

University Assessment Committee  
Minutes  
Tuesday, April 10, 2018; 8:00-9:15

I. Announcements

- a. Association for the Assessment of Learning in Higher Education, June. 4-6, 2018, Salt Lake City, UT. Registration now open: <http://www.aalhe.org/event/2018conf>
- b. Co-curricular opportunity: *Metacognition Outreach: Supporting Students Beyond the Classroom* Call for Submissions are due May 31, 2018. More information at: <http://www.improvewithmetacognition.com/metacognition-beyond-the-classroom-repository/call-for-submissions-metacognition-beyond-the-classroom/>.
- c. TaskStream contract is still in negotiations. Although contract expired April 8 the system is still available for use.
- d. 2018 Development Grant applications have been awarded and will be presented during the 2018-2019 academic year.

II. Committee Updates

- a. Professional Development:
  - i. The committee will be meeting late April to begin planning for University Assessment Day 2018. They will meet to identify a primary topic, a panel, and associated follow-up sessions to share at May UAC meeting.
- b. Parity of Learning and Online Education Metrics:
  - i. Templates to report evidence of course parity were developed.
  - ii. Discover Report and IT Tools (in process) – The committee provided IT team data to streamline the access out of Banner. The IT team is looking at the outputs required and working to get the automation achieved.
- c. Academic Program Review:
  - i. Executive Reviews are completed for Masters in Pharmaceutical Sciences and EMS. The College of Arts and Sciences still have some reviews to complete.
  - ii. Reviews for DDS/Oral Biology and Fine and Performing Arts are being delayed until August and September 2018 (respectively).
- d. Peer Review:
  - i. Peer reviews ongoing (but nearing its completion). April 15 is the target date for reviewers to submit the peer reviews programs to which they were assigned.
  - ii. Anticipate a draft report for the May meeting.
- e. Policy, Strategy, and HLC updates:
  - i. AIDU was submitted by Melinda Stoner to HLC.
  - ii. Syllabus Policy is on the agenda for the next Academic Council meeting.

III. Discussion (in support of UAC Strategic Priorities)

- a. HLC Conference Updates/Items of Importance
  - i. The [Persistence and Completion Academy Experience](#) cohort is phasing out and will be replaced with a [Student Success Academy](#) launching Fall 2018. The Student Success Academy will focus on both academic and co-curricular programs. Watch for call for proposals for the academy.
  - ii. In April, Mary Ann Danielson and Gail Jensen presented at the HLC conference. Additionally, they participated in the HLC Share Fair and provided attendees with information on “how to” lead and facilitate a campus wide assessment process and

on-site visit.

- b. Magis Core Curriculum Assessment Day seeks volunteers  
Lydia Cooper is seeking volunteers from the College of Arts and Sciences for the Magis Assessment Day, scheduled for May 17; 8:30-4:30 in Harper.
- c. 2018-2019 committee membership
  - i. The position for the Associate Vice Provost for the Teaching and Learning Center has been posted. This person will chair the UAC. A transition plan is in place to move the work of the UAC forward into 2018-2019.
  - ii. The May meeting will involve member commitment discussion and strategic planning for 2018-2019.

### **2017-2018 UAC Strategic Priorities**

- Develop and Pilot of Parity Metrics (course and program level)
- Draft guidelines differentiating Undergraduate/Graduate/Professional student outcomes and expectations
- Celebrate curricular innovations producing improved student learning (outcomes)
- Develop a rubric to assess syllabi (guide syllabus construction)
- Support of MAGIS Core Assessment
- Continue UAC Campus Reporting (e.g., APR report to Faculty/Academic Council, Annual Assessment Report to Deans, VPs and Provost)
- Enhance our culture of assessment (e.g., growth in assessment practices, evidence of changes/improvements driven by assessments)

### **2017-2018 Suggested Practices/Reminders**

- Share articles of interest and best practices for learning and assessment
- Those unable to attend the UAC meetings may ask another to serve as their Proxy
- UAC members may invite guests to attend the monthly meetings

**2017-2018 UAC Meeting Details:** All meetings will be on Tuesdays and run from 8:00-9:15 a.m.

May 8                      Skutt 105                      Peer Review Report (?); University Assessment Day 2018 Plans