



The following pages contain information pertinent to completing your application for admission to the Accelerated Nursing Program. Please pay particular attention to the directions in the packet and use the checklist below to make sure your application is complete.

**A Complete Application Includes:**

- 1. Application Form (apply online: <http://nursing.creighton.edu>)
- 2. Official Transcripts (from all colleges attended)
- 3. Academic Plan (for completion of prerequisites)
- 4. Personal Statement
- 5. Recommendation and Appraisal Forms (3)
- 6. Application Fee of \$50.00

Please note: Admission to the program is dependent upon completion of the Safety and Technical Standards form which will be sent with preliminary acceptance letters.

School of Nursing  
Accelerated Nursing Program  
2500 California Plaza  
Omaha, NE 68178

The Accelerated Nursing program was initiated at Creighton University in 1975 and is designed for individuals holding a baccalaureate or higher degree in another discipline who wish to pursue a career in professional nursing. (Visit <http://www.creighton.edu/nursing/programs/acceleratedprogram/index.php> for more information).

### **Admission Information**

Creighton admits students into the Accelerated program on a rolling basis. As soon as an application is complete, it is reviewed by our admissions committee. Admissions decisions are made quickly, and our programs may fill rapidly. This is why it is important to apply as early as possible.

Each class has an established maximum enrollment of 56 students. Consequently, we encourage you to apply early. We will notify you if for some reason you apply to a program that is already full and work with you to find an alternative future class that meets your educational objectives.

Classes on the Omaha campus begin in August and January. Classes on the Hastings (Nebraska) campus begin only in August.

## **CURRICULUM PLAN**

### **Length of Program**

The Accelerated Nursing program welcomes sufficiently prepared and motivated baccalaureate graduates who can successfully meet the challenge of this fast-paced, academically rigorous one calendar year program leading to a Bachelor of Science in Nursing (BSN) degree. The class schedule will fit as closely to the Creighton University calendar as is compatible with the maximum continuity of full-time learning experiences. Students are expected to register for approximately 19-20 credit hours each term (See "Curriculum Plan"). Accelerated students are required to successfully complete, with a "C" grade or better, 58 semester hours of coursework for the BSN degree.

### **Current Cost of Program**

The tuition is **subject to change at any time**. It is generally paid in thirds, one-third at each term. Entering students need to be aware that tuition is evaluated annually, and any increase established in Spring may affect tuition for Summer and Fall registrations. Additional expenses will include books, uniforms, equipment, transportation and personal living expenses. The tuition cost can be found on the Creighton University web-site at [http://www.creighton.edu/finaid/pages/costpages/cost\\_tfrb.htm](http://www.creighton.edu/finaid/pages/costpages/cost_tfrb.htm) under School of Nursing and Accelerated Program. Clinical experiences take place among several agencies and with families in the community. Students are responsible for their own transportation, so access to a car is necessary. Courses are transmitted between the Omaha and Hastings campuses. Hastings Accelerated students will come to the Omaha campus for academic content at various points in the curriculum. Expenses associated with transportation, lodging, and food will be borne by the student.

### **Admissions Requirements**

Creighton University admits qualified students and hires qualified employees without regard to race, color, national or ethnic origin, disability, sex, religion, or status as a disabled veteran or veteran of the Vietnam era. Its education and employment policies, scholarship and loan programs, and other program and activities are administered without any such discrimination. The University will use none of the information contained in or submitted with this application for admission for any discriminatory purpose.

- **Admission to the Accelerated Nursing program will require:**
  - A baccalaureate or higher degree in another discipline from an accredited college or university.
  - Evidence of academic achievement of at least 3.00 quality point average or higher on a 4.0 scale.
  - Provide official transcripts from all colleges attended.
  - Completion of prerequisite courses with a C grade or better.
  - Evidence of potential and motivation for nursing.
  - Three personal recommendations (recommendation forms are included with downloadable or mail application, a minimum of one academic reference).
  - Evidence of prior work success and/or ability to handle a rigorous academic schedule.
  - Complete the Safety and Technical Standards form. Once the student has met the academic qualifications for acceptance, full acceptance into the School of Nursing is conditional upon receipt and approval of the "Safety and Technical Standards" form. This form is designed to validate the student's ability to meet the cognitive, affective and psychomotor requirements of the curriculum, with or without reasonable accommodations, consistent with the Americans with Disabilities Act. Students will verify that they meet the technical standards yearly as they receive the Student Handbook.
  - All applicants are required to meet admission requirements related to health examinations and immunizations (see Creighton Student Health Services at <http://www.creighton.edu/StudentHealthServices/immunizations.html#healthstudents>).
  
- **Admission into the School of Nursing is a two-tiered process. Acceptance is conditional until both separate steps are successfully completed.**
  - Academic acceptance based solely on academic credentials
  - Validation of the applicant's ability to meet the cognitive, affective and psychomotor requirements of the challenging nursing curriculum, with or without reasonable accommodations, consistent with the Americans with Disability Act.
    - **Full acceptance into the School of Nursing is conditional upon receipt and approval of the enclosed "Safety & Technical Standards" (S&T) form.** [http://nursing.creighton.edu/pdf/safety\\_and\\_technical\\_standards.pdf](http://nursing.creighton.edu/pdf/safety_and_technical_standards.pdf)
    - The S&T form is sent to the applicant with the letter informing of conditional academic acceptance and is to be returned within fourteen (14) days.
    - **If the "Safety & Technical Standards" form is approved, the applicant is granted full admission.** If there are any concerns about the "S&T Standards" form, a follow-up letter will be sent addressing the issues raised by the form and the status of the conditional admission into the School of Nursing.
    - Any requests for accommodations will be evaluated to determine the adequacy of the supporting documentation and the reasonableness of the requested accommodation.
    - **All current students verify that they meet these technical standards yearly when they receive a new *Student Handbook*.**
  
- **Conditions of enrollment.** Each of these conditions must be met to assure access to placement in clinical agencies. The conditions must be met *before* enrollment of Accelerated Nursing students:
  - *Completion of immunizations required for all Creighton University Health Sciences students* to assure the safety and well-being of patients in the various clinical agencies.
    - A complete listing of required immunizations may be found at <http://www.creighton.edu/StudentHealthServices/immunizations.html> . Participation in clinical experiences will be denied if these immunizations are not completed.
    - Student Health will mail the appropriate forms to fully accepted students.
  - *Background Investigations of all current and fully accepted students* will be conducted and will include but not be limited to, a combination of the following screenings for every state and county of residence. (See the Background Investigation policy and forms pertaining to the investigation - <http://www.creighton.edu/fileadmin/user/nursing/docs/BCPolicy.pdf> ).
    - County Criminal Record Search (Required)
    - Alias Name Search (Required)
    - Found Wants and Warrants (Required)
    - Found Protection Orders (Required)
    - Residential History Search (Required)
    - Social Security Number Search (Required)
    - Abuse Registry (Required)
    - Sex Offender Registry (Required)
    - Office of the Inspector General (OIG) Cumulative Sanction Report (Required)
  - Current certification in Basic Life Support (BLS) on entry into the program and throughout the year of the program is required. Courses sanctioned by the Red Cross ("Basic Life Support for the Professional Rescuer") or the American Heart Association ("Level C/Health Care Provider") are accepted. Courses should be labeled "professional level" and include instruction on use of the Automated External Defibrillator (AED).

The Campus Security Report providing information on institutional policies concerning security, alcohol and drug use, crime prevention, the reporting of crimes, sexual assault, and other matters is available at the Department of Public Safety at 2204 Burt Street, Omaha, Nebraska 68178, or by telephone at (402) 280-2104.

## Prerequisite Requirements

Applicants must have earned an overall cumulative quality point average (QPA) of at least a 3.00 on a 4.00 scale. The following courses and other requirements must be completed with a “C” grade or better *prior* to enrolling in Accelerated Nursing courses. **Applicants may be conditionally accepted prior to completion of designated prerequisites if their Academic Plan of study indicates that ALL will be completed prior to entry.**

1. 36 semester hours of general education courses. (These will be allocated from the liberal arts and sciences completed in the previous baccalaureate degree.)
2. Behavioral Sciences (12 semester hours)
  - a. General Psychology (3 semester hours)
  - b. General Sociology or Cultural Anthropology (3 semester hours)
  - c. Developmental Psychology (3 semester hours). This course should cover the lifespan through old age. If an applicant completed a course in only child or adolescent psychology, an additional adulthood and aging is required. An independent study course is available through the School of Nursing.
  - d. Bioethics or Ethics (3 semester hours). The application of ethical theories to contemporary problems of human life which emphasizes the process of making ethical/moral judgments.
3. Normal Nutrition (2-3 semester hours)
4. Physical and Biological Sciences (19-20 semester hours)
  - a. Microbiology (4 semester hours)
  - b. Chemistry (7-8 semester hours) – Students are strongly encouraged to include Organic and/or Biochemistry for better understanding of the subsequent Pathophysiology, Nursing, and Pharmacology courses. However, General Chemistry I and II will be accepted.
  - c. Anatomy and Physiology (8 semester hrs) – may be two combined courses or separate human anatomy and physiology courses. Mammalian or vertebrate physiology courses have been accepted.
  - d. Courses taken at institutions using the quarter system will be converted to semester credit. No fractions of hours can be accepted.
  - e. Science credits older than 10 years will be individually evaluated.
  - f. ***The completion of each of the following sciences with a “C” grade or better is required prior to consideration of any application: Anatomy, Physiology and one Chemistry course.***
5. Computer literacy. While specific computer literacy courses are not required for entry, most classes will require use of computer and web technology. Computer requirements are outlined on the School of Nursing web site (<http://nursing.creighton.edu>).
6. All correspondence/independent study courses must be reviewed and approved by the School of Nursing.
7. While not a program prerequisite, a medical terminology course prior to entry may be helpful due to the fast pace necessary for this type of accelerated program.

The Admissions Committee will review the completed application, and the Committee’s decision may be influenced by attention to thoroughness and detail. Applicants are **notified in writing** of the Admissions Committee decision as soon as possible.

## International Students

The School of Nursing welcomes applications from international students. Creighton requires a course by course evaluation from an organization experienced in the evaluation process. The most commonly used evaluation service is listed below:

- World Education Service, P. O. Box 745, Old Chelsea Station, New York, NY 10113-0745; Phone: (212) 966-6311 and fax: (212) 966-6395; <http://www.wes.org>.

Written and oral communication is extremely important to academic success and clinical proficiency. The School of Nursing reserves the right to require evidence of written and oral proficiency. International students whose first language is not English or have obtained any degree from outside of the United States must present a TOEFL score of 600 written (PBT), 250 Computer Based Test (CBT), or 100 Internet Based Test (IBT) or higher.

## For further information contact:

Erron M. Holland  
Recruitment Counselor  
Creighton University School of Nursing  
2500 California Plaza  
Omaha, NE 68178  
(402) 280-2067 or 1-800-544-5071, ext. 2067  
e-mail: [erronholland@creighton.edu](mailto:erronholland@creighton.edu)

**CREIGHTON UNIVERSITY SCHOOL OF NURSING**  
**Instructions for Applying to the Accelerated Nursing Program**

Admission into the School of Nursing is a two-tiered process. Acceptance is conditional until **both** separate steps are successfully completed. This first tier, or step, is concerned with academic acceptance based solely on academic credentials.

**1. Application Form**

Complete the application form. Please indicate entry date in the upper right hand corner of the application form. The application must be accompanied by a \$50.00 application fee. Please make check or money order payable to **Creighton University**. This fee is not refundable. Application form, Academic Plans, Personal Statement, official transcripts and personal recommendations should be mailed to:

Carla Hodder  
Creighton University School of Nursing  
Accelerated Nursing program  
2500 California Plaza  
Omaha, NE 68178

**2. Transcripts**

Request the Registrar of **each** college and/or other institution of higher education attended or attending to send directly **to the above address** complete, official transcripts, regardless of period of attendance. Photocopies or student copies are unacceptable.

**3. Academic Plans**

If courses are to be taken in addition to those shown on the transcript, please furnish the full title of all the courses expected to be completed before enrolling in accelerated nursing courses. Use the form provided and return it with your application. **Be sure to fill in all information requested (e.g. Dept., credit hours).** Please submit the Academic Plan form even if all prerequisites are met.

**4. Personal Statement**

All applicants must submit a letter that includes **ALL** of the following information:

- A. Reason for changing careers (if applicable).
- B. Reason for selecting Nursing.
- C. Reason for selecting Creighton University.
- D. A statement of long-term plans or goals.
- E. A description of significant work experience, progressing from completion of high school or college.
- F. A statement of how previous work experience relates to Nursing.
- G. A statement of how previous educational experiences relate to education for Nursing.
- H. The Accelerated Nursing program is intense. Please include a statement addressing how you plan to handle the demands of this fast-paced, academically rigorous program as well as your outside responsibilities during this one-year program of study. Please consider that practicum courses contain a ratio of three (3) clock hours to one (1) credit hour (i.e. *Theory classes may take 12-13 hours and practicum courses may add another 18-21 hours per week, accounting for a total of 34 clock hours*). This computation does not take into account how long it may take a student to prepare for lab or participate in class activities such as test review.
- I. Provide evidence of potential and motivation for nursing and success in this academically rigorous program. Favorable consideration will be given to those students carrying challenging academic loads (e.g., 15+ hours/semester). Provide a rationale if a full load of classes was not taken each semester.

**5. Recommendation/Appraisal**

Three evaluation forms are attached. Please have college/university instructors or employers complete these forms and return them as directed. **References from inappropriate sources (friends, neighbors, etc.) could result in rejection or delay of acceptance. A minimum of one academic reference is required.**

**6. A personal interview may be required before an applicant is accepted for the Accelerated Nursing program.**

**7. The second tier of the admission process deals with validating the applicant's ability to meet the cognitive, affective and psychomotor requirements of the challenging nursing curriculum, with or without reasonable accommodations, consistent with the Americans with Disability Act. Full acceptance into the School of Nursing is conditional upon receipt and approval of the "Safety & Technical Standards" (S&T) form.** The S&T form is sent to the applicant with the letter informing of conditional academic acceptance and is to be returned within fourteen (14) days.

**CREIGHTON UNIVERSITY  
SCHOOL OF NURSING  
2500 California Plaza  
Omaha, NE 68178**

Accelerated Start Dates (Please complete)  
 August  
     Omaha campus \_\_\_\_\_ (yr)  
     Hastings campus \_\_\_\_\_ (yr)  
 January  
     Omaha campus only \_\_\_\_\_ (yr)

APPLICATION FOR ADMISSION TO ACCELERATED NURSING PROGRAM

**Personal Information:** (Use your legal name)

Name: \_\_\_\_\_ Sex: \_\_\_\_\_  
Last First MI (Other legal name/Maiden name)

Home Address: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Street City State

Mailing Address: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Street City State

Work Address: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Street City State

Work Phone Number: \_\_\_\_\_ Current Home Phone Number: \_\_\_\_\_  
(area Code) (area Code)

E-Mail: \_\_\_\_\_ Religion: \_\_\_\_\_

Marital Status: \_\_\_\_\_ Spouses Name (if applicable) \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Place: \_\_\_\_\_ Social Security Number: \_\_\_\_\_

Citizen of: \_\_\_\_\_ Visa Type: \_\_\_\_\_

**Racial/Ethnic Background:** (This information is optional; data are for statistical purposes only)

\_\_\_\_\_ Hawaiian/Pacific Islander      \_\_\_\_\_ Asian  
 \_\_\_\_\_ Hispanic/Latino                      \_\_\_\_\_ American Indian/Native Alaskan  
 \_\_\_\_\_ Black, Non-Hispanic Origin      \_\_\_\_\_ White

**ACADEMIC RECORD:** (Make certain all colleges are listed, and official transcript from each is submitted, including the one you may currently be attending – Please identify dates attended)

College(s):	Location	Dates Attended	<i>Major, Degree</i> Date Conferred

If you do not hold a Bachelor's Degree, when will your degree be conferred? \_\_\_\_/\_\_\_\_/\_\_\_\_  
**Degree:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Have you ever been dismissed from a college or university for academic or disciplinary reasons? \_\_\_\_\_

Have you ever been arrested for a felony offense? \_\_\_\_\_ (If answer is yes to either, attach explanatory statement, including dates, circumstances, present status, etc. Background investigations will be conducted on all fully admitted students.)

Have you previously applied to Creighton University? \_\_\_\_\_

If so, to which division (college or school)? \_\_\_\_\_

State year of last application: \_\_\_\_\_ Were you accepted? \_\_\_\_\_ If so, did you register? \_\_\_\_\_

**Military Status:**

Have you ever served in the United States Armed Forces? \_\_\_\_\_ In what branch? \_\_\_\_\_

Period of service: from \_\_\_\_\_ to \_\_\_\_\_.

What were your training and duties? \_\_\_\_\_

Do you expect to receive any VA benefits while attending Creighton? \_\_\_\_\_

**Family Information:**

Father's Name: \_\_\_\_\_ Living? \_\_\_\_\_

Father's Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Mother's Name: \_\_\_\_\_ Living? \_\_\_\_\_

Mother's Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Spouse's Name: \_\_\_\_\_ Phone: \_\_\_\_\_

**General Information:**

Where or from whom did you hear about the Creighton Accelerated Nursing Curriculum?

\_\_\_\_\_  
\_\_\_\_\_

**Alumni Information:** (optional)

Please list name of all relatives who have attended Creighton University:

- |    |       |              |       |
|----|-------|--------------|-------|
| 1. | _____ | _____        | _____ |
|    | Name  | Relationship | Dates |
| 2. | _____ | _____        | _____ |
|    | Name  | Relationship | Dates |
| 3. | _____ | _____        | _____ |
|    | Name  | Relationship | Dates |

I hereby certify that the information given is complete and accurate. (Please check all statements before signing)

\_\_\_\_\_  
Signature of applicant

\_\_\_\_\_  
Date





<p><b>5. Sensitivity to Others</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> No concern for ideas or needs of others, antagonistic.</li> <li><input type="checkbox"/> Has trouble being respectful of other's ideas or needs; rarely tactful.</li> <li><input type="checkbox"/> Tends to be respectful of others ideas and needs.</li> <li><input type="checkbox"/> Usually considerate and tactful.</li> <li><input type="checkbox"/> Very alert and tactfully responsive to others' needs and ideas.</li> <li><input type="checkbox"/> Not able to judge.</li> </ul>	<p><b>11. Response to Stressful Situations</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Remains withdrawn, angry, confused, unrealistic, or depressed when under pressure.</li> <li><input type="checkbox"/> Has difficulty proceeding constructively.</li> <li><input type="checkbox"/> Tries to proceed constructively; occasionally is withdrawn or angry.</li> <li><input type="checkbox"/> Self-controlled, rarely loses temper or withdraws.</li> <li><input type="checkbox"/> Extremely well-balanced.</li> <li><input type="checkbox"/> Not able to judge.</li> </ul>
<p><b>6. Group Skills</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Never contributes toward group goals.</li> <li><input type="checkbox"/> Interferes with attainment of group goals.</li> <li><input type="checkbox"/> Has some difficulty as a member/leader of group.</li> <li><input type="checkbox"/> Often regarded as a constructive group member/leader by peers.</li> <li><input type="checkbox"/> Very effective as a leader/member in assisting group toward constructive goals.</li> <li><input type="checkbox"/> Not able to judge.</li> </ul>	<p><b>12. Ability to Make Decisions</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Totally indecisive.</li> <li><input type="checkbox"/> Has difficulty analyzing problems and arriving at decisions.</li> <li><input type="checkbox"/> Analyzes a situation correctly but has difficulty deciding on a course of action.</li> <li><input type="checkbox"/> Generally competent in making decisions and taking action on them.</li> <li><input type="checkbox"/> Excellent in considering consequences of decisions and taking appropriate action.</li> <li><input type="checkbox"/> Not able to judge.</li> </ul>
<p><b>7. Reliability</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Neglects following through with obligations/appointments.</li> <li><input type="checkbox"/> Work is incomplete, carelessly done.</li> <li><input type="checkbox"/> Completes work carefully but with prodding.</li> <li><input type="checkbox"/> Meets obligations independently most of the time.</li> <li><input type="checkbox"/> Thoroughly reliable; needs no supervision.</li> <li><input type="checkbox"/> Not able to judge.</li> </ul>	<p><b>13. Toleration of Ambiguity</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Always requires excessive details of assignments/exams in order to meet supervisor/instructor assignments.</li> <li><input type="checkbox"/> Is uncomfortable in less structured situations; seeks guidance inappropriately.</li> <li><input type="checkbox"/> Attempts to function with less structure and seeks guidance appropriately.</li> <li><input type="checkbox"/> Usually can function comfortably in less structured situations.</li> <li><input type="checkbox"/> Functions very effectively and comfortably without a rigidly defined, externally imposed structure.</li> <li><input type="checkbox"/> Not able to judge.</li> </ul>
<p><b>8. Physical Abilities</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Low level of energy; easily tires.</li> <li><input type="checkbox"/> Average capability physically; capable of normal 8-hour demands.</li> <li><input type="checkbox"/> Can withstand rigors of an accelerated program including long hours and strenuous physical demands.</li> <li><input type="checkbox"/> Not able to judge.</li> </ul>	<p><b>My overall evaluation of this person as an applicant is:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> <b>Strongly Recommend</b></li> <li><input type="checkbox"/> <b>Recommend</b></li> <li><input type="checkbox"/> <b>Recommend with Reservation</b></li> <li><input type="checkbox"/> <b>Do Not Recommend</b></li> <li><input type="checkbox"/> <b>Undecided</b></li> </ul> <p><i>Additional comments may be appended. Thank You.</i></p>
<p><b>9. Perseverance</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Gives up without trying.</li> <li><input type="checkbox"/> Becomes discouraged easily when working toward goals.</li> <li><input type="checkbox"/> Works on goals which are easily attainable but avoids difficult goals.</li> <li><input type="checkbox"/> Works toward most goals until achieved.</li> <li><input type="checkbox"/> Is always persistent in pursuing all goals.</li> <li><input type="checkbox"/> Not able to judge.</li> </ul>	<p><b>(Briefly explain any decision other than "Strongly Recommend")</b></p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <p>Signature: _____ Date: _____</p>
<p><b>10. Accountability</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Projects blame on others as reason for own actions.</li> <li><input type="checkbox"/> Gives excuses for own actions.</li> <li><input type="checkbox"/> In general accepts responsibility for own actions.</li> <li><input type="checkbox"/> Nearly always accepts responsibility for own actions.</li> <li><input type="checkbox"/> Thoroughly accountable for own actions.</li> <li><input type="checkbox"/> Not able to judge.</li> </ul>	<p><b>Return To:</b></p> <p><b>Creighton University School of Nursing Accelerated Nursing program 2500 California Plaza Omaha, NE 68178</b></p>

CREIGHTON UNIVERSITY SCHOOL OF NURSING  
**Recommendation and Appraisal – Accelerated Nursing Program**

This section to be completed by the applicant:

The Family Educational Rights and Privacy Act of 1974 and its amendments guarantee students access to their educational records. Students may, however, waive their right of access to recommendations. The choice of the applicant regarding this recommendation is to be indicated below. Failure to sign will constitute acceptance of limited access.

I do waive     I do not waive my right to inspect the contents of the following recommendation.

Signed \_\_\_\_\_ Date \_\_\_\_\_

Statement concerning: \_\_\_\_\_  
(applicants name):                      First Name                      Middle Name                      Last name

**TO BE COMPLETED BY THE PERSON SERVING AS A REFERENCE**  
(Please Print)

**Name:** \_\_\_\_\_ **Position:** \_\_\_\_\_

Place of Employment: \_\_\_\_\_ Business Phone (    ) \_\_\_\_\_

Length of time you have known applicant: From: \_\_\_\_\_ to \_\_\_\_\_

Capacity in which you have known applicant: *(Please check all that are applicable)*

- As a professional colleague                       Only casually
- As a student     Other \_\_\_\_\_
- As an employee

**Place a check by *one* statement in each category that *best* represents this applicant.**

<p><b>1. Learning Skills</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Very slow to grasp subject/work requirements; memorizes with little understanding.</li> <li><input type="checkbox"/> Needs to exert extra effort to demonstrate minimal understanding of subject/work requirements.</li> <li><input type="checkbox"/> Is about average in understanding subject/work requirements.</li> <li><input type="checkbox"/> Quick to grasp subject/work requirements.</li> <li><input type="checkbox"/> Not able to judge.</li> </ul>	<p><b>3. Written Communication Skills</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Unable to express ideas clearly in writing.</li> <li><input type="checkbox"/> Has some trouble with logical order and grammar/punctuation.</li> <li><input type="checkbox"/> Uses correct grammar and punctuation but has trouble with logical order.</li> <li><input type="checkbox"/> Expresses ideas logically and succinctly in writing most of the time.</li> <li><input type="checkbox"/> Outstanding in the written expression of ideas.</li> <li><input type="checkbox"/> Not able to judge.</li> </ul>
<p><b>2. Intellectual Curiosity and Innovativeness</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> A follower; accepts things as they are.</li> <li><input type="checkbox"/> Rarely asks meaningful questions or generates new ideas.</li> <li><input type="checkbox"/> Raises some questions and tries to set forth new ideas.</li> <li><input type="checkbox"/> Intellectually curious; frequently generates new ideas.</li> <li><input type="checkbox"/> Outstanding ability to generate new ideas; great intellectual curiosity.</li> <li><input type="checkbox"/> Not able to judge.</li> </ul>	<p><b>4. Oral Communication Skills</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Inarticulate; ideas not presented clearly.</li> <li><input type="checkbox"/> Weak in oral skills including command of language and articulation.</li> <li><input type="checkbox"/> Articulates fairly well but order of ideas is not always logical.</li> <li><input type="checkbox"/> Good in articulating ideas clearly and logically.</li> <li><input type="checkbox"/> Very articulate; outstanding command of language.</li> <li><input type="checkbox"/> Not able to judge.</li> </ul>

(over)

<p><b>5. Sensitivity to Others</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> No concern for ideas or needs of others, antagonistic.</li> <li><input type="checkbox"/> Has trouble being respectful of other's ideas or needs; rarely tactful.</li> <li><input type="checkbox"/> Tends to be respectful of others ideas and needs.</li> <li><input type="checkbox"/> Usually considerate and tactful.</li> <li><input type="checkbox"/> Very alert and tactfully responsive to others' needs and ideas.</li> <li><input type="checkbox"/> Not able to judge.</li> </ul>	<p><b>11. Response to Stressful Situations</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Remains withdrawn, angry, confused, unrealistic, or depressed when under pressure.</li> <li><input type="checkbox"/> Has difficulty proceeding constructively.</li> <li><input type="checkbox"/> Tries to proceed constructively; occasionally is withdrawn or angry.</li> <li><input type="checkbox"/> Self-controlled, rarely loses temper or withdraws.</li> <li><input type="checkbox"/> Extremely well-balanced.</li> <li><input type="checkbox"/> Not able to judge.</li> </ul>
<p><b>6. Group Skills</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Never contributes toward group goals.</li> <li><input type="checkbox"/> Interferes with attainment of group goals.</li> <li><input type="checkbox"/> Has some difficulty as a member/leader of group.</li> <li><input type="checkbox"/> Often regarded as a constructive group member/leader by peers.</li> <li><input type="checkbox"/> Very effective as a leader/member in assisting group toward constructive goals.</li> <li><input type="checkbox"/> Not able to judge.</li> </ul>	<p><b>12. Ability to Make Decisions</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Totally indecisive.</li> <li><input type="checkbox"/> Has difficulty analyzing problems and arriving at decisions.</li> <li><input type="checkbox"/> Analyzes a situation correctly but has difficulty deciding on a course of action.</li> <li><input type="checkbox"/> Generally competent in making decisions and taking action on them.</li> <li><input type="checkbox"/> Excellent in considering consequences of decisions and taking appropriate action.</li> <li><input type="checkbox"/> Not able to judge.</li> </ul>
<p><b>7. Reliability</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Neglects following through with obligations/appointments.</li> <li><input type="checkbox"/> Work is incomplete, carelessly done.</li> <li><input type="checkbox"/> Completes work carefully but with prodding.</li> <li><input type="checkbox"/> Meets obligations independently most of the time.</li> <li><input type="checkbox"/> Thoroughly reliable; needs no supervision.</li> <li><input type="checkbox"/> Not able to judge.</li> </ul>	<p><b>13. Toleration of Ambiguity</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Always requires excessive details of assignments/exams in order to meet supervisor/instructor assignments.</li> <li><input type="checkbox"/> Is uncomfortable in less structured situations; seeks guidance inappropriately.</li> <li><input type="checkbox"/> Attempts to function with less structure and seeks guidance appropriately.</li> <li><input type="checkbox"/> Usually can function comfortably in less structured situations.</li> <li><input type="checkbox"/> Functions very effectively and comfortably without a rigidly defined, externally imposed structure.</li> <li><input type="checkbox"/> Not able to judge.</li> </ul>
<p><b>8. Physical Abilities</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Low level of energy; easily tires.</li> <li><input type="checkbox"/> Average capability physically; capable of normal 8-hour demands.</li> <li><input type="checkbox"/> Can withstand rigors of an accelerated program including long hours and strenuous physical demands.</li> <li><input type="checkbox"/> Not able to judge.</li> </ul>	<p><b>My overall evaluation of this person as an applicant is:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> <b>Strongly Recommend</b></li> <li><input type="checkbox"/> <b>Recommend</b></li> <li><input type="checkbox"/> <b>Recommend with Reservation</b></li> <li><input type="checkbox"/> <b>Do Not Recommend</b></li> <li><input type="checkbox"/> <b>Undecided</b></li> </ul> <p><i>Additional comments may be appended. Thank You.</i></p>
<p><b>9. Perseverance</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Gives up without trying.</li> <li><input type="checkbox"/> Becomes discouraged easily when working toward goals.</li> <li><input type="checkbox"/> Works on goals which are easily attainable but avoids difficult goals.</li> <li><input type="checkbox"/> Works toward most goals until achieved.</li> <li><input type="checkbox"/> Is always persistent in pursuing all goals.</li> <li><input type="checkbox"/> Not able to judge.</li> </ul>	<p><b>(Briefly explain any decision other than "Strongly Recommend")</b></p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <p>Signature: _____ Date: _____</p>
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CREIGHTON UNIVERSITY SCHOOL OF NURSING  
**Recommendation and Appraisal – Accelerated Nursing Program**

This section to be completed by the applicant:

The Family Educational Rights and Privacy Act of 1974 and its amendments guarantee students access to their educational records. Students may, however, waive their right of access to recommendations. The choice of the applicant regarding this recommendation is to be indicated below. Failure to sign will constitute acceptance of limited access.

I do waive     I do not waive my right to inspect the contents of the following recommendation.

Signed \_\_\_\_\_ Date \_\_\_\_\_

Statement concerning: \_\_\_\_\_  
(applicants name):                      First Name                      Middle Name                      Last name

**TO BE COMPLETED BY THE PERSON SERVING AS A REFERENCE**  
(Please Print)

**Name:** \_\_\_\_\_ **Position:** \_\_\_\_\_

Place of Employment: \_\_\_\_\_ Business Phone (    ) \_\_\_\_\_

Length of time you have known applicant: From: \_\_\_\_\_ to \_\_\_\_\_

Capacity in which you have known applicant: *(Please check all that are applicable)*

- As a professional colleague                       Only casually
- As a student     Other \_\_\_\_\_
- As an employee

**Place a check by *one* statement in each category that *best* represents this applicant.**

<p><b>1. Learning Skills</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Very slow to grasp subject/work requirements; memorizes with little understanding.</li> <li><input type="checkbox"/> Needs to exert extra effort to demonstrate minimal understanding of subject/work requirements.</li> <li><input type="checkbox"/> Is about average in understanding subject/work requirements.</li> <li><input type="checkbox"/> Quick to grasp subject/work requirements.</li> <li><input type="checkbox"/> Not able to judge.</li> </ul>	<p><b>3. Written Communication Skills</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Unable to express ideas clearly in writing.</li> <li><input type="checkbox"/> Has some trouble with logical order and grammar/punctuation.</li> <li><input type="checkbox"/> Uses correct grammar and punctuation but has trouble with logical order.</li> <li><input type="checkbox"/> Expresses ideas logically and succinctly in writing most of the time.</li> <li><input type="checkbox"/> Outstanding in the written expression of ideas.</li> <li><input type="checkbox"/> Not able to judge.</li> </ul>
<p><b>2. Intellectual Curiosity and Innovativeness</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> A follower; accepts things as they are.</li> <li><input type="checkbox"/> Rarely asks meaningful questions or generates new ideas.</li> <li><input type="checkbox"/> Raises some questions and tries to set forth new ideas.</li> <li><input type="checkbox"/> Intellectually curious; frequently generates new ideas.</li> <li><input type="checkbox"/> Outstanding ability to generate new ideas; great intellectual curiosity.</li> <li><input type="checkbox"/> Not able to judge.</li> </ul>	<p><b>4. Oral Communication Skills</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Inarticulate; ideas not presented clearly.</li> <li><input type="checkbox"/> Weak in oral skills including command of language and articulation.</li> <li><input type="checkbox"/> Articulates fairly well but order of ideas is not always logical.</li> <li><input type="checkbox"/> Good in articulating ideas clearly and logically.</li> <li><input type="checkbox"/> Very articulate; outstanding command of language.</li> <li><input type="checkbox"/> Not able to judge.</li> </ul>

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