University Assessment Committee

Minutes

December 9, 2008 Location: **Harper Center 2066**

8:30 a.m.

1. Announcements and Updates:
   1. HLC 114th Annual Meeting, April 17-21, Chicago (Registration and Hotel Registration are both open).
   2. Spring meeting dates: 8:30-9:30, Harper 2066
      1. January 20
      2. February 17
      3. March 17
      4. April 21
2. Sub-Committee Reports/Updates
   1. Campus Conversations: Presentation and Discussion (Palma Strand)
      1. Campus Conversations presentation for each school and college was shared.
      2. Presentations scheduled for early spring 2009; each school and college will be asked to select 1 university-level outcome and develop an initiative.
   2. Electronic Toolbox/Peer Review: Updates (Gail Jensen/Mike Monaghan)
      1. Toolbox design was discussed, with samples from Northern Arizona University (e.g., criteria for reviewing degree program assessment of student learning, criteria for evaluating annual program assessment reports).
      2. Collection of items to begin spring 2009, with samples of “best practices” emerging from annual assessment reports.
   3. Exploratory review of electronic systems of collecting and reporting assessment data: Update (Paul Turner)
      1. Electronic reporting system not yet ready for adoption, but exploration will continue.
      2. This sub-committee will “merge” with Electronic Toolbox/Peer Review for 2009.

* 1. Curricular and Co-Curricular Program Review and Rubric Development: Updates (Rich Rossi)
     1. Encuentro Dominicano and Cortina Community’s work will be highlighted at the HLC annual April meeting.
     2. Suggestions for Jesuit documents that may inform our work include: General Congregation 35, Decrees 6, 9, 10, & 11.

1. Next Meeting/Materials for review:
   1. January 20, Harper Center 2066 at 8:30 where the focus will be on the annual assessment report.
   2. Interesting Reading: "'You Can't Measure What We Teach'" at insidehighered.com.

Here's a link to the page:

<http://www.insidehighered.com/news/2008/12/04/humanities>

Adjourned at 9:30 a.m.