 cumulative QPA. If not, each individual member should have chapter support in preparing a written scholastic plan to improve.
 - Documented by Greek Advisor / Chapter Scholarship Officers
 - To be completed by the end of the 6th week of each semester.
4. Fraternities' cumulative QPA should be higher than the all-men's undergraduate QPA.
 - Documented by Greek Advisor
 - No specific deadline for individual chapters.
5. Sororities' cumulative QPA should be higher than the all-women's undergraduate QPA.

- Documented by Greek Advisor
- No specific deadline for individual chapters.

IV. Membership Development

1. (Deal Breaker) Chapters should maintain and make available a calendar of events to all members and other Greek Organizations, including a specific date for formal officer transitions.
 - All-Greek calendar collected and compiled by Greek Advisor
 - To be completed for fall semester by last week of the spring semester, spring calendar due by last week of fall semester.
2. Chapters should hold events **at least six events** aimed at members' personal growth and development, and also help the chapter move toward chapter values and ideals. Examples could include time management, chapter values, stress management, personal finance, networking, health and wellness, or any other topic approved by the Greek Advisor.
 - It is suggested that no more than two events be held within the following categories:
 - Health and Wellness
 - Organizational Values
 - Personal Development (stress management, finances, networking, etc.)
 - Other topics as approved
 - Documented by Greek Advisor (program description must be provided two business days after event; if the program occurs outside of chapter a typed Sign-In sheet must be turned in two business days after the event as well.
 - To be completed by the end of the GM Cycle.

V. New Member Recruitment and Education

1. (Deal Breaker) Chapter initiates members within 10 weeks of bid acceptance
 - Documented by Chapter President with approval from Greek Advisor
 - Date set by IFC / PHC each semester
2. Chapter is free of any adjudicated violations during all recruitment periods
 - Chapter violations will be taken into consideration during the Greek Awards process
 - Documented by IFC, PHC, GSB, CSI, and Greek Advisor
 - No deadline
3. Chapter has written new member education program
 - Approved by Greek Advisor
 - Written program due the day of bid acceptance each semester
4. 100% of chapter new members should attend BANG (Being a New Greek)

- Documented by Order of Omega to the Greek Advisor
- No deadline—Order of Omega will set the date

VI. Service and Philanthropy

1. (Deal Breaker) Chapters should have an elected or appointed chair to coordinate service and philanthropy efforts
 - Indicated on semester executive contact lists
 - To be completed with semester rosters / at the time of transition
2. Chapters should have at least 1 community partner in the greater Omaha area where members do service on a regular (weekly) basis or require a minimum of 5 service hours per semester per member.
 - Contract with Community Service partner approved by Greek Advisor
 - To be completed within the first month of school each year (if long standing partnerships exists, a reiteration of the contract is necessary)
3. Host at least two philanthropy events during the academic year
 - Documented by Greek Advisor (Philanthropy event forms are due two business days after the event).
 - To be completed by the end of the GM Cycle
4. Chapters should actively participate in the campus wide philanthropy and service events sponsored by other chapters, IFC, and PHC (Greek Week / Greek Unity Week Service events, other events as planned)
 - Percentages determined and documentation provided by, IFC, PHC, with Greek Advisor approval
 - Continuous participation

VII. Chapter Advisors / Alumni Relations

1. (Deal Breaker) Chapters should maintain one active on-campus moderator and one primary active alumni advisor. Alumni advisors should be meeting with executive members of the chapter at least once a month to remain up to date with chapter operations and issues.
 - Information provided to and confirmed by Greek Advisor (all advisors should be included)
 - To be completed with semester rosters
2. Chapters should conduct social, service, and philanthropic events annually to foster and develop connections with alumni members.
 - Event description provided to Greek advisor two business days after event two business days after event, if over 50% participation, sign-in sheet must be provided two business days after the event as well)
 - To be completed by the end of the GM cycle



VIII. Social Responsibility and Risk Management

1. (Deal Breakers) Chapters must provide a copy of risk management policies and procedures to the Greek Advisor annually at the time of officer transitions AND 100% of chapter members should sign the Greek Life Code of Conduct annually before the Formal Recruitment period begins
 - Documented by the Greek Standards Board and the Greek Advisor
2. Chapters should be in adherence with all University, GSB, IFC / PHC Judicial Board, and CSI policies.
 - chapters violations will be considered during the Greek Awards review process
 - Ongoing documentation
3. Chapters should have 50% participation in an alcohol education program.
 - Documented by and Greek Advisor
 - To be completed during the GM cycle.
4. Chapter Presidents, Social Chairs, Risk Managers, and Standards Executives should participate in the Greek Standards Board Risk Management Training each year.
 - Documented by GSB and Greek Advisor
 - No deadline; training date set by GSB.



Appendix: Documentation Forms and Templates

Please note not every listed item, task, or expectation requires special documentation from the chapters. Forms and templates that are required are included here.

Note also that if chapters have an existing form that can serve as an appropriate substitute, it may be used after consultation with the Assistant Director of Student Activities for Greek Life.



Roster Template

In an excel spreadsheet, please provide the following information with columns labeled appropriately.

Note that the 'Status' column refers to a member's status within the chapter: either new member, active, inactive / special status, or alumni.

Executive Member

Organization	Last Name	First Name	Net ID	Class	Status	Position	Phone #
--------------	-----------	------------	--------	-------	--------	----------	---------

General Member

Organization	Last Name	First Name	Net ID	Class	Status	Position (if applicable)	Phone #
--------------	-----------	------------	--------	-------	--------	--------------------------	---------



Semester Activity Report

Fraternity/Sorority Semester Report

Due: December 1st and May 1st

Organization: _____

Semester: _____

Recruitment/Retention:

Number of initiated members at the beginning of the semester: _____

Number of new members: _____

Number of members on early alumnae/alumnus status: _____

Number of members disaffiliated with chapter: _____

Number of initiated members at end of semester: _____

Fundraising: This includes fundraising events that have benefited your chapter (attach additional sheets, as necessary).

1. Type of fundraiser: _____

Date of fundraiser: _____

Amount of money raised: _____

2. Type of fundraiser: _____

Date of fundraiser: _____

Amount of money raised: _____

Other Funding Sources:

How much were your chapter dues per semester? _____

How much funding did your chapter receive from the following sources? (Indicate all that apply)

\$ _____ Creighton Students Union (CSU)

\$ _____ Leadership Education Grant

\$ _____ University departments _____

\$ _____ Other Source(s) _____

Leadership/Campus Involvement: What leadership positions do your members hold outside of the Greek Community? This would include executive board positions in other student organizations, RA positions, CSU, Program Board, Summer Preview, Welcome Week, and on a Creighton athletic team.



Organization

Position Held

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____

Alumni Relations: What does your chapter do during the semester to promote and maintain alumni relations?

Risk Management: What type of programming do you provide members of your chapter?

1. Type of programming: _____
Speaker Name (if applicable): _____
2. Type of programming: _____
Speaker Name (if applicable): _____

Chapter Awards:

Has your chapter won any awards from your inter/national organization? _____
If yes, please indicate the award won with a brief description of the award:

Alumni/Alumnae Advisors: Please list the name and contact information for your chapter advisor.



Annual Registration Form

The Student Organization Annual Registration Form is available both in hard copy at the Student Activities Office front desk and online at www.creighton.edu/studentactivities under the Student Organization tab.



Grade Release Form

GREEK LIFE GRADE RELEASE FORM

To be filed in the Student Activities Office

I, _____, agree to have my academic reports released to
(Print Name Here)

Chapter:

- | | | | |
|--------------------------|-------------------|--------------------------|----------------------|
| <input type="checkbox"/> | Alpha Phi | <input type="checkbox"/> | AMGO (Chapter _____) |
| <input type="checkbox"/> | Delta Delta Delta | <input type="checkbox"/> | Beta Theta Pi |
| <input type="checkbox"/> | Delta Zeta | <input type="checkbox"/> | Phi Delta Theta |
| <input type="checkbox"/> | Gamma Phi Beta | <input type="checkbox"/> | Phi Kappa Psi |
| <input type="checkbox"/> | Kappa Kappa Gamma | <input type="checkbox"/> | Sigma Alpha Epsilon |
| <input type="checkbox"/> | Pi Beta Phi | <input type="checkbox"/> | Sigma Phi Epsilon |
| <input type="checkbox"/> | Theta Phi Alpha | | |

and the Greek Affairs Office. I also authorize the Greek Affairs Office to use my grades in the computation of my chapter's average as well as the Greek community's average.

Date Pledged: _____
Semester Year

Net ID (example: aet54267)

Found in the lower right corner of your student ID

Signature

Date



Scholastic Improvement Contract



**Member Academic Success Plan
(Adapted from the *AIM for Success* Individualized Success Plan Form)**

NAME: _____ MAJOR: _____ DATE: _____

ACADEMIC ADVISOR: _____

Extracurricular activities this semester (sports, choir, job, etc):

EDUCATIONAL STRENGTHS THAT SUPPORT MY ACADEMIC SUCCESS:

EDUCATIONAL CONCERNS AND OBSTACLES THAT COULD HINDER MY ACADEMIC SUCCESS:

STUDENT EDUCATIONAL GOALS AND STRATEGIES: *WHAT IMPROVED BEHAVIORS ARE YOU WILLING TO COMMIT TO IN ORDER TO BE SUCCESSFUL?*

Credits attempted so far: _____ Credits earned: _____



Cum GPA: _____

*This semester, I'll need a GPA of _____ to have a cumulative QPA of above 2.5.

Member Academic Success Plan: Strategies for Success

Resource	Services	Recommended Action/Frequency	Dates & Times
Peer Tutoring	Meet with a tutor for _____ and _____	<input type="checkbox"/> At least 1-2 times this semester <input type="checkbox"/> 3-5x this semester <input type="checkbox"/> Weekly <input type="checkbox"/> As needed	
Study Skills Tutoring	Meet with a study skills tutor	<input type="checkbox"/> 1 At least 1-2 times <input type="checkbox"/> 3-5x this semester <input type="checkbox"/> Weekly <input type="checkbox"/> As needed	
Learning Specialist	Meet with a learning specialist to develop academic skills and study strategies.	<input type="checkbox"/> At least 1-2 times this semester <input type="checkbox"/> 3-5x this semester <input type="checkbox"/> Weekly <input type="checkbox"/> As needed	
Workshops	Attend workshops that will provide tips on ways to succeed in classes	<input type="checkbox"/> Managing your Time for College Success <input type="checkbox"/> Taking Notes to Enhance Memory <input type="checkbox"/> Tips for Approaching your Textbooks <input type="checkbox"/> Preparing for College Exams <input type="checkbox"/> Other: _____ <input type="checkbox"/> Other: _____	
Other Services / Referrals	Discreet, confidential assistance from other university professionals	<input type="checkbox"/> Career Services <input type="checkbox"/> Office of Disability Services <input type="checkbox"/> Counseling Center <input type="checkbox"/> Other: _____	

Student Signature: _____ **Date:** _____

Chapter Approval: _____ **Date:** _____



Event Report



Chapter Non-Social Event Form

Contact Information

Chapter Name: _____

Organizer's Name: _____

Organizer's Email: _____

Organizer's Phone Number: _____

Event Information

Event Type (circle one):

Leadership Development

Personal Development

Chapter Values

Health and Wellness

Other: _____

Event Description:

Date and Time of Event: _____

Location: _____

Approval: program description must be provided two business days after event; if over 50% participation, sign-in sheet must be provided 5 business days after the event.

Organizer's Signature: _____ Date: _____

Approval: _____ Date: _____

Student Activities Office, Creighton University, Skutt Student Center
2500 California Plaza Omaha, NE 68178
P: 402.280.1715 F: 402.280.5829



University Greek Initiation Form



Fraternity / Sorority Initiation Form

Student Name: _____

Chapter Name: _____

NetID: _____

Year in School: _____

By signing this document, I confirm that I have been initiated into _____ (chapter name) by the 10th week following Bid Acceptance.*

Signature: _____

Printed Name: _____

Date: __/__/____

President's Signature: _____

*Deadlines TBD by IFC and PHC Executive Boards



Creighton University Community Partner Contract



Community Partner Contact Agreement

Chapter: _____

Organization: _____

Contact Name: _____

Contact Title: _____

Contact Address: _____

Contact Phone: _____

Please attach a detailed description of the service agreement you have with your community partner. Include frequency, duration, responsibilities, etc.



Chapter Philanthropy Form

Chapter Name: _____

Event Name: _____

Organizer's Name: _____

Organizer's Email: _____

Date and Time of Event: _____

Location: _____

Approximate Number of Chapter Members attending: _____

Approximate Number of Other Attendees: _____

Amount of Money Raised: _____

Amount of Donation: _____

Overall Evaluation of Event:

Organizer's Signature: _____ Date: _____

Student Activities Office, Creighton University, Skutt Student Center
2500 California Plaza Omaha, NE 68178
P: 402.280.1715 F: 402.280.5829

Date Received: _____



Creighton University Greek Community Code of Ethics

CREIGHTON'S GREEK COMMUNITY

CODE OF ETHICS

Code of Ethics Approved August 12th, 2008

- **As Greek chapters of Creighton University we strive to uphold and demonstrate the Jesuit values in thought, word, and action.**
- **Promote honesty, respect, pride, and unity, not only within the chapter but between other chapters as well.**
- **Promote the Greek Community in a fair and just manner, to prospective members, other chapters, the campus as a whole and the greater community.**
- **Respect other chapters' autonomy and heritage.**
- **Respect and show appreciation for the whole person and the diversity of all individuals.**
- **Execute the recruitment process in a fair, pressure-free, moral fashion.**
- **Create an environment where hazing is not tolerated.**
- **Instill the highest level of trust between chapter members and the chapters in the Greek community in order to ensure a spirit of cooperation and harmony.**
- **Recognize that Greeks have strong values and clear ideas of right and wrong and promise to always use sound judgment in any actions and decisions.**
- **Hold the Greek organizations to the highest standard in accordance with the Greek Life Mission Statement, Creighton University Mission Statement, Creighton University Student Code of Conduct and other published guidelines.**

I agree that if I do not uphold the Code of Ethics for myself and others, I will be subject to mediation by the appropriate authorities.

Print Name _____

Signature _____

Chapter Affiliation _____

Date _____