

University Assessment Committee
Minutes
Tuesday, February 13, 2018; 8:00-9:15

I. Announcements

- a. 2017-2018 Assessment Calendar—key dates to add, send to Mary Emmer—current calendar of events may be found:
http://www.creighton.edu/fileadmin/user/AEA/UAC_Minutes/UAC_Calendar_2017-2018.pdf
 - i. February 20: “Critical Thinking: Continuing the Conversation” presented by Lou Jensen.
 - ii. March 28 and April 4: “Tune Up Your Syllabus, then Supercharge it!” presented by members of the UAC, invited faculty, and Brian Kokensparger.
- b. Distinguished Educator Campus Conversation and Celebration, February 23, 8:00-9:30 a.m. All are invited to attend.
- c. Assessment conferences:
 - i. HLC conference, April 6-10, 2018, “Innovation and Transformation.” For more information: <http://www.hlcommission.org/Programs-Events/conference.html>
 1. CU invited to present at the Share Fair (Comprehensive Evaluation Visit), Sunday, 2:30-4:00.
 - ii. Association for the Assessment of Learning in Higher Education, Jun. 4-6, 2018, Salt Lake City, UT. Registration now open: <http://www.aalhe.org/event/2018conf>
- d. TaskStream Updates
 - i. Merger with TK20 and LiveText and Re-branded to Watermark. TaskStream contract to expire in April but will be renewed.
 - ii. 2017-2018 Program Workspaces will soon “go live” and users can begin to enter assessment data. For 2017/2018 plan, the Peer Review Committee recommended an additional question of who is/will be responsible for program submissions.
- e. Reminder: Annual Assessment Reports were due November 27, 2017; thank you to all programs who have submitted. Although the 2016-2017 assessment data submission deadline has passed, users can still submit program data for that timeframe. They will need to scroll down in the system to the 2016-2017 section.
- f. Michele King is retiring in March; she was thanked for her service on the UAC.

II. Committee Updates

- a. Professional Development:
 - i. Starting to plan for fall – finding time to meet with the committee is difficult, but a virtual meeting will be conducted.
- b. Parity of Learning and Online Education Metrics:
 - i. Templates to report evidence of course parity were developed.
 - ii. Team is gathering the data to share the reports at the March 13, 2018 meeting.
- c. Academic Program Review:
 - i. MSN Executive Summary Report has been completed.
 - ii. Syllabi meeting for February 7th was cancelled but will be rescheduled. In the interim, the university’s Syllabi Repository for 2017 is housed in BlueLine and is available to view. To gain access to the site and upload syllabi, contact LuAnn Schwery at LuAnnSchwery@creighton.edu.
 - iii. The draft policy will be discussed with Dean’s Council on February 19.

- d. Peer Review:
 - i. Peer Review: Ongoing and takes approximately 30-45 minutes to complete a review. Reviewers are faculty and professional staff volunteers.
 - ii. Preliminary Peer Review Report—Reports were distributed to committee members. UAC members are asked to share the findings to their college/school. Overall, about 60% of programs have some assessment data submitted, while other programs are completed and submitted.

- e. Policy, Strategy, and HLC updates:
 - i. Quality in Distance Education Policy. Parity will be assessed in conjunction with the program and the Teaching and Learning Center.
 - ii. Phoenix timeline being created to include HLC, state, and specialized accreditation approvals, board licensures processes/approvals.
 - iii. HLC Institutional Update (AIDU) will take place February 26-March 30. Melinda Stoner, Registrar, will oversee our submission.

III. Discussion

- a. “Assessment Practices Advancing Academic Excellence” series
 - i. National Institute for Learning Outcomes Assessment (NILOA) presentations on:
 1. “Assessment That Matters: Trending Toward Practices That Document Authentic Student Learning”
 2. Excellence in Assessment Designation Opportunity.

2017-2018 UAC Strategic Priorities

- Develop and Pilot of Parity Metrics (course and program level)
- Draft guidelines differentiating Undergraduate/Graduate/Professional student outcomes and expectations
- Celebrate curricular innovations producing improved student learning (outcomes)
- Develop a rubric to assess syllabi (guide syllabus construction)
- Support of MAGIS Core Assessment
- Continue UAC Campus Reporting (e.g., APR report to Faculty/Academic Council, Annual Assessment Report to Deans, VPs and Provost)
- Enhance our culture of assessment (e.g., growth in assessment practices, evidence of changes/improvements driven by assessments)

2017-2018 Suggested Practices/Reminders

- Share articles of interest and best practices for learning and assessment
- Those unable to attend the UAC meetings may ask another to serve as their Proxy
- UAC members may invite guests to attend the monthly meetings

2017-2018 UAC Meeting Details: All meetings will be on Tuesdays and run from 8:00-9:15 a.m.

March 13	Skutt 105	Parity Report Template; MAGIS Core Assessment?
April 10	Skutt 105	
May 8	Skutt 105	