

**Date | Time | Location:**

Wednesday, Oct. 5, 2022,  
 3:30-4:30 CDT/1:30 – 2:30 PM MST  
 Zoom link in calendar appointment

**University Assessment Committee  
 Minutes**

## Agenda format explanation:

- Discussion leader: Begins the conversation about the topic.
- Update: Provide a brief overview of current project(s), anticipate needs for support from the TLC, UAC sub-committees, etc.
- Everyone: Provide any deadlines or programs coming up.

Topic	Discussion Leader	Decision (If applicable)	Notes / Action Steps (as applicable)
Call to Order	Deb Ford		
Approval of minutes – from September	D. Ford		K. Fershee moved. G. McHendry 2 <sup>nd</sup> , all approved
Additions to agenda	D. Ford		
Sub-Committee Membership	D. Ford		<ul style="list-style-type: none"> <li>• Academic Program Review will no longer be a sub-committee of the UAC.</li> <li>• New members and former Academic Program Review sub-committee let Sarah Oliver know which sub-committee you will join or questions.</li> <li>• Sub-committees: Peer Review, Professional Development, and UAC Taskforce, Policy, Strategy, &amp; HLC (descriptions will be sent out to new members and those previously on the APR committee).</li> </ul>
Committee Update: Peer Review	S. Oliver		<ul style="list-style-type: none"> <li>• No report</li> </ul>
Committee Update: Professional Development <b>Assessment Symposium</b>	Angie Lampe S. Oliver Katie Kelsey Alicia Earl Sarah Lux Robby Francis		<p>Assessment Symposium</p> <ul style="list-style-type: none"> <li>• Date – Oct. 28, 9:45 – Noon CDT/7:45 – 10:00 AM MST</li> <li>• Registration Open! (Link: <a href="https://blueq.co1.qualtrics.com/jfe/form/SV_2t6Ui5fzjtk1Xo">https://blueq.co1.qualtrics.com/jfe/form/SV_2t6Ui5fzjtk1Xo</a>)</li> <li>• Hybrid format: In-person at Harper 2057/2058 and virtually via Zoom - <i>Assessment as Continuous Improvement: Macro and Micro Perspectives</i> – Information on CFE website and attached document</li> <li>• 16 poster abstracts submitted for virtual poster session. They will be categorized by content.</li> <li>• Friday (10/7) we will send acceptance and next steps to those that submitted poster abstracts.</li> <li>• Luncheon with Andrew Lootens-White, Ph.D, - Oct. 28<sup>th</sup>, 12:30 PM CDT/10:30 AM MST, CFE Training room Please complete short BlueQ survey for attending. <a href="https://blueq.co1.qualtrics.com/jfe/form/SV_3NK1z7AVaFibJSC">https://blueq.co1.qualtrics.com/jfe/form/SV_3NK1z7AVaFibJSC</a></li> <li>• Registration for Symposium ends Oct. 27 end of workday.</li> </ul>

			<ul style="list-style-type: none"> <li>Virtual assessment Workshop sessions during the week following the symposium – registration continues through week of Oct. 31 – Nov. 4 <ul style="list-style-type: none"> <li>Wed. Nov. 2 - 3:00 – 4:00 PM CDT/1:00 – 2:00 MST <b>Five Evidence-Based Methods to Evaluate Your Teaching Effectiveness</b> Lou Jensen, OTD, OTR/L Associate Professor in the Department of Occupational Therapy Director of Faculty and Staff Development in the School of Pharmacy and Health Professions</li> <li>Friday, Nov. 4 11:00 AM - Noon CDT/9:00 - 10 MST) <b>Using Formative Assessment Effectively</b> Liz Davie, M. Ed., and Molly Hines, M.S., Instructional Designers, eLearning – CFE</li> </ul> </li> </ul>
Taskstream Update <ul style="list-style-type: none"> <li>Search for TS replacement</li> <li>Request feedback on potential times to attend/view vendor presentations</li> </ul>	S. Oliver D. Ford		<ul style="list-style-type: none"> <li>Crystal Petersen working on movement to RFP <ul style="list-style-type: none"> <li>IT call with vendor with questions – D. Ramcharan and A. Poole</li> <li>Crystal getting quotes from both vendors</li> <li>Crystal working on getting references of Nuventive users – needs questions – S. Oliver working on these</li> <li>Crystal working on demo(s) for UAC</li> </ul> </li> </ul>
Update: UAC Taskforce, Policy, Strategy, & HLC Updates	G. Jensen		<ul style="list-style-type: none"> <li>Dr. Marie Baehr is coming on October 19<sup>th</sup> for the CU Assessment Consultant visit. She was sent documents to review and will come forward with questions.</li> <li>HLC reports will be sent by Gail.</li> <li>Andrew Lootens-White, Ph.D will meet with President and Provost when he is here for the symposium.</li> <li>B. Coppard wondered about succession for peer reviewing since some are close to retirement. She wondered about a plan for succession. G. Jensen has been watching and this is in the works.</li> <li>It is a lot of work involved in peer reviewing, but the benefits outweigh the burdens. There are a lot of wonderful networking and learning opportunities.</li> <li>Those interested in peer reviewing should come forward.</li> </ul>
Other information or questions	D. Ford		
Adjourn <b>Next Meeting: November 9, 2022, time</b> <b>3:30 PM CDT/1:30 PM MST – via Zoom</b>			Meeting with Dr. Marie Baehr: October 19 <sup>th</sup>  UAC Symposium Registration Link: <a href="https://blueq.co1.qualtrics.com/jfe/form/SV_2t6Ui5fzjJtk1Xo">https://blueq.co1.qualtrics.com/jfe/form/SV_2t6Ui5fzjJtk1Xo</a>

			<ul style="list-style-type: none"><li>○ UAC Symposium: October 28<sup>th</sup></li><li>○ Workshops: Nov. 2 and Nov. 4</li></ul>

UAC Assessment Symposium Registration Open! [https://blueq.co1.qualtrics.com/jfe/form/SV\\_2t6Ui5fzjtk1Xo](https://blueq.co1.qualtrics.com/jfe/form/SV_2t6Ui5fzjtk1Xo)

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