

Creighton University
Distinguished Educator in Teaching as Scholarship Award
Call for Nomination

Call/Return: October 23 – December 1, 2017 at 10:00 a.m.

Nomination: Office for Academic Excellence and Assessment
(c/o Mary Ann Danielson, Associate Vice Provost for Academic Excellence and Assessment)

Date of Event: Award recognition: Founder's Week/Convocation 2018

University Policy with Regard to the Conferring of the University Research Awards

1. **Time:** The Distinguished Educator in Teaching as Scholarship Award shall be given at Founder's Week convocation.
2. **Standards:** Up to two awards will be presented annually. The recipients of the University Award must qualify according to the following criteria:
 - a. Nominee must hold a full-time faculty appointment at the University
 - b. Nominee must be at least at the rank of Associate Professor
 - c. Nominee must show a consistent commitment to the teaching mission and objectives of the University and one's primary appointed Department
3. **Nomination Process**
 - a. Eligible faculty may be nominated by any faculty member, department chair/program director, or Dean in the University; self-nominations are also encouraged and accepted. Application materials are provided to each College Dean for distribution to applicants in the College.
 - b. Nominees will be evaluated based upon contributions in the following areas:
 - An established body of work as an educator scholar (i.e., Teaching as Scholarship, Scholarship of Teaching and Learning)
 - An active and consistent contribution to the instruction of his/her own discipline
 - A demonstrated impact on practices in one's discipline(s)
 - c. As a nominator for the eligible faculty, when submitting the nominee information online, you will need to provide the faculty nominee's NetID.
4. **Submission of Application Packet Process**
 - a. Submission of an application packet includes:
 - i. **Nomination Letter**
 - ii. **Personal Statement**
 - iii. **Contributions to Teaching**
 - iv. **Evidence of Teaching as Scholarly Research**
 - v. (Optional) **Letters of Support [Up to three in PDF format only]**

- b. Only complete application packets (i.e., nomination letter, personal statement, contribution to teaching, and nominees' evidence of body of work as a scholar) will be reviewed, and the review process will privilege the quality of one's contributions and evidence over sheer quantity of submitted materials. Nominees are encouraged to be judicious in their selection of materials to submit, as each section has character limit requirements. Letters of Support can be attached as PDF files only.
- c. Instructions for completing application packets.
<https://www.creighton.edu/aea/distinguishededucatorinteachingassscholarshipaward/instructionscompletingnomination/>
- d. Application packets are submitted online.
<https://www.creighton.edu/aea/distinguishededucatorinteachingassscholarshipaward/nominate/>
- e. Questions regarding application packet materials, contact Dr. Mary Ann Danielson, Associate Vice Provost for Academic Excellence and Assessment at maddam@creighton.edu or 402.280.2535.

5. Review and Evaluation of Applications

- a. The application packet should be electronically submitted to the Office for Academic Excellence and Assessment. The final evaluation of applications will be made by an award committee, comprised of faculty representatives from Academic Affairs and Health Sciences and chaired by the Associate Vice Provost for Academic Excellence and Assessment.
- b. The committee will recommend to the Provost up to four recipients from the list of nominees. The committee may also recommend meritorious mention for other outstanding nominees; concurrently, the committee may recommend that the award not be presented in any given year.
- c. The Provost in consultation with the President shall make the final determination and the final nominee(s) will be forwarded to the Public Honors and Events Committee for their review.

6. Description of Award

- a. A plaque bearing the recipient's name(s) and the date of conferral.
- b. In addition, the Office for Academic Excellence and Assessment will award each recipient an honorarium of \$1000.
- c. Each recipient will be invited to share his/her teaching philosophy and scholarship at an AEA-sponsored luncheon.