University Assessment Committee
Minutes
November 13, 2012

Meeting began at 8:00 a.m.
- I. Announcements
    - a. Assessment conferences
        - i. American Association of Colleges and University's General Education and Assessment: A Sea Change in Student Learning, February 28-March 2, 2013. For more details: http://www.aacu.org/meetings/generaleducation/gened2013/index.cfm
        - ii. Higher Learning Commission (HLC) annual meeting, April 5-9, 2013. For more details: http://annualconference.ncahlc.org/
            - a. Tracy Chapman and Gail Jensen will present for the HLC annual meeting. The presentation will focus on organizational capacity.
            - b. HLC is scheduled to visit the Creighton University Medical School campus in Phoenix, Ariz.

- II. Committee Updates/Reports (reports/discussion led by chairs)
    - a. Professional Development (Katie Huggett, Chair)
        - i. Academic Assessment Workshop—distributed evaluation summary of the October 29 session.
        - ii. 13 health sciences staff who attended the training will be receiving a certificate of completion and credit.
        - iii. Reflections for March 2013 event—to be held in SSC Ballroom East to accommodate attendees—included: more hands-on learning, group individuals by pairs instead of tables.
    - b. Peer Review (Mark Turner, Chair)
        - i. Planning for TaskStream Training (Peer Review Rubric and System Access/Training)
            - 1. Distributed the Assessment Rubric for Creighton University Assessment Systems document.
            - 2. The document will assist with support of TaskStream and peer reviews after January 9, 2013.
            - 3. UAC will have "review" status on TaskStream.
    - c. Assessment Resource Integration (Brian Kokensparger, Chair)
        - i. Copies of proposed BL2 Rubric training tools were distributed for review: a format of BL2 Assessment Training module and a list of what the course modules. The proposed training tools were approved by the committee.
        - ii. Identifying campus (human) resources for content contributions
            - 1. Document information to be integrated into course and department level.
            - 2. UAC members agreed to have a general and school specific modules to aid in training.
    - d. Academic Quality and Policies (Gail Jensen, Chair):
        - i. Academic Program Review and New Program Policies update
            - 1. The policies will be reviewed for approval on Thursday, November 15, 2012. Update: Approved

      ii. Credit Hour Policy
          1. Registrar will review policies for "seat time" and other factors.
          2. The COOL office is addressing issues with credit hours as they related to online learning.
      iii. Assumed Practices Review
   e. Co-curricular assessment liaison: Stephanie Wernig.
      i. Nothing to report at this time.

III. Other Reports/Updates/Works-in-Progress
   a. Annual Assessment Reports due January 9, 2013.
   b. Updated TaskStream training for implementation team and UAC Peer Reviewers:
      i. Small group training (6-8 attendees) will begin November 20, 2012 and run through December.

Meeting adjourned at 9:00 a.m.

2012-2013 Schedule of UAC Meetings (8:00-9:15 a.m., Brandeis 112, unless otherwise noted.)
December 11
January 15
February 19
March 19
April 16
May 7 (if needed)