<div align="center">**University Assessment Committee**
Minutes
Tuesday, February 12, 2019; 8:15-9:15 a.m.; Skutt SC 105</div>

Action Items:

I. Case Study Ideas
   a. Small group met to see if a case study could be used - More to come
      Any suggestions will be sent to Case Study team.
   b. Question - Are these meant for programs to help with curriculum changes through a case study?
   c. Process for using TaskStream being considered to make it easier

II. Executive Summary draft of HLC Report (see attachment)
   a. Building a data capture to be able to track the summary.
      A standing committee is working on the process.

III. Committee Updates
   a. Academic Program Review committee:
      i. Committee working on two reviews: BS in Leadership and MS in Organizational Leadership
         1. Have selected a date and are ready to go – probably in about two weeks

   b. Peer Review Committee:
      i. Official call for annual reports in TaskStream/WaterMark was sent to Deans and Associate/Assistant Deans. Due date was extended to Feb. 6 instead of Jan. 30, 2019.
         1. Next week is training
         2. Then start assigning teams to programs
         3. Will reach out to a couple of different schools/colleges for peer reviewers to balance out faculty and staff

      ii. Peer Review Training scheduled for Feb. 19 and 20.

      iii. TaskStream/WaterMark Super Users:
         1. Developing a TaskStream/WaterMark training session for new & current users.
         2. Creating templates to help with putting information into TaskStream

   c. Professional Development:
      i. UAC spring program in partnership with the TLC program, Flipped Learning: Stories from Colleagues; Wed., Mar. 20; 11:30-1; Skutt 105
         1. After email converstation - Collaborating with TLC on Flipped classroom development session

   d. UAC Taskforce, Policy, Strategy, and HLC updates:
      i. HLC date: July 19, 2021
      ii. Phoenix Timeline

1. College of Nursing update timeline – Hired Project Manager - interfacing to help with Omaha and Phoenix curriculum
2. Coordinaiton is going to be a challenge because there will be four programs
3. Physical Therapy has to apply as a brand new program – not just an add on
4. Working on trying to find a place to enter data for parity between Phoenix and Omaha

    iii. Revision of Academic Program Review Policy/Procedure
1. If you had specialized accreditation – you could use that with a few more questions
2. Policy will have to go back to this committee
3. There weren't policies crossing the universities because of the professional schools
4. Couldn't get the policy on the agenda
5. Still don't know what the process is on how policies are reviewed and accepted
6. Updates on the policy
7. Updates on enrollments, programs, student debt load, and program outcomes
8. White paper on accreditation came out by Betsy De Vos
9. Update on this next meeting

IV. Announcements
    a. AJCU Creighton Assessment Conference: July 15-17, 2020
        i. Laying the foundation to get the conference off of the ground

V. Mission week is looking to be in September
    a. Looking for innovative ways people assess mission in different departments

Resources:

- [The 2019 Assessment Institute](#)
  Indianapolis IN, October 13 - 15, 2019

  Scope: National/International
  Audience: Discipline Based, Multidisciplinary, Student Services, Institutional Research, Assessment Officers, Administrative Officers
  Conference Hotel: [Indianapolis Marriot Downtown](#) at 350 West Maryland Street

- [The 2020 Assessment Institute](#)
  Indianapolis IN, October 25 - 27, 2020

  Scope: National/International
  Audience: Discipline Based, Multidisciplinary, Student Services, Institutional Research, Assessment Officers, Administrative Officers

2018-2019 Suggested Practices/Reminders:

- Share articles of interest and best practices for learning and assessment
- Those unable to attend the UAC meetings may ask another to serve as their Proxy
- UAC members may invite guests to attend the monthly meetings

2018-2019 UAC Meeting Details: All meetings will be on Tuesdays and run from 8:15-9:15 a.m.

University Assessment Committee (2018-2019) Tuesdays		
Date	**Time**	**Location**
Mar. 6	8:15-9:15 a.m.	Skutt 105
Apr. 9	8:15-9:15 a.m.	Skutt 105
May 14	8:15-9:15 a.m.	Skutt 105

UAC Chairs Meetings (2018-2019)		
Date	**Time**	**Zoom Link**
Mar. 4	1-2 p.m.	https://creighton.zoom.us/j/755382650
Apr. 2	1-2 p.m.	https://creighton.zoom.us/j/866867842
Apr. 30	1-2 p.m.	https://creighton.zoom.us/j/729555981