

MY BANNER (PERSONAL MENU)

My Banner is a personal menu that includes the forms that are most important in your daily work. Your personal menu is tied to your user ID. Use the form (GUAPMNU) to maintain your Personal Menu. The field above the right pane shows the user ID associated with the person logged on to the system.

My Banner Maintenance GUAPMNU 7.2 (PROD)

SLC44378's Personal Menu

Type: Oracle Forms module

Object	Description
TSA1098	1098-T Tax Information
FTMITYP	1099 Income Type Code Maintenance
FAA1099	1099 Reporting
FOA1099	1099-MISC Magnetic Tape Transmitter D
RNAOV03	2002-2003 Applicant Override
RNRGL03	2002-2003 INAS Global Policy Options R
RNIMS03	2002-2003 Miscellaneous Results Inquiry
RNANA03	2002-2003 Need Analysis
RNAVR03	2002-2003 Need Analysis Document Veri
RNAPR03	2002-2003 Need Analysis Processing
READI03	2002-2003 Pell Disbursement/Acknowled
REAOR03	2002-2003 Applicant Override
RNASL03	2002-2003 Supplemental Need Analysis
RNASU03	2002-2003 Supplemental Need Analysis
RNAOV04	2003-2004 Applicant Override
RNRGL04	2003-2004 INAS Global Policy Options R
RNIMS04	2003-2004 Miscellaneous Results Inquiry
RNANA04	2003-2004 Need Analysis
RNAVR04	2003-2004 Need Analysis Document Veri
RNAPR04	2003-2004 Need Analysis Processing
READI04	2003-2004 Pell Disbursement/Acknowled

Object	Description
FGIBDSR	Executive Summary
FOIDOCH	Document History
FGIOENC	Organizational Encumbrance List
FGIENC	Detail Encumbrance Activity
FPAREQN	Requisition
FOAAINP	Document Approval Form
FOIAPHT	Document Approval History
FOIAPPH	Document Approval History
SAQUITK	Registration
SFAREGS	Registration
SSAMATX	Building/Room Schedule
SSASECT	Schedule
SLAEVNT	Event
SHATERM	Term Sequence Course History
SHACRSE	Course Summary
SHASUBJ	Subject Sequence History
SHASTAT	Academic Standing Query
FTVCOMM	Commodity Validation
FTMAPPQ	Approval Queue Maintenance
GUAOPTM	Options Maintenance
FOMUSOR	Organization Security Maintenance


To quickly add an object from the form:

1. Go to the form that you wish to add to your personal menu
2. Right-click on the form and select **Add to personal menu**

To add an object if you know the object's seven-character name:

1. Type **GUAPMNU** in the *Go To* box to access the My Banner Maintenance form
2. Place the cursor in a blank Name field in the right pane
3. Type the **object's seven-character name** EX: FOADOCU
4. Press **<<Enter>>**
5. The object's type, description, and name appears in the right pane
6. Click the **Save** Icon or press **<<F10>>** to save

To delete an object from a Personal Menu:

1. In the right pane, select the object you want to delete by double-clicking on the name so it is highlighted.
2. Click the **Delete** button  in the middle of the form to delete the object. If you want to remove all of the objects click on the Delete All button.
3. Click the **Save** Icon or press **<<F10>>** to save

NOTES: