

University Assessment Committee
Minutes
Tuesday, September 13, 2016

Opening Reflection

I. Announcements

- a. Welcome to new committee member: Alicia Klenecky (College of Arts and Sciences).
- b. HLC conference dates are March 31-April 4, 2017.
- c. Assessment conferences:
 - i. [Assessment Institute 2016](#), Oct. 16-18, Indianapolis, IN. Tracy Chapman has submitted a proposal for the conference.
 - ii. [Association of Catholic Colleges and Universities](#) (ACC&U), 2016 General Education and Assessment, Feb. 23-25, 2017, Phoenix, AZ.
 - iii. Association for the Assessment of Learning in Higher Education (AALHE) Conference, June 12-14, 2017, Louisville, KY. (Website link not available yet.)
- d. 2016-2017 AEA Foci (e.g., High Impact Practices, Parity of Learning, Assessment Mentoring for targeted programs)
- e. Other announcements
 - i. Creighton University is ranked in U.S. News & World Report as No.1 in Midwest Regional Universities in the “America’s Best Colleges” edition. Read more at: <https://www.creighton.edu/about/rankings-reviews>
 - ii. Quality Initiative Report received positive comments from HLC. Read report: <https://www.creighton.edu/accreditation/qualityinitiative/>
 - iii. The first Creighton University Quality Indicators Scorecard report will be available soon. Brenda Coppard will report on the scorecard findings at a UAC meeting.
 - iv. The School of Law will be going through an accreditation on Sept. 26 and 27 with [American Bar Association Section of Legal Education and Admissions to the Bar](#) (ABA).

II. Committee Updates

- a. Professional Development (McBride, Chair and Naatz, Co-Chair):
 - i. Membership for 2016-2017: Emmer (AEA), Bothmer, Sharrar, Klenecky, Goedken, and Wilson.
 - ii. University Assessment Day, October 6th planning.
 - 1. Patrick Green
 - 2. Assessment Poster Call – DEADLINE EXTENDED to Friday, Sept. 16. An updated call will be distributed through various communication channels.

- b. Peer Review (Kokensparger, Chair):
 - i. Membership for 2016-2017: King (AEA), Young, Eno, Govindarajulu, Leavelle, Rusch, with Schwery, Murcek and Nash (ex officio).
 - ii. A fall meeting will be scheduled with the previous and current members to review the peer review process and prepare for upcoming reviews.
 - 1. 2014-2015 Annual Assessment Report is being drafted. It will provide data and trend analysis. The draft
 - 2. Changes for 2016-2017
 - a. Peer Review Rubric – The UAC and Peer Review committee members are asked to review the rubric to identify potential changes/edits for improvement. The rubric can be found at <https://www.creighton.edu/aea/assessmentofstudentlearning/>
 - b. Custom Requirement Report – The UAC and Peer Review committee members are asked to review the report and determine if changes are needed and how to implement them. One change recommended is to have the “annual plan” attached to/linked to the report as a supportive document.
 - iii. 2014-2015 Annual Assessment Report is being drafted. It will provide data and trend analysis.
- c. Academic Program Review (Coppard, Chair):
 - i. Membership for 2016-2017: Danielson (ex officio, AEA), Graham, Font-Guzman, and Kelsey.
 - ii. The committee will use the same review models as last year, while looking for gaps where additional information maybe needed, within the reports.
 - iii. 16-17 Programs undergoing review (10 areas) include:
 - 1. Fall: Social Work, Medical Anthropology, Medical Microbiology, Biomedical Sciences, American Studies
 - 2. Spring: Chemistry, English, Clinical and Translational Sciences, Pharmacology, MD.
 - 3. Review dates for the programs are still being determined.
 - 4. No Academic Program Reviews will be held after March 1, 2017.

- d. Assessment Resource Integration (Chapman, Chair):
 - i. Membership for 2016-2017: Vuthipadadon (AEA) and Stanfill.
 - ii. The automated data gathering process was designed last year.
 - a. The process was implemented with Magis Core Curriculum data.
 - b. As a pilot option, it was proposed to contact Ryan Spangler, of Spanish and Modern Languages, to discuss migration of Spanish and Modern Languages program data from TaskStream to BlueLine.
- e. Policy, Strategy, and HLC updates (Jensen, Chair):
 - i. HLC Updates – The HLC review provided positive feedback on the Quality Initiative report. Read HLC review feedback: <https://www.creighton.edu/accreditation/qualityinitiative/>
 - ii. Policies—Dual and Joint Degree Policy (drafted)
The committee agreed the policy needs to move forward with approval as the document is helpful in clarification of dual and joint degree definition and requirements.
 - iii. University Planning—President’s Planning Committee (PPC) has been formed.
 - 1. Mary Chase and Paul McGreal are co-chairing.
 - 2. Gail Jensen is serving on the committee.

III. Discussion

- a. 2016-2017 Planning (Strategic Priorities for UAC)
 - i. Plan for the HLC visit: Foster development and effective communication on HLC visit and follow up after the visit.
 - ii. Submission of UAC Assessment Report (based on 100% of program submissions).
 - iii. Continued efforts to proactively communicate to faculty, Faculty Council, Staff, and Students. This should be an assumed practice.
 - iv. Revise Assessment Mentoring Program to meet needs where individual/department of school/college is at with requested need. Program individuals in need of assessment support will be identified through the Academic Program Review, Peer Review, and assessment reporting processes.
 - v. Calendar with target dates for key assessment of student learning activities/events, such as Academic Program Review; school-specific development programs; and MAGIS Assessment Day.
- b. Draft UAC Assessment Calendar for 2016-2017 was reviewed and approved. In addition, any campus assessment-related activities can be added to the calendar.

Meeting Adjourned: 9:10 a.m.

2016-2017 Schedule of UAC Meetings (8:00-9:15 a.m., Skutt SC 105)

October 11 Draft Assessment Call for review and distribution

November 8

December 6

January 17

February 14

March 14

April 18

May 9