

University Assessment Committee

Minutes

Tuesday, September 9

Opening Reflection

I. Announcements

- a. Welcome to new committee members: Jackie Font-Guzmán (Graduate School) and Nalini Govindarajulu (Heider College of Business).
- b. HLC Call for Proposals due September 19; conference dates are March 28-31, 2015. Gail Jensen will be submitting a group proposal on the Academic Program Review process.
- c. Assessment conferences
 - i. ASSESSMENT INSTITUTE 2014, Oct. 19-21, 2014, Indianapolis, IN
<http://www.assessmentinstitute.iupui.edu/index.shtml>
Congratulations to Brian Kokensparger who will be presenting at the conference, *A Size to Fit All: Creating a Capstone Project Rubric to Assess Three Vastly Different Programs*.
 - ii. 15th ANNUAL TEXAS A&M ASSESSMENT CONFERENCE, Feb. 22-24, 2015 College Station, TX, Call for Proposals deadline: October 10, 2014
<http://assessment.tamu.edu/conference/>
- d. 2013-2014 UAC/CAI Foci: Formative Learning Communities
The Formative Learning Communities faculty development opportunities offered through the UAC and CAI were shared with the committee.
- e. Creighton University's first MOOC is live and open for registration. The MOOC, *Negotiation: Navigating Successfully Through Professional and Personal Interactions* is led by Noam Ebner, Werner Institute.

II. Committee Updates

- a. Academic Program Review (Huggett, Chair)
 - i. Membership for 2014-2015: Danielson (for AEA), Coppard, Duda, Font-Guzmán
 - ii. The 2013-2014 program reviews have been completed. For 2014-2015, seven programs are to scheduled be reviewed.
- b. Assessment Resource Integration (Chapman, Chair)
 - i. Membership for 2014-2015: Vuthipadadon (AEA), Pieper, Graham, Kelsey, Murcek (*ex officio*)
 - ii. Report on 2013-2014 activities; plans for 2014-2015.
The committee will continue discussion on the functionality between TaskStream and BlueLine. In the meeting, the UAC committee did come to consensus and recommends the university renew the TaskStream contract in the Spring 2015.
- c. Peer Review (Dallon, Chair)
 - i. Membership for 2014-2015: King (AEA), Harris, Wilson, Kokensparger, Young
 - ii. The committee received feedback that the custom report was helpful in the peer review process. Recommendations to the committee to consider in 2014-2015 include: 1) ensure learning outcomes are mapped to school/college outcomes as appropriate, 2) encourage new programs to map courses to align with program outcomes, and 3) encourage all programs to highlight reflection on the assessment

process in their annual reporting. The committee shared there is a component within the assessment plan for narrative reflection.

- d. Professional Development (Schoening, Chair)
 - i. Membership for 2014-2015: Emmer (AEA), Bothmer, McBride, Naatz, Govindarajulu
 - ii. The committee is scheduled to meet Monday, Sept. 22 at 11:00 a.m. in Brandeis 112 to begin brainstorming a professional development opportunity such as an Assessment Symposium.
- e. Policy, Strategy, and HLC updates (Jensen, Chair)
 - i. University Academic Policy Updates
The committee reviewed the University Academic Policy Review/Approval Tracking Table. The Credit Hour Policy and Student Complaint Policy are in the final approval stages with the Academic Council. General Counsel will be establishing new guidelines for an approval process through the Faculty Governance and administrative channels.

III. Discussion

- a. 2014-2015 Planning (Strategic Priorities for UAC)
 - i. Recommendation of UAC Chairs: By May 2015, the UAC will have:
 - 1. Advanced institutionalization of assessment-related activities by linking and promoting annual assessment, academic program review, quality of student learning measures (CUSP-QI), and accreditation efforts.
 - 2. Supported Assessment of Student Learning in new undergraduate MAGIS core curriculum.
 - 3. Contributed to campus communications regarding assessment-related activities (and HLC updates, as relevant)
 - 4. Fostered continuity and sustainability of assessment processes and activities, with an emphasis (14-15) on faculty development resources.
- b. Draft Annual Assessment Call
Feedback from the committee called for changes to the drafted annual assessment call. A revised draft will be electronically distributed to the UAC for their feedback. The deadline for 2013-2014 assessment data to be entered into TaskStream is Monday, Nov. 24.
- c. Data Warehouse
The data warehouse includes student data dating back to 1947, with 10 years of SPAHP student assessment data available. The functionality of the data will be demonstrated at the October UAC meeting.
- d. CUSP-QI
The Gallup survey will be administered to students and alumni beginning November 1. Results and a final report can be shared in Spring 2015.

Meeting Adjourned: 9:15 a.m.

Next UAC Meeting (8:00-9:15 a.m., Skutt SC 104)

October 14 CUSP-QI updates, Data Warehouse Demonstration