

University Assessment Committee

Minutes

Tuesday, September 12, 2017

Opening Reflection and Welcome

I. Announcements

- a. Welcome to UAC's newest members: Angela Bahle-Lampe (CAI), Lydia Cooper (MAGIS Core), Rachel Gibson (EDGE), Brittany Hall (Mission and Ministry), Jean Hearn (College of Arts and Sciences), Margaret Jergenson (Dentistry), Patricia Soto (College of Arts and Sciences), and Pat Borchers (Law School).
- b. HLC conference, April 6-10, 2018, "Innovation and Transformation." For more information: <http://www.hlcommission.org/Programs-Events/conference.html>
 - i. CU proposal on: "Accreditation Lifecycle: Strategies for Sustaining Momentum" was submitted jointly by Gail Jensen and Mary Ann Danielson at Creighton University and Bill Mangan at College of St. Mary.
- c. Assessment conferences:
 - i. Assessment Institute, Oct. 22-24, Indianapolis, IN
<http://assessmentinstitute.iupui.edu/>
 - ii. Association of Catholic Colleges and University (ACC&U) Annual Meeting, Jan. 24-27, 2018, Washington, DC. <http://www.aacu.org/meetings/annualmeeting/am18>
 - iii. Association of American Colleges and Universities (AAC&U) General Education and Assessment Conference, Feb. 15-17, 2018, Philadelphia, PA. <http://www.aacu.org/meetings/generaleducation/gened2018>
 - iv. Association for the Assessment of Learning in Higher Education, Jun. 4-6, 2018, Salt Lake City, UT [Registration to open in January 2018]
- d. Provost announcement on creation of a Center, merging AEA/CAI/OLAT
A committee has been formed and is in the process of developing a proposal for the Center.
- e. TaskStream contract expires April 2018.

II. Committee Updates

- a. Academic Program Review (Brenda Coppard, Chair):
 - i. Membership for 2017-2018: Jackie Font-Guzman, Margaret Jergenson, Lydia Cooper, and Mary Ann Danielson (ex officio).
 - ii. Committee Charge(s) and 2017-2018 initiatives
The committee will continue reviewing 16-17 programs in the final stages of the review process and encourage 17-18 program to complete the program review processes according to their scheduled dates/times.
 - iii. 17-18 Programs undergoing review (9 areas) include:
 1. Fall: Sociology and Anthropology; Journalism, Media, and Computing; MSNursing
 2. Spring: Philosophy; Fine and Performing Arts; Pharmacy Sciences; DDS and Oral Biology; MPublic Health; EMS
- b. Parity of Learning and Online Education Metrics (Ying Vuthipadadon, Chair):
 - i. Membership for 2017-2018: Thad Stanfill, Angela Bahle-Lampe, and Patricia Soto.
 - ii. Committee Charge(s) and 2017-2018 initiatives
The committee will continue to use the parity method and to streamline data processes.
- c. Peer Review (Brian Kokensparger, Chair):
 - i. Membership for 2017-2018: Wayne Young, Jr., Lori Rusch, Cassie Eno, Nalini Govindarajulu, Michele King, Brittany Hall, and Pat Kelsey.
 - ii. Committee Charge(s) and 2017-2018 initiatives
The committee will maintain its current structure as a working committee. Training will be held later in the fall. UAC members will be encouraged to attend the training as well.

- iii. September 20 Program: Peer Review Process, From Inside Out
This session will give participants an inside look of the rubrics and processes used to do peer review of program-level assessment. Get tips and best practices to help your program move up through the ranks. Sometime will also be spent discussing how the University Assessment Committee can work more effectively with school, college and divisional assessment committees. By the end of the session, participants will have a better understanding of the peer review process and possibly be interested to partner with and become a peer reviewer too.
 - iv. Draft Peer Review report—see III. Discussion.
 - d. Professional Development (Amy Wilson, Chair):
 - i. Membership for 2017-2018: Jim Bothmer, Alicia Klanecky, Pat Borchers, Mary Emmer, Jean Hearn, and Rachel Gibson.
 - ii. Committee Charge(s) and 2017-2018 initiatives
The charges of the committee are to offer 1-2 professional development assessment programs per semester. The University Assessment Symposium will be held in the fall. The committee welcomes ideas for spring 2018 programming.
 - iii. University Assessment Symposium –see III Discussion.
 - e. Policy, Strategy, and HLC updates (Gail Jensen):
 - i. HLC April 2017 Comprehensive Visit Report
<https://www.creighton.edu/accreditation/20162017comprehensiveevaluation/>
Creighton will continue with the Open Pathways as HLC has continued the accreditation of Creighton University. The next reaffirmation of accreditation will be held in 2026-2027. Prior to that, there will be a year 4 report due. A small working committee will bring about discussion on diversity, sustainability process in place, and digital syllabi repository.
 - ii. HLC peer reviewers Drs. Cindy Costanzo and Linda Lazure were invited to serve in the Peer Review Corps. They will attend training this fall.
 - iii. Policy Approvals at the University
Faculty/Academic Council approved two policies: 1) University Policy Committee and 2) Academic Policy and Administration Committee.
 - iv. University Strategic Planning Updates
Everyone was encouraged to attend the Strategic Town Hall meetings on Tuesday, Sept. 11.

III. Discussion

- a. November 3, 2017 University Assessment Symposium planning
 - i. Call for posters. The UAC professional development committee is now accepting posters abstracts for the poster session of the assessment symposium.
To submit a proposal:
<https://www.creighton.edu/aea/professionaldevelopmentopportunities/callforposters2017universityassessmentsymposium/> | Deadline: **Wednesday, Oct. 4**
 - ii. Program(ming). The committee is meeting later in the week to discuss the programming needs for the symposium and details. The focus of the day is critical thinking. A panel with table facilitators and guided question and answer session.
 - iii. A post symposium workshop, Cultivating Critical Thinking in the Classroom and Community, facilitated by Lou Jensen, will be held on Nov. 17.
- b. DRAFT Peer Review Report (2016-2017 Assessment Report submissions)
A PowerPoint presentation of the overall 2016-2017 assessment findings was provided to the committee.

- c. **DRAFT Call for Annual Assessment Reports**
The UAC reviewed the draft Call for Annual Assessment Reports for 2016-2017. The committee is to provide feedback of the call to Mary Ann Danielson. The approved report will be sent to deans by the end of September with request for 2016-2017 data to be submitted into TaskStream in mid-November.
- d. **2017-2018 Assessment Calendar—key dates to add (Mary Emmer) – see attached**
 - i. UAC members encouraged to bring your 2017-2018 plans/events/information with you to share with the group or forward them to Mary Emmer to place on the calendar.
- e. **Review of Brainstormed 2017-2018 Priorities (see below). . . for continued conversation at October meeting – no time permitted**

IV. Subcommittee Meetings (as time permits) – no time permitted for subcommittee meetings to meet.

- a. **Schedule meetings**
- b. **2017-2018 Committee Goal (setting)—for October meeting.**

2017-2018 UAC Strategic Priorities (draft)

- Parity Metrics (course and program level)
- MAGIS Core Assessment
- Differentiation of Graduate/Undergraduate Outcomes and Expectations (guidelines)
- Curricular Innovations (producing) Improved Student Learning (Outcomes)
- Syllabi Construction
- UAC Campus Reporting (e.g., APR report to Faculty/Academic Council, Annual Assessment Report to Deans, VPs and Provost)
- Others????

2017-2018 Suggested Practices/Reminders

- Share articles of interest and best practices for learning and assessment
- Those unable to attend the UAC meetings may ask another to serve as their Proxy
- UAC members may invite guests to attend the monthly meetings

2017-2018 UAC Meeting Details: All meetings will be on Tuesdays and run from 8:00-9:15 a.m.

October 3	Skutt 104	Goal-setting and Strategic Priorities for 2017-2018			
November 7	Skutt 104	Parity of student learning update			
December 5	Skutt 105				
January 16	Skutt 105	February 13	Skutt 105	March 13	Skutt 105
April 10	Skutt 105	May 8	Skutt 105		