

To: All Creighton Supervisors
From: Therese McGrath, Creighton Student Employment Office
Subject: C.U. Student Employee of the Year program
Date: February 09, 2009

Once again, it's time to start thinking about giving recognition to the many fine Creighton undergraduate student employees who give us their time and talents, usually for modest financial rewards.

The Student Employment Office is sponsoring the 17th annual "*C.U. Student Employee of the Year*" program. I invite all Creighton supervisors to nominate an undergraduate student worker(s) in your department to receive a special "*thanks*" from the University for their contributions on the job. All nominees will receive a letter of commendation from Fr. Schlegel and a nominee T-shirt.

The student chosen for this distinction will have lunch with a University Vice President, who will present him/her with an inscribed plaque and \$200 gift card. The student's name will be added to a commemorative display on the "Wall of Distinction" at the Student Center. These are the eligibility requirements:

- ⇒ Full-time undergraduate student, Federal Work Study or University Employment, currently working for Creighton University.
- ⇒ Currently employed in your department on a part-time basis. Length of employment must be a minimum of six months between July 1, 2008 and the present date.
- ⇒ Students will be evaluated on the following criteria:

RELIABILITY
QUALITY/ QUANTITY OF WORK
INITIATIVE
PROFESSIONAL ATTITUDE
INTERPERSONAL SKILLS
UNIQUENESS OF CONTRIBUTION

Enclosed is the official nomination form. Copy it as necessary and **circulate it among your department staff**. Forms can be obtained through a link on www2.creighton.edu/studentemployment. Only one nomination form will be considered for each nominee. Each department should choose one staff member to complete and submit the nomination form, although there can be multiple signatories. Departments may nominate as many eligible students as they wish. The deadline for submission is March 10th. Selection will be made by an in-house committee and the winner will be announced in April.

Please support this effort to recognize the value of your outstanding student employees. Share this information with other department supervisors in your area. Submit your nominees no later than March 10th to:

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fax 280-2895
tmcgra@creighton.edu

Prior Recipients and employing departments:

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| Carolyn Pfeifer – School of Medicine 2008 Kathryn Welsh – Residence Life 2006 Bettina Hamilton – Reinert Alumni Library 2005 Sean Kelly –Dept of Information Technology 2004 Leanne Vigue – School of Pharmacy HP 2003 De Ann Kaster – Athletics 2002 Mandi L. Johnson – Kiewit Hall 2001 Josh Capp – Information Technology 2000 | Luke Pella - Arts & Sciences Dean's Office 1999 Keith Baynes - Bone Metabolism 1998 Amy Melvin - Microbiology 1997 Len Tanaka - Pharmacy School 1996 Trina Fortunato - Campus Recreation 1995 Jennifer Oborny - Occupational Therapy 1994 Anne Cooley -Exercise Science 1993 |
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