

University Assessment Committee
Minutes
Tuesday, March 13, 2018; 8:00-9:15

I. Announcements

- a. 2017-2018 Assessment Calendar— send key dates to add — current calendar of events may be found:
http://www.creighton.edu/fileadmin/user/AEA/UAC_Minutes/UAC_Calendar_2017-2018.pdf
 - i. March 28 and April 4: “Tune Up Your Syllabus, then Supercharge it!” presented by members of the UAC, invited faculty, and Brian Kokensparger, along with UAC members Brenda Coppard and Jacke Font-Guzman.
- b. Assessment conferences:
 - i. HLC conference, April 6-10, 2018, “Innovation and Transformation.” For more information: <http://www.hlcommission.org/Programs-Events/conference.html>
 1. Creighton University invited to present at the Share Fair (Comprehensive Evaluation Visit), Sunday, 2:30-4:00.
 - ii. Association for the Assessment of Learning in Higher Education, Jun. 4-6, 2018, Salt Lake City, UT. Registration now open: <http://www.aalhe.org/event/2018conf>
- c. TaskStream Updates
 - i. Updated Custom Requirement Report and 2017-2018 Program Workspaces NOW OPEN
<https://www.creighton.edu/aea/academicprogramreviewprocessesandcalendars/>.
 - ii. Reminder: Annual Assessment Reports were due November 27, 2017; thank you to all programs who have submitted.

II. Committee Updates

- a. Professional Development:
 - i. We need ideas for speakers, theme, and a date.
- b. Parity of Learning and Online Education Metrics
 - i. Templates to report evidence of course parity were developed.
 - ii. Parity Reporting—see Discussion Item (a)
- c. Academic Program Review:
 - i. Executive Summary for MSN has been completed.
 - ii. Syllabi Policy (draft) was reviewed by Deans’ Council and will next be sent to Academic Policy review committee.
- d. Peer Review:
 - i. All teams finishing up late submissions and continuing peer reviews.
 - ii. Peer Review Report by end of semester (April or May meeting) – the goal is to give reports to Deans and assessment teams to inform for next year.
 - iii. Reconciliations are being completed by Mary Ann Danielson.
- e. Policy, Strategy, and HLC updates:
 - i. Accreditation master timelines for Phoenix – (2018-2021)include HLC, Specialized Accreditation and State Approvals.
 - ii. HLC AIDU report in process. Melinda Stoner, Registrar, is overseeing the submission.

III. Discussion (in support of UAC Strategic Priorities)

- a. Parity Reporting – the committee shared “mock” evidence of course parity reporting forms for Deans and department Chairs that show the found data and explanations of how and why this data is used.
- b. Quality in Distance Education Policy (carried over from February meeting) The updated policy includes changes in language and updates on destination of reports.
- c. Magis Core Curriculum
 - i. The present committees will become one committee in Fall 2018.
 - ii. This committee will represent various areas and will do new course approvals and re-applications. Sub-committees have around 99 courses up for review.
 - iii. Need volunteers for May assessment day.

2017-2018 UAC Strategic Priorities

- **Develop and Pilot of Parity Metrics (course and program level)**
- Draft guidelines differentiating Undergraduate/Graduate/Professional student outcomes and expectations
- Celebrate curricular innovations producing improved student learning (outcomes)
- Develop a rubric to assess syllabi (guide syllabus construction)
- **Support of MAGIS Core Assessment**
- Continue UAC Campus Reporting (e.g., APR report to Faculty/Academic Council, Annual Assessment Report to Deans, VPs and Provost)
- Enhance our culture of assessment (e.g., growth in assessment practices, evidence of changes/improvements driven by assessments)

2017-2018 Suggested Practices/Reminders

- Share articles of interest and best practices for learning and assessment
- Those unable to attend the UAC meetings may ask another to serve as their Proxy
- UAC members may invite guests to attend the monthly meetings

2017-2018 UAC Meeting Details: All meetings will be on Tuesdays and run from 8:00-9:15 a.m.

April 10	Skutt 105	Peer Review Report (or May)
May 8	Skutt 105	