Date | Time | Location:
Tuesday, April 12, 2022, 8:15-9:15 AM
Zoom link in calendar appointment

University Assessment Committee Minutes

Agenda format explanation:
- Discussion leader: Begins the conversation about the topic.
- Update: Provide a brief overview of current project(s), anticipate needs for support from the TLC, UAC sub-committees, etc.
- Everyone: Provide any deadlines or programs coming up.

Topic	Discussion Leader	Decision (If applicable)	Notes / Action Steps (as applicable)
Call to Order **Minutes**	Deb Ford Sarah Oliver		
Approval of minutes – from February	D. Ford	Vote M/2nd/Passed	K. Fershee Moved, P. Scholting 2nd, all passed.
Additions to agenda	D. Ford		No additions
Committee Update: Academic Program Review	J. Hearn		• 2 programs complete – Biology and Psychology – undergrad • 2 programs meeting to complete by 4/22/2022 – Grad and undergrad • Jean grateful for her larger subcommittee • Program review used to capture information for programs without specialized accreditation
Committee Update: Peer Review	S. Oliver		• Peer reviewing started this week – 4/11/22 and ends 6/10/22. • If questions about programs while peer reviewing contact me – work and cell, contact information in Peer Review guide.
Committee Update: Professional Development	S. Oliver Katie Kelsey Alicia Earl Angie Lampe Sarah Lux Nicolae Roddy		Meeting 4/25/22 to discuss 2022 Assessment Symposium • Possible dates – Oct. 28 or Nov. 4. • Ideas – Speaker? Workshop? Program and/or course assessment. DEI Assessment – disaggregating data to assess risk to student data – HLC strategic plan? • Ideas shared for speaker – a panel of a regional group – institutions in our region. Heartland Pathways. Power of the consortium to share ideas. Joe Levy part of the group. HLC liaison (zoom) with local people.
Taskstream Update • 2020-2021 Workspace	S. Oliver D. Ford		• Submission for 2020 – 2021 82 - 91%

• Search for TS replacement			• Ad hoc search committee: Ryan Batenhorst Kristin Buscher Jean Hearn Desarae Mueller-Fichepain Christina Murcek Taunya Plater David Ramcharan IT PM – Ashley Poole – met to discuss RFI Ashley Poole working on RFI based on six must haves, and five highly desired needs from the ad hoc committee. Getting IT and Strategic Sources – "must haves."
Update: UAC Taskforce, Policy, Strategy, & HLC Updates	G. Jensen		• Sent notes from HLC meeting and couple documents • Changing demographic cliff coming sooner than later • Assessment/program review – concern of over citation of 4B – overreach. Demonstrate cycle of assessment and improvement – software system not required. Not prescriptive. • Institution decides what is and is not co-curricular • Institution demonstrates has a working process of assessment and improvement • Maps Financial Health indicators – out of Univ. of Utah – take 6 years IPEDs info - put in format all can understand
Other information or questions	D. Ford		• Meeting day/time – due to Federal law to stay on daylight savings time Phoenix will stay 2 hours behind • Deb will create table of meeting time options before next meeting. • Will look at members who move off UAC this year.
Adjourn **Next Meeting: May 10, 2022, 8:15-9:15 AM – via Zoom**			