

Date | Time | Location:

Wednesday, Dec. 14, 2022,
 3:30-4:30 CDT/2:30 – 3:30 PM MST
 Zoom link in calendar appointment

**University Assessment Committee
 Minutes**

Agenda format explanation:

- Discussion leader: Begins the conversation about the topic.
- Update: Provide a brief overview of current project(s), anticipate needs for support from the TLC, UAC sub-committees, etc.
- Everyone: Provide any deadlines or programs coming up.

Topic	Discussion Leader	Decision (If applicable)	Notes / Action Steps (as applicable)
Call to Order	Deb Ford		
Approval of minutes – from October	D. Ford		T. Plater moved. D. Mueller-Fichepain 2 nd , all approved
Additions to agenda	D. Ford		
Committee Update: Peer Review	S. Oliver		<ul style="list-style-type: none"> • No report
Committee Update: Professional Development Assessment Symposium	Angie Lampe S. Oliver Katie Kelsey Alicia Earl Sarah Lux Robby Francis Emily Babcock Patty Scholting		<p>Assessment Symposium</p> <ul style="list-style-type: none"> • Date: Oct. 28, 9:45-Noon CDT/7:45-10:00 AM MST <ul style="list-style-type: none"> ▪ 14 attended in person (smaller than we anticipated), 21 via zoom, 3 panelists, and 24 unable to attend requested recording: 62 total • 16 poster abstracts submitted for virtual poster session <ul style="list-style-type: none"> ▪ 33 landed on the Home page and each of the 16 posters were viewed an average of 7 times • Luncheon with Andrew Lootens-White, Ph.D, on Oct. 28th, went well. A small group discussed assessment. • Virtual assessment Workshop sessions were held during the week following the symposium. Registration continued through week of Oct. 31-Nov. 4. <ul style="list-style-type: none"> ▪ Wed. Nov. 2; 3:00-4:00 PM CDT/1:00-2:00 MST <i>Five Evidence-Based Methods to Evaluate Your Teaching Effectiveness</i> Lou Jensen, OTD, OTR/L Associate Professor in the Department of Occupational Therapy

			<p>Director of Faculty and Staff Development in the SPAHP 19 attended via zoom – 40 requested recording (<i>8 originally registered to attend via zoom, but were unable to attend and received the recording</i>)</p> <ul style="list-style-type: none"> Friday, Nov. 4 11:00 AM-Noon CDT/9:00-10:00 MST) Using Formative Assessment Effectively Liz Davie, M. Ed., and Molly Hines, M.S., Instructional Designers, eLearning – CFE <p>12 attended via zoom – 43 requested recording (<i>11 originally registered to attend via zoom, but were unable to attend and received the recording</i>)</p> <p>Special thanks to the Assessment Symposium sub-committee.</p>
<p>Taskstream Update</p> <ul style="list-style-type: none"> AY 2021-2022 submission 	<p>S. Oliver D. Ford</p>		<ul style="list-style-type: none"> Submission to Taskstream the official first due date is Friday, February 17. This has been announced to the Deans. D. Ford asked members of the UAC to take this information about the due date back to their departments. There are a variety of ways we try to get the word out to all the departments. We don't want people to be surprised about the due date, please be our ambassadors to help spread the word.
<p>Update: UAC Taskforce, Policy, Strategy, & HLC Updates CU Assessment Consultant Visit</p>	<p>G. Jensen</p>		<ul style="list-style-type: none"> This committee received two items, the assessment consultant report from Dr. Marie Baehr and a drafted one-page executive summary sent to the Deans. <p>G. Jensen the UAC committee is the group that really has insights into some of the issues raised in the reporting. It would be important to get 3-5 people to be on a Taskforce. The charge for this group will officially come from the Provost to finish up with the work by the end of Spring 2023.</p>

			<p>A few things to highlight:</p> <ul style="list-style-type: none"> • Support for assessment is visible on campus. • Take a look at the policy and how we look at specialized accreditation and annual requirements. • Current assessment system, Taskstream is on hold for another year. • University learning outcomes aren't measurable outcomes. They are hard to measure and are more guiding principles. Assessment work happens at the program level. • Looking at the peer-review process for assessment. • Coming from HLC, what we label as co-curricular isn't extra-curricular it has to have a connection to academics and is defined by us. <p>Volunteers for the task force: D. Ford, S. Oliver, Desarae Mueller-Fichepain, Guy McHendry/F. Kurtyka (one of them), Katie Kelsey, Patty Scholting</p> <p>G. Jensen We will get the Taskforce rolling and then we will share something midstream with the UAC group as the Taskforce moves along this Spring.</p> <p>There will be some changes since the HLC criteria are currently under revision and they will be sharing something in April. There is a proposal around some changed language and assumed practices around Faculty qualifications.</p>
Other information or questions	D. Ford		<p>R. Bruner is leaving the University, M. Jergenson is retiring, R. Melonis (J. Brady will be taking her place.</p> <p>Thanks to all three for their past work on the UAC.</p>
Adjourn Next Meeting: February 8, 2023, time 3:30 PM CDT/2:30 PM MST – via Zoom			