1. To assemble your button, you will need the following components:

Collet   Snap Pin

Button Shell   Transparent Cover   M.
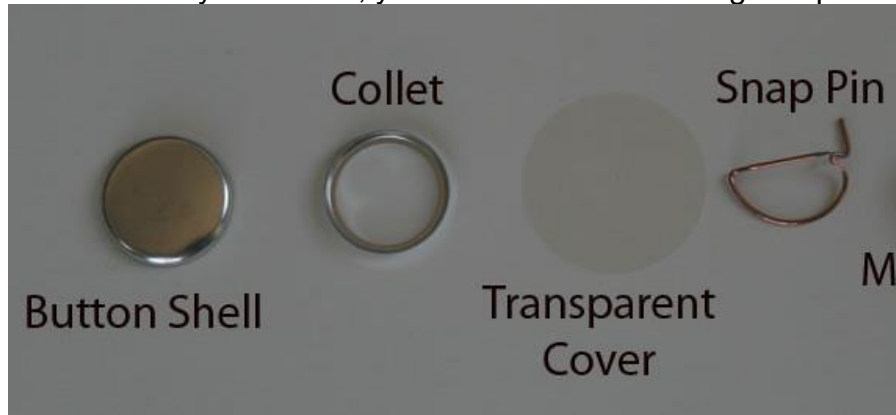
2. To begin assembling the button, place the button shell into the pickup die (labeled 1) with the sharp side down.

3. Place the image on top of the button shell. **Make sure the image faces up.**

4. Place the transparent cover on top of the image.

5. Place the collet (ring shaped) **wide side up** into the crimp die (side labeled 2).

6. Rotate the lower part of the press clockwise, so that the pickup die (the part containing the image) is under the press.

7. Push the handle down **as far as it will go** and then bring it back to its regular upright position.


8. Now, rotate the lower part of the press counterclockwise until the crimp die (the side with the button back) is located under the press.

9. Once again, **push the handle down as far as it will go** and then bring it back to its regular upright position.

10. To create a button with a pin back, take the snap pin and insert it so that its outer edges are underneath the lip of the collet. **Please be careful not to stab yourself.**
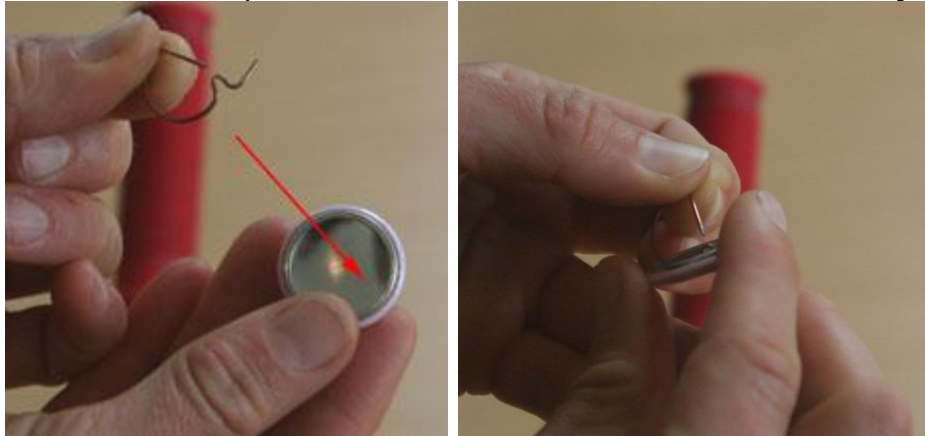
11. For large buttons, always make sure image and pin back are aligned in their respective dies.

- 3 Day loan period.
- $10 fine each day if not returned on the due date.
- $265 Replacement cost if damaged or lost

Return the Button Maker to a person at the Circulation Desk. Do not leave in one of the drop boxes (outside or in Circulation Desk). Let us know if there are any problems with the Button Maker.

Users must purchase the materials to make buttons at the Circulation Desk

    100 1" Buttons = $6.00
    100 2-1/4" Buttons = $8.00

Unused materials are not refundable.

Design Templates available at:
http://www.creighton.edu/fileadmin/user/reinert/docs/circulation/1-inch_button_template.pdf
http://www.creighton.edu/fileadmin/user/reinert/docs/circulation/2-inch_button_template.pdf