

TO: Lab faculty, staff, and students

FROM: Mary Duda, Chemical Coordinator, Environmental Health and Safety

SUBJECT: Annual Lab Safety 2009 online

DATE: July 24, 2009

Once again, it is time to attend Lab Safety Training. Please note that *everyone* that works in a laboratory, including faculty, staff, and students, must complete Lab Safety Training once per *calendar year*.

The Department of Environmental Health and Safety is pleased to announce that this year's training, and all future lab safety training, will be **online**. We hope you will find this a more convenient and efficient way to receive your training.

One change is that there will be a quiz at the end of the training. The results of the training will be emailed to Research Compliance. A score of 80% is needed to pass the course and receive credit. It should take less than 30 minutes to complete the training and take the quiz.

As in the past, Radiation Safety will be offering their annual Radiation Safety Orientation in conjunction with this training. This Orientation is required of all lab personnel who are *not* Radiation Workers and is also available online.

The annual refresher training for Radiation Workers remains a live training through 2009, and is coordinated through the Radiation Safety Office (x5570).

The online training can be accessed from the following location:

<http://www.creighton.edu/adminfinance/facilities/ehs/training/online/index.php>
or from the link on the main EH&S webpage.

As a reminder, a laboratory is defined by OSHA as "a facility where the 'laboratory use of hazardous chemicals' occurs. It is a workplace where relatively small quantities of hazardous chemicals are used on a non-production basis." Therefore, this includes teaching and research labs but does not include computer labs.

Note that this training is *only* for those people who have received Lab Safety training in the past; a separate training for new employees is also available and should be viewed by anyone that is new to Creighton. A third, less in-depth training is available for those people who enter labs infrequently, such as computer technicians or administrative staff.

Please direct any questions or comments about this new training to me or to John Baxter.