

University Assessment Committee
Meeting Minutes
January 15, 2013
8:00-9:15 a.m.

Location: **Brandeis 112 (Conference Room)**

I. Announcements

a. Assessment Conferences

- i. American Association of Colleges and University's General Education and Assessment: A Sea Change in Student Learning, February 28-March 2, 2013. For more details:
<http://www.aacu.org/meetings/generaleducation/gened2013/index.cfm>
- ii. Higher Learning Commission annual meeting, April 5-9, 2013. For more details: <http://annualconference.ncahlc.org/>
- iii. Association for the Assessment of Learning in Higher Education (AALHE)'s annual meeting: "Juggling Conflicting Priorities: Rethinking What We Thought," June 3-5, 2013. Proposals accepted through February 8 (see attached submission form); see www.aalhe.org for more information.

- b. The virtual Center for Teaching Excellence (vCTE) website is being developed. A preview of the website will be schedule for this spring.

II. Committee Updates/Reports (reports/discussion led by chairs)

a. Professional Development (Katie Huggett, Chair):

The second part of the series on Academic Assessment will be held on March 25, 2013 in Skutt Student Center, Ballroom East. Participants who complete the attendance requirements and submit the required documentation will receive a copy of "Assessing for Learning" by Peggy Maki. The March 25 session "Save-the-Date" will be sent the week of Jan. 14 followed by an invitation in February.

- b. Peer Review (Mark Turner, Chair): Mary Ann Danielson reported for Mark. The committee has completed the Rubric to be used by the reviewers. The peer review process will be piloted during the spring 2013, following the development of an instrument for the reviews and completion of training sessions for the reviewers.

c. Assessment Resource Integration (Brian Kokensparger, Chair):

Following an emphasis on BlueLine2 during the fall semester, the committee will focus on TaskStream training and implementation for schools who are "behind the curve" and help address the individual needs of the schools/colleges.

d. Academic Quality and Policies (Gail Jensen, Chair):

The Academic Program Review Policy and the New Program Policy were approved. Next steps include campus-wide assessment of programs; compilation of a master list of accrediting organizations; creation of a calendar for program review; and development of a unified program review process.

e. Co-curricular assessment liaison (Stephanie Wernig):

No report at this time.

III. Other Discussions/Updates/Works-in-Progress

a. Public listing of HLC accreditation

Gail Jensen reported: Notification has been received from the HLC requesting that Creighton display the HLC logo and contact information on the website. While posted, it is not easily found. To improve the public's access to and viewing of our accreditation materials, the UAC agreed the HLC accreditation be listed on the "About Creighton" page on the website in two areas: 1) on the left side of the page after About Creighton wording and 2) following the opening paragraph on the page and above the Administration listings. Additional discussion was held recommending that a list of all specialized accreditations be included on the website. Currently, all specialized accreditations are listed in the University Fact Book and Bulletins and on various school/college websites.

b. TaskStream Single-User Sign-on location/page

UAC agreed the TaskStream User Sign-on would be best located on the Faculty and Staff webpage (i.e. My Creighton listing to the right of the page). It was reported that the single-user sign-on is forthcoming pending updates to the servers.

c. Reminder: Annual Assessment Report was due January 9, 2013

Progress reports provided by each academic unit; some units have started their input and are moving along while some areas have yet to start the process. The TaskStream hierarchy was distributed for review by the committee for any changes, additions or deletions of programs in their area. All edits should be sent to Mary Ann Danielson by January 18, 2013.

d. Updated TaskStream training for implementation team and UAC Peer Reviewers: January 29 (Faculty Credentials); February 7 (Peer Review); February 6 (Reports). If other training is needed, contact Mary Ann Danielson.

2012-2013 Schedule of UAC Meetings (8:00-9:15 a.m., Brandeis 112, unless otherwise noted.)

February 19

March 19

April 16

May 7 (if needed)