



Location: \_\_\_\_\_

Location : \_\_\_\_\_

Department: \_\_\_\_\_

Facility: \_\_\_\_\_

Room: \_\_\_\_\_

Roster: \_\_\_\_\_

EHS Email: \_\_\_\_\_

Facilities Management Email: \_\_\_\_\_

Research Area Email: \_\_\_\_\_

Notes: \_\_\_\_\_



## Inspection:

### **Biosafety**

Are sharps being disposed of in puncture-proof containers and labeled appropriately?

☐ Yes

☐ No

☐ N/A

Notes:

Is all autoclave waste in a biohazard bag or bin that is clearly marked?

☐ Yes

☐ No

☐ N/A

Notes:

### **Chemical Safety**

Are your chemicals SEGREGATED properly?

☐ Yes

☐ No

☐ N/A

☐ Corrected Onsite

Notes:

Are chemicals kept out of the cabinet under the sink?

☐ Yes

☐ No

☐ EHS Corrected

Notes:

Are FLAMMABLES stored in Flammable Cabinet?

☐ Yes

☐ No

☐ N/A

☐ Corrected Onsite

Notes:



Are CHEMICALS STORED according to their compatibility and hazard class?

☐ Yes

☐ No

☐ N/A

Notes:

Proper storage on shelves, with no liquids on shelves above eye level or on floor?

☐ Yes

☐ No

☐ N/A

Notes:

Are all Chemical containers properly LABELED?

☐ Yes

☐ No

Notes:

Are CONTAINERS in Good CONDITION?

☐ Yes

☐ No

☐ N/A

Notes:

Is there a posted ABBREVIATION KEY?

☐ Yes

☐ No

☐ N/A

Notes:

Mercury thermometers have been removed from the lab, especially in ovens and incubators

☐ Yes

☐ No

☐ EHS Corrected

Notes:

## **Compressed Gases**

Are there compressed gases in the lab?

☐ Yes (see sub questions)

☐ No

Notes:

Regulator or cap? (sub question)

☐ Yes

☐ No

☐ Corrected Onsite

☐ EHS Corrected

Notes:

Secured? (sub question)

☐ Yes

☐ No

Notes:

Stored safely away from heat and electrical sources? (sub question)

☐ Yes

☐ No

Notes:

## **Electrical Safety**

Using EXTENSION CORD for temporary applications only?

☐ Yes

☐ No

Notes:

ELECTRICAL PANELS in Room?

☐ Yes (see sub questions)

☐ No

Notes:

Is ACCESS to electrical panel Clear? (sub question)

☐ Yes

☐ No

☐ Lab Corrected

Notes:

## **EPA Compliance**

Do you Generate HAZARDOUS WASTE?

☐ Yes (see sub questions)

☐ No

☐ N/A

Notes:

Is HAZARDOUS WASTE CLOSED? (sub question)

☐ Yes

☐ No

☐ N/A

☐ Lab Corrected

☐ EHS Corrected

Notes:

Is HAZARDOUS WASTE Properly LABELED? (sub question)

☐ Yes

☐ No

☐ N/A

☐ Corrected Onsite

Notes:

Is waste removed properly, with No accumulation of EXCESS HAZARDOUS WASTE? (sub question)

☐ Yes

☐ No

Notes:

Is the hazardous waste accumulation area labeled with the appropriate sign? (sub question)

☐ Yes

☐ No

Notes:

Are containers in good condition, with no old/inherently waste-like containers? (sub question)

☐ Yes

☐ No

☐ N/A

Notes:

Is hazardous waste being kept in the lab for less than 180 days? (sub question)

☐ Yes

☐ No

☐ N/A

Notes:

Is HAZARDOUS WASTE in SECONDARY CONTAINMENT? (sub question)

☐ Yes

☐ No

☐ N/A

Notes:

Is HAZARDOUS WASTE STORED at the Point of Generation? (sub question)

☐ Yes

☐ No

☐ N/A

Notes:

Generate USED OIL?

☐ Yes (see sub questions)

☐ No

Notes:

Is there accumulation of EXCESS USED OIL? (sub question)

☐ Yes

☐ No

Notes:

Is USED OIL Properly LABELED? (sub question)

☐ Yes

☐ No

☐ Corrected Onsite

Notes:

## **Eyewash/Safety Shower**

Is there an EYEWASH available?

☐ Yes (see sub questions)

☐ No

Notes:

Has the eyewash been inspected in the past 6 months by EH&S? (sub question)

☐ Yes

☐ No

☐ EHS Corrected

Notes:

Do you TEST the eyewash WEEKLY? (sub question)

☐ Yes

☐ No

Notes:

Is the eyewash ACCESSIBLE? (sub question)

☐ Yes

☐ No  
☐ Corrected Onsite  
☐ EHS Corrected  
 Notes:

Is there a Safety Shower available?

☐ Yes (see sub questions)  
☐ No  
 Notes:

Has the shower been inspected in the past 6 months by EH&S? (sub question)  
☐ Yes  
☐ No  
 Notes:

Is the Safety Shower signed appropriately? (sub question)  
☐ Yes  
☐ No  
 Notes:

Is the Safety Shower ACCESSIBLE? (sub question)  
☐ Yes  
☐ No  
☐ Corrected Onsite  
☐ EHS Corrected  
 Notes:

## **Fire Safety**

Is COMBUSTIBLE MATERIAL and NON-COMBUSTIBLE MATERIAL stored within limitations of code? (18inch from sprinklers or 24inch from ceiling, non-sprinklered)

☐ Yes  
☐ No  
☐ Corrected Onsite



Notes:

Is there a FIRE EXTINGUISHER present?

☐ Yes (see sub questions)

☐ No

Notes:

Are fire extinguishers easily accessible and visible? (sub question)

☐ Yes

☐ No

☐ Corrected Onsite

☐ EHS Corrected

Notes:

Has it had the ANNUAL INSPECTION? (sub question)

☐ Yes

☐ No

Notes:

## **Fume Hood**

Is there a biosafety cabinet (BSC) in the lab?

☐ Yes (see sub questions)

☐ No

Notes:

Is the cabinet clear, with no items blocking flow? (sub question)

☐ Yes

☐ No

☐ Corrected Onsite

Notes:

Does the biosafety cabinet draw air? (sub question)

☐ Yes

☐ No

Notes:

Is the BSC inspection sticker current? (sub question)

☐ Yes

☐ No

Notes:

Is there a fume hood in the lab?

☐ Yes (see sub questions)

☐ No

Notes:

Does the fume hood draw air? (sub question)

☐ Yes

☐ No

Notes:

Has the FUME HOOD had the ANNUAL INSPECTION? (sub question)

☐ Yes

☐ No

Notes:

Is the hood clear, with no items blocking air flow? (sub question)

☐ Yes

☐ No

Notes:

The fume hood must not be used as a storage area for chemicals unless approved by EHS. (sub question)

☐ Yes

☐ No

☐ Corrected Onsite

Notes:

## Housekeeping

All LIGHTS in working order?

☐ Yes

☐ No

Notes:

Are refrigerators, freezers, and microwaves labeled "not for food"?

☐ Yes

☐ No

☐ N/A

☐ Corrected Onsite

Notes:

Are floors clear, with No Slips/trips/falls hazards present?

☐ Yes

☐ No

☐ Corrected Onsite

☐ EHS Corrected

Notes:

Are the work spaces organized and uncluttered?

☐ Yes

☐ No

Notes:

There is no evidence of food in the lab.

☐ Yes

☐ No

☐ N/A

Notes:

Is the door shut and locked when the lab is unoccupied?

☐ Yes

☐ No  
☐ N/A  
☐ EHS Corrected  
Notes:

Are items that are heavy or unbalanced kept off of high shelves to prevent injury?

☐ Yes  
☐ No  
☐ Corrected Onsite  
Notes:

Were you accompanied during the inspection?

☐ Yes (see sub questions)  
☐ No  
Notes:

Is the staff wearing appropriate lab wear? (i.e. no shorts, sandals, etc.)?  
(sub question)

☐ Yes  
☐ No  
Notes:

Is there a SPILL KIT available?

☐ Yes  
☐ No  
☐ N/A  
Notes:

Is an orange emergency call list posted within the laboratory or studio?

☐ Yes  
☐ No  
Notes:

Is a first aid kit available?

☐ Yes

☐ No

☐ N/A

Notes:

## **Radiation**

**LASERS:** Is there a Class 1, 2, or 3a/3R laser?

☐ Yes (see sub questions)

☐ No

Notes:

If Class 2 or 3a/3R, are there CAUTION signs posted outside the space? (sub question)

☐ Yes

☐ No

Notes:

## **Research HazCom**

Are the SDSs readily available and are lab personnel familiar with them?

☐ Yes

☐ No

☐ N/A

Notes:

Do you have a CHEMICAL INVENTORY?

☐ Yes

☐ No

☐ N/A

Notes:

Lab door signage current and posted?

☐ Yes

☐ No

☐ N/A



Notes: