

University Assessment Committee
Minutes
Tuesday, January 16, 2018; 8:00-9:15

Opening Reflection

I. Announcements

- a. 2017-2018 Assessment Calendar—key dates to add, send to Mary Emmer—current calendar of events may be found:
https://www.creighton.edu/fileadmin/user/AEA/UAC_Minutes/UAC_Calendar_Spring_2018.pdf
 - i. January 30: “Creighton Gallup Survey Results 2016: Helping CU Graduates Achieve Great Jobs and Great Lives” presented by Brenda Coppard and Valerie Calderon.
 - ii. February 20: “Critical Thinking: Continuing the Conversation” presented by Lou Jensen.
 - iii. March 28 and April 4: “Tune Up Your Syllabus, then Supercharge it!” presented by members of the UAC, invited faculty, and Brian Kokensparger.
- b. Assessment conferences:
 - i. Association of Catholic Colleges and University (ACC&U) Annual Meeting, Jan. 24-27, 2018, Washington, DC. <http://www.aacu.org/meetings/annualmeeting/am18>
 - ii. Association of American Colleges and Universities (AAC&U) General Education and Assessment Conference, Feb. 15-17, 2018, Philadelphia, PA. <http://www.aacu.org/meetings/generaleducation/gened2018>
 - iii. HLC conference, April 6-10, 2018, “Innovation and Transformation.” For more information: <http://www.hlcommission.org/Programs-Events/conference.html>
 1. CU invited to present at the Share Fair (Comprehensive Evaluation Visit), Sunday, 2:30-4:00.
 - iv. Association for the Assessment of Learning in Higher Education, Jun. 4-6, 2018, Salt Lake City, UT Submissions due January 20th: <https://aalhe.site-ym.com/mpage/2018Proposal> [Registration now open: <http://www.aalhe.org/event/2018conf>]
- c. TLC 2018 Development Grants: Review of grant applications begins February 1.
- d. Reminder: Annual Assessment Reports were due November 27, 2017; thank you to all programs who have submitted.

II. Committee Updates

- a. Professional Development
 - i. Will meet for 2018 planning.
- b. Parity of Learning and Online Education Metrics
 - i. Definition of parity was shared, as well as a draft metric. UAC provided feedback as committee continues to develop a process that guides and informs academic practice.
 - ii. Distance Education Policy update – there is no change on parity in the policy.
- c. Academic Program Review
 - i. Rubric for assessing syllabi construction was discussed. Feedback regarding the rubric will be used to revise it, if needed.
 - ii. Draft Syllabi Policy was to be discussed with the Academic Committees.
 - iii. 17-18 Programs undergoing review (9 areas):
 1. MSN Review Team Report has been submitted.
 2. Upcoming reviews include:
 - a. Journalism, Media, and Computing—January 18-19

- b. Cultural and Social Sciences (Sociology and Anthropology)—February 1-2
 - c. Pharmaceutical Sciences—February 14
 - d. Masters of Public Health—March 14
 - iv. Institutional Effectiveness Ad-Hoc team is developing system for administrative data collection and reporting, for use by schools and colleges in academic program review.
- d. Peer Review
 - i. Peer Review training completed. About 50% of the program reports have been submitted. As reports are completed, remember to hit the “submit” button to ensure the report is submitted. Checking-in the report doesn’t mean it has been submitted.
 - ii. February 1st for review of current submissions.
- e. Policy, Strategy, and HLC updates
 - i. Phoenix approvals, to include state approvals, board licensures, HLC and Specialized Accreditation processes/approvals are in progress.
 - ii. AIOU report will open February-March. Melinda Stoner will oversee the submission of the report.

III. Discussion

- a. “Guidelines for Differentiation among Undergraduate, Graduate, and Professional Courses” document was reviewed and discussed. It will be shared with the Faculty Senate and Deans and it will be used for program development and syllabi review. The document will be posted as a resource on the Teaching and Learning Center website.
- b. “Assessment Practices Advancing Academic Excellence” series
 - i. Rachel Gibson, CreightonEDGE, shared how the EDGE built a culture of assessment in three areas: Academic Success, Career Center, and Pre-Professional Development. It through various intentional and implemented assessment processes which strengthened the EDGE identity.

2017-2018 UAC Strategic Priorities

- Develop and Pilot of Parity Metrics (course and program level)
- Draft guidelines differentiating Undergraduate/Graduate/Professional student outcomes and expectations
- Celebrate curricular innovations producing improved student learning (outcomes)
- Develop a rubric to assess syllabi (guide syllabus construction)
- Support of MAGIS Core Assessment
- Continue UAC Campus Reporting (e.g., APR report to Faculty/Academic Council, Annual Assessment Report to Deans, VPs and Provost)
- Enhance our culture of assessment (e.g., growth in assessment practices, evidence of changes/improvements driven by assessments)

2017-2018 Suggested Practices/Reminders

- Share articles of interest and best practices for learning and assessment
- Those unable to attend the UAC meetings may ask another to serve as their Proxy
- UAC members may invite guests to attend the monthly meetings

2017-2018 UAC Meeting Details: All meetings will be on Tuesdays and run from 8:00-9:15 a.m.

February 13	Skutt 105
March 13	Skutt 105
April 10	Skutt 105
May 8	Skutt 105