

CREIGHTON UNIVERSITY
ID CARD/JAYBUCK\$ TERMS AND CONDITIONS AGREEMENT



DEFINITIONS

The terms “you” and “your” in this agreement refer to the person whose name and image appear on the Creighton University ID Card. The terms “we” and “the University” refer to Creighton University. The term “card” refers to the ID card and to “JayBuck\$” a stored value account established only by pre-depositing funds.

ID CARD TERMS AND CONDITIONS

- A. This card is non-transferable and is the property of Creighton University. It is intended to last the duration of your stay at Creighton. It is the cardholder’s responsibility to protect and maintain the condition of the card. This card is for the purposes of identification and transaction of Creighton University business. It should be carried when on Creighton property and must be presented on request.
- B. The cardholder is responsible for immediately reporting a lost or stolen card. Reports must be made by logging in to “My Accounts” on our web site: <http://cardservices.creighton.edu/> or in person at the Card Services Office. A nonrefundable fee is charged to replace damaged, lost, and stolen cards. The University is not responsible for the use of a lost or stolen card until it is reported to Card Services Office personnel. Once reported, we will deactivate your card on campus.
- C. Privacy Statement: Personal information collected for the ID Card, including your image, will only be used for University purposes and within established guidelines. Data collected on the use of University facilities and services by an individual cardholder will be treated in the same manner. Information regarding the Cardholder will not be provided to third parties unless required by applicable laws, or with written permission of the Cardholder. The applicable federal law is called the Family Educational Rights and Privacy Act, also known as FERPA or the Buckley Amendment.

JAYBUCK\$ TERMS AND CONDITIONS

JayBuck\$, Your *FAST* cash alternative on the Creighton University campus.

These terms and conditions go into affect **ONLY** upon depositing funds into your account.

- Deposits to your JayBuck\$ account can be made in the Card Services Office during regular business hours Monday - Friday, 8:00 AM - 4:30 PM. Accepted deposits include cash, check, or branded cards (Master Card/Visa). Business may also be conducted at <http://cardservices.creighton.edu/> and at several Card Management Centers (CMC) located on campus for your convenience. CMC’s will accept US currency only.
- Food service account questions and deposits should be addressed to Sodexo, (402) 280-2750. JayBuck\$ is unrelated to and in no way will offset your board plan.
- The card is non-transferable. If you attempt to use your card when there are insufficient funds available, the transaction will be denied.
- No cash withdrawals are permitted. You agree to use the card only for the purchase of goods and services and not to obtain cash from a merchant. You may return purchases to merchants for a credit to your account contingent upon their return policy.
- The cardholder is responsible for observing the amount and account charged during each use. Each receipt contains confidential information and we recommend you protect it as such. There are no fees or other charges associated with opening or maintaining a JayBuck\$ account.
- Deposits will be loaded into your account immediately. If funds are credited to your account before your payment has cleared, you understand and agree that you will be liable should your payment be returned to us as unpaid. We reserve the right to freeze an account associated with your card in the event a payment is returned as unpaid. In addition, we are entitled to bill you to recover costs associated with such unpaid items.
- Checks returned as Not Sufficient Funds will be charged \$20.00.
- The current balance in your JayBuck\$ account will be carried over from semester to semester. When you graduate or terminate your studies/ association with Creighton University, you may request a refund of remaining funds. A balance greater than \$25.00 will be returned. If you have less than \$25.00 remaining in your account, we will not issue a refund check but encourage you to spend the balance.
- JayBuck\$ accounts which remain inactive for 12 months will be refunded automatically less a \$25.00 processing fee. The refund will be mailed to your last known address.
- The University is not responsible for the use of a lost or stolen card until it is reported to Card Services Office personnel (see item B above in ID Card Terms and Conditions.). At that time we will deactivate your card, protecting your JayBuck\$ remaining balance. Student Banking services on the card requires additional notification.

Acknowledgment

I acknowledge the use and responsibility of the ID Card as stated above. The terms and conditions of the JayBuck\$ account only apply if and when I make a deposit in that fund. I understand card usage information (agreements, account balances, statements, etc.) will be available free of charge at the Card Services Office. By signing below I represent that I have read this TERMS AND CONDITIONS AGREEMENT and agree to those terms.

(Please print clearly) _____

Last Name	First Name	Middle Initial	NetID (if known)
_____		_____	
Signature		Date	

Additional copies of these terms and conditions are available upon request through the Card Services Office, Harper Center Room 1094, or on the web at <http://www.creighton.edu/admin/cardservices/>.