

Date | Time | Location:

Wednesday, Sept. 14, 2022,
 3:30-4:30 CDT/1:30 – 2:30 PM MST
 Zoom link in calendar appointment

University Assessment Committee**Agenda**

Agenda format explanation:

- Discussion leader: Begins the conversation about the topic.
- Update: Provide a brief overview of current project(s), anticipate needs for support from the TLC, UAC sub-committees, etc.
- Everyone: Provide any deadlines or programs coming up.

Topic	Discussion Leader	Decision (If applicable)	Notes / Action Steps (as applicable)
Call to Order	Deb Ford		Sarah Oliver called the meeting to order.
Approval of minutes – from May	D. Ford	Vote M/2 nd /Passed	T. Plater moved. K. Fershee 2 nd , all approved
Additions to agenda	D. Ford		
Sub-Committee Membership	D. Ford		<ul style="list-style-type: none"> • New members will be asked to join sub-committees. • NEED: Someone from Phoenix on the Professional Development Committee. • G. Jensen a few notes on Academic Program Review Committee: Provost Wilson is very interested in streamlining and getting this under her portfolio. B. Breland will be overseeing this process. The Program Review Committee will be moved to the Provost's office and will not continue to be a sub-committee of UAC.
Committee Update: Academic Program Review	J. Hearn		
Committee Update: Peer Review	S. Oliver		<ul style="list-style-type: none"> • Completed peer reviews by the end of June and sent out through Taskstream. • The new workspace is open for 2021-2022 academic year. • The hard work is appreciated
Committee Update: Professional Development Assessment Symposium	Angie Lampe S. Oliver Katie Kelsey Alicia Earl Sarah Lux Robby Francis		<p>S. Oliver reported.</p> <p>Met twice over the summer for Assessment Symposium</p> <ul style="list-style-type: none"> • Date – Oct. 28, 9:45 – Noon CDT/7:45 – 10:00 AM MST • Hybrid format: In-person at Harper 2057/2058 and virtually via Zoom - Theme: Assessment as Continuous Improvement: Macro and Micro Perspectives

			<ul style="list-style-type: none"> • We will have virtual poster session. • Virtual posters in BlueLine group course, poster PDF are sent, and the 3–5-minute presentation will be uploaded into Panopto. • Call for Posters is open now. Deadline is Sept 30. Please refer to links at the bottom of the agenda – save the date Assessment Symposium and the call for posters – please share these with people. • Students can participate. A faculty member must work with them. • Keynote speaker for the symposium: Andrew Lootens-White, Ph.D, VP of Accreditation Relations, Higher Learning Commission – Keynote (macro perspective). Working on getting panelists – for micro perspectives from neighboring Colleges/Universities. • Along with the keynote, there will be a panel. Currently we have two panelists and working on a third. Dr. Paul Trana, Director - Assessment and Accreditation at Peru State College and Cindy Catherwood, Associate Vice President of Academic Affairs at Metropolitan Community College have committed to the panel. K. Buscher may be able to help get a third panelist – hoping to get medical perspective from UNMC. • Plan: three panelists 10-12 minutes about what they do on a micro level. Q&A after panelists speak. • The week after the symposium (Oct. 31-Nov 4) we will have a few virtual assessment sessions. Currently, there are two sessions: #1 L. Jensen #2 CFE Staff M. Hines and L. Davie. Registrations will be open with the symposium registration.
<p>Taskstream Update</p> <ul style="list-style-type: none"> • Search for TS replacement • Request feedback on potential times to attend/view vendor presentations 	<p>S. Oliver D. Ford</p>		<ul style="list-style-type: none"> • Watermark/Taskstream update: time to renew the contract – April 2023. • This is an involved process/working with IT first, RFI and now we are at the RFT process

- The next stage is a request for proposal. S. Oliver is working with the group to move this contract and product review forward. Two vendor proposal presentations; will be an hour a piece.
- **Ad hoc task force members:** R. Batenhorst, K. Buscher, J. Hearn, D. Mueller-Fichelain, C. Murcek, T. Plater, and D. Ramcharan
- Ad hoc committee met a few times since last spring.
 - Developed set of criteria for prospective vendors.
 - Looked at vendors to contact. Worked with A. Poole and C. Petersen to use Bonfire system. Got criteria in a list of questions and it was sent to several vendors. Three vendors replied with answers to questions: Enflux, Nuventive, and Watermark: Planning & Self-study.
 - Based on the answers the committee decided to eliminate Enflux and see demos from Nuventive and Watermark
- **End user invitations for the RFP: F. Kurtyka should be invited. May be someone from C. Eno's team if they can hire before the RFP.**
- D. Ramcharan: There was a consensus in the Ad hoc committee for one product over the other. He will check with C. Petersen in strategic sourcing. We may only need one demo.
- Discussion about the product selection process: We know the cost of Watermark (Taskstream), we don't know the cost of Nuventive yet. Goal is to host an in-person meeting for the Nuventive vendor presentation.
- Update on Watermark contract: Current contract for Watermark/Taskstream ends in April. Need to give them notice OR renew the contract in December. M. Emmer

			<p>looking into renewal of one year for the transition.</p> <ul style="list-style-type: none"> • K. Busher requested that we seek product/vendor references for Nuventive.
<p>Update: UAC Taskforce, Policy, Strategy, & HLC Updates</p>	<p>G. Jensen</p>		<p>G. Jensen:</p> <ul style="list-style-type: none"> • Updates: #1 Accreditation website looks great. Special thanks to M. Emmer.#2 Dr. Andrew Lootens-White is Creighton’s new liaison since Dr. Gigi Fansler retired. #3 G. Jensen would like to arrange a meet and greet with the President and Provost on the day of the symposium. R. Mixan will follow up about the schedule. • Regarding consultant visit: Year four assurance review gave feedback on 4B: core component on the assessment of student learning. Suggested we look at streamlining a bit. • G. Jensen went to HLC annual meeting in the Spring, Marie Baehr, Institutional Research Coordinator at Coe College did part of the workshop. She will come for one day. She will review documents up front: our team report from year four review, policy on assessment, and some sample assessment reports. She will probably give us questions and then will write up a report after she has a chance to be with us for the day. • The Carnegie Leadership Initiative will be used as the HLC Quality Improvement Project. • Andrew Lootens-White should do a few other things while he is on campus for the Assessment Symposium. Maybe he should meet with Jennifer Moss Breen on the Carnegie piece. • Call for abstracts were out for the HLC annual meeting. Provost M. Wilson (CU), Provost K. Riley (Regis), S. Cassidy (President, Rockhurst) put in a proposal Employing Adaptive Leadership While Navigating Growth in the Health Professions.

Other information or questions	D. Ford		<ul style="list-style-type: none"> Please share the links with people for the save the date and call for posters.
Adjourn Next Meeting: October 5, 2022, time 3:30 PM CDT/1:30 PM MST – via Zoom			Stay tuned on the University Assessment Symposium and Consult Visit.

UAC Assessment Symposium [Save the Date](#) and [Call for Poster Abstracts](#)

CFE Fall 2022 [Faculty Development Opportunities](#)