The Teaching and Learning Center (TLC) invites proposals for grants to support newly-initiated or early stage assessment of student learning, Scholarship of Teaching and Learning (SoTL), and/or related faculty development projects. Review of proposals begins November 13, 2019, and notifications of award will be sent not later than December 18, 2019. Grants of $500 - $2000 are awarded competitively to fund projects led by benefit-eligible faculty or professional staff members or collaborative teams.

**Grant Program Goal/Purpose:**
- To encourage and facilitate the development and creation of findings relevant to the assessment of student learning, the Scholarship of Teaching and Learning, or research relevant to teaching and learning.
- To provide seed money for a work in its early stages, developing a Scholarship of Teaching and Learning (SoTL) project, and/or designing faculty development initiatives to achieve advancements in student learning.

**Criteria for Selection:** Proposals will be reviewed and evaluated according to the following criteria:
- Ability to lead to significant, positive changes in student learning;
- Likelihood that the project will be successfully completed;
- Likelihood that the project will advance the department’s or the unit’s pedagogy, curricular or assessment efforts; and
- Sustainability of results beyond the funding period.

**Requirements:**
- Provide a brief progress report of project, detailing products and actions resulting from the work. The report is due on May 20, 2020.
- Publicly share the product in an appropriate venue. Unless another venue is identified, an on-campus research presentation/poster session, will be required and scheduled for 2020-2021.

**Proposal Grant Application Form Components:**

**Section 1:**
- A project title.
- Names and contact information for all project participants/investigators. Identify the principal investigator.
- Identify focus of proposal:
  - Study of the impact of interdisciplinary, service-learning, experiential, digital, etc., teaching strategies on student learning.
  - Design faculty development initiatives to achieve advancements in student learning.
  - Comparative studies of digital and face-to-face venues on (parity of) student learning outcomes.
  - Research support for the analysis of student learning outcome data (e.g., course-, program- or college/school-level assessment), particularly as it is used to modify teaching and learning activities.
  - Development of rubrics to assess student learning in or across a variety of teaching sites (i.e., classroom, clinic, service-learning site, online instruction).
  - Other proposal focus.
- A short (fewer than 200 words) project abstract suitable for public distribution.

**Section 2:** The proposal body indicating:
- A statement of purpose, describing how the project will help meet departmental, college/unit, or university goals, and how student learning will ultimately improve as a result of the project.
- A project design describing what will be done.
- A timeline for completion of the project.
- The expected product(s) of the project.
- A discussion of the sustainability of the project after the end of the funding period.

**Section 3:** Budget information indicating:
- Amount requested (between $500-$2000)
- Detailed description, justification, and cost of each requested budgeted item.
  - ELIGIBLE budget items: Student research assistants, equipment, books, resources directly related to and focus on the grant work.
  - EXCLUDED: Grants will NOT replace lost faculty salary/clinic revenue, nor will they fund faculty travel/conferences (presentation of results), general office supplies, and print materials.
- Inquiry on this grant proposal concurrently under review with another grant (in whole or in part) sponsor, please identify all areas of overlap between grant applications.
- Status of human subjects/vertebrate animals.
- Status of IRB for project.
- Signatures of responsibility & Department/Chair approvals

Submit proposal: Email proposal to Mary Emmer at maryemmer@creighton.edu. If you have questions regarding a possible application, you are encouraged to contact Mary Emmer at maryemmer@creighton.edu or 402.280.4779 or Debbie Ford at DebraFord@creighton.edu or 402.280.2551.
SECTION 1: Proposal Title, Contact Information, Focus and Abstract
(maximum 1 page in length)

Grant Project Title:

Contact Information: (Double check spelling of names and information.)
(ex. Jack Smith, Ph.D. Principal Investigator, College of Arts and Sciences, Chemistry Department, JSmith@creighton.edu)

<table>
<thead>
<tr>
<th>Name with credentials (Identify principal investigator/ co-investigators.)</th>
<th>College/School</th>
<th>Department/Program (if applicable)</th>
<th>Email</th>
</tr>
</thead>
<tbody>
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</tbody>
</table>

Grant focus: (please check boxes applicable to the grant.)

| Study of the impact of interdisciplinary, service-learning, experiential, digital, etc. teaching strategies on student learning. | Research support for the analysis of student learning outcome data (e.g., course-, program- or college/school-level assessment), particularly as it is used to modify teaching and learning activities. |
| Design faculty development initiatives to achieve advancements in student learning. | Development of rubrics to assess student learning in or across a variety of teaching sites (i.e., classroom, clinic, service-learning site, on-line instruction). |
| Comparative studies of digital and face-to-face venues on (parity of) student learning outcomes. | Other proposal focus (please provide a brief descriptive phrase in this section). |

Grant Project Dates: January 2020-May 2021

Proposal abstract: A short (fewer than 200 words) abstract suitable for public distribution, as it will appear on TLC website and grant communications. (single spaced, in 12-point font)

SECTION 2: Proposal Body (maximum 2-3 pages in length)

This 5-part section is to indicate: purpose, design, timeline, expected products of project and sustainability beyond funding period. (Each section is to be single-spaced, in 12-point font.)

- A statement of purpose, describing how the project will help meet departmental, college/unit, or university goals, and how student learning will ultimately improve as a result of the project.
- A project design describing what will be done.
- A timeline for completion of the project.
- The expected product(s) of the project.
- A discussion of the sustainability of the project after the end of the funding period.
### SECTION 3: Budget Information (maximum 1 page in length)

Grants of $500 - $2000 are awarded competitively to fund projects led by benefit-eligible faculty or professional staff members or collaborative teams.

- **ELIGIBLE** budget items: Student research assistant, equipment, books, resources directly related to and focused on the grant work.
- **EXCLUDED**: Grants will NOT replace lost faculty salary/clinic revenue, nor will they fund faculty travel/conferences (presentation of results), general office supplies, and print materials.

**Amount Requested**: (between $500-$2000): ________________________________

**Detailed description, justification, and cost of each requested budgeted item.**

<table>
<thead>
<tr>
<th>Item/Description</th>
<th>Justification</th>
<th>Quantity</th>
<th>Cost</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ex. Student Research Assistant</td>
<td>Data analysis of survey results</td>
<td>1</td>
<td>$12 hour for 50 hrs.</td>
<td>600.00</td>
</tr>
</tbody>
</table>

Are you requesting funds in addition to this grant request? (i.e. Haddix Research, Kingfisher, President’s Grant, etc.)

**Please circle**: Yes or No. If yes, provide name of funding source: _________________

**Please circle appropriate response:**

<table>
<thead>
<tr>
<th>Does the project involve human subjects?</th>
<th>Yes</th>
<th>No</th>
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<tr>
<td>Does the project involve vertebrate animals?</td>
<td>Yes</td>
<td>No</td>
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<tr>
<td>Has the project been approved by the IRB?</td>
<td>Yes</td>
<td>No</td>
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**Principal Investigator/Co-Investigator Signatures**: The information in this proposal is true, complete and accurate to the best of my knowledge. By signing below, I certify that I will accept responsibility for the scientific and fiscal management of this project.

Principal Investigator: ___________________________ Date: ________________

Co-Investigator: ___________________________ Date: ________________

Co-Investigator: ___________________________ Date: ________________

**Department & University Approvals**: Approvals given for this proposal represent general approval of University policies and procedures, technical merit, allocation of institutional space/resources, and fiscal budgeting.

Department Chair: ___________________________ Date: ________________

Dean/Director: ___________________________ Date: ________________