

**Date | Time | Location:**

Tuesday, November 9, 2021, 8:15-9:15 AM

Zoom link in calendar appointment

**University Assessment Committee****Minutes**

Agenda format explanation:

- Discussion leader: Begins the conversation about the topic.
- Update: Provide a brief overview of current project(s), anticipate needs for support from the TLC, UAC sub-committees, etc.
- Everyone: Provide any deadlines or programs coming up.

<b>Topic</b>	<b>Discussion Leader</b>	<b>Decision (If applicable)</b>	<b>Notes / Action Steps (as applicable)</b>
Call to Order <b>Minutes</b>	Deb Ford Sarah Oliver		
Additions to agenda	D. Ford		
Approval of minutes – from October	D. Ford	Vote.	Katie Kelsey moved to accept Taunya Plater 2 <sup>nd</sup> All approved vote to accept.
Subcommittee Membership	D. Ford	List of subcommittee members sent with agenda.	D. Ford thanked everyone for signing up for a subcommittee.
Committee Update: Academic Program Review	J. Hearn		J. Hearn <ul style="list-style-type: none"> <li>• Grateful to 6 people on the subcommittee. Jean will be sending members invite to Academic Program Review com.to BlueLine site.</li> <li>• This year will be reviewing Biology, Psychology, Sustainability, Government Organization &amp; Leadership, Ed in Interdisciplinary Leadership, and Pharmacology. Also, Interim reports for Integrated Health and Wellness and Organizational Leadership programs – interim review Dec. first.</li> <li>• D. Ford recognized work LuAnn Schwery does to support this subcommittee and the UAC.</li> </ul>
Committee Update: Peer Review	S. Oliver		Finding time to schedule meeting to go over additions to Peer review rubric for Student Life and co-curricular
Committee Update: Professional Development <ul style="list-style-type: none"> <li>• Assessment Symposium 2021</li> </ul>	S. Oliver Alicia Earl Angie Lampe Sarah Lux		<ul style="list-style-type: none"> <li>• Invitation to register in CFE Newsletter and Creighton Today (Omaha and Phoenix) – November – around 20 registered so far – will put in Creighton Today and through email to share.</li> <li>• Joseph Levy keynote presentation ready</li> </ul>

			<ul style="list-style-type: none"> <li>• Panelist session presenters: Nicolae Roddy, Patricia Soto, and Katie Kelsey – will email with logistics and questions</li> <li>• 16 posters for Poster session in BlueLine</li> <li>• Sent out survey to get questions for Joe Levy</li> </ul>
<p>Taskstream Update</p> <ul style="list-style-type: none"> <li>• 2020-2021 Workspace</li> <li>• Search for TS replacement</li> </ul>	<p>S. Oliver D. Ford</p>	<p>Submitted Project approval to IT for TS search.</p>	<p>Should have project manager soon so we can start vendor search in the spring.</p> <ul style="list-style-type: none"> <li>• D. Ford explained that this is a vendor review. S. Oliver has looked at some vendors. Want to ensure a good fit and that we can transfer all our data.</li> <li>• Fr. Simonds asked, “How will this process work?” <ul style="list-style-type: none"> <li>○ D. Ramcharan - two methods Looking for a discovery type of demo or more focused approach – work ahead of time to get ideas of what we want and give them the must haves - better approach.</li> </ul> </li> <li>• S. Oliver has researched and spoken with some vendors. Some have offered to do discovery demos.</li> <li>• Mary Ann Danielson – when searching before, narrowed down to two and decided on Taskstream. Noted we are complex institution. Keep pressing that we are complex in how we organize and report out our data. K. Busher added to look at Assessment Listservs for products others use</li> <li>• D. Ford added there is no perfect product that will solve our issues.</li> <li>• G. Jensen – more products for Health Sciences and will need to use these for specialized accreditation. Also, how to streamline our data.</li> <li>• C. Eno emphasized how to deal with complex data as promised and claimed to be seamless.</li> <li>• D. Ford – we will rely on UAC expertise relevant others on campus.</li> <li>• B. Coppard suggested setting up a matrix of companies and our needs.</li> </ul>

			<ul style="list-style-type: none"> <li>• Fr. Simonds asked, “Can we check with other Jesuit Universities?” S. Oliver We will check with Jesuit Universities as well.</li> <li>• D. Ford – we will keep you updated.</li> </ul>
Update: UAC Taskforce, Policy, Strategy, & HLC Updates	G. Jensen		<p>HLC items</p> <ul style="list-style-type: none"> <li>• Nov. 18<sup>th</sup> evaluation visit at Phoenix – ready</li> <li>• Fr. Hendrickson appointed to Presidential HLC Committee to look at Innovation in Accreditation</li> <li>• After Phoenix visit – will get Omaha task force for TLC and look at report comments – streamline process</li> <li>• Provost working on revision of the new academic program policy and procedures – in process.</li> <li>• Looking at something with Program Review Process for Graduate School to streamline process – keep going but more efficient</li> <li>• HLC collecting compendium about innovative approaches to COVID – D. Ford – looking for papers and plans to write about what TLC had in place before that helped with COVID plan.</li> </ul>
Other information or questions	D. Ford		
<p>Adjourn</p> <p><b>Next Meeting: Dec. 14, 8:15-9:15 AM - Zoom</b></p>			

**Center for Faculty Excellence Programming**

Check the Center for Faculty Excellence website for the *Faculty Development Grants for Assessment of Student Learning* [2022 – 2023 Grant Application Open](#)