

Creighton UNIVERSITY

Facilities Management

Quarterly Newsletter

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Issue 1



Facilities Management and Mail/Card Services Team,

As we usher in 2020, I've taken time to reflect on this past calendar year. I'm very proud of the amazing work we've accomplished, and I look forward to the challenges ahead of us. We have an opportunity to not only continue impacting the University in a very positive way, but to improve the educational environment for generations to come. We do an amazing job caring for the University facilities, grounds and infrastructure. I understand the challenges you face, and I appreciate your efforts.

The University will invest in a few new facilities over the coming years to help with space efficiency and limiting the impact of the aging infrastructure. One of those projects is a new 400-bed residence hall. This project is in design and if bids are favorable, construction is scheduled to start in June 2020 with completion in summer 2022. This residence hall will replace Gallagher Hall and Kiewit Hall.

The 24th Street project was delayed last year due to weather impacts to the region, but if all goes well between now and April 2020, construction will start late spring of this year.

The Harper Center and The Heider College of Business project is scheduled for completion late fall of this year.

Please join me in welcoming Pam Mortenson and Jean Douchey to the building. They are moving from Wareham and will be officing with the Facilities Management and Mail/Card Services teams. They are in the Senior Project Executive role and assist the University with identifying and implementing priority initiatives.

Thank you for all you do and keep up the great work,

Derek M. Scott

AVP for Facilities Management

President's Update

Daniel Hendrickson, Office of the President Messages to Campus

January 15, 2020

Dear Faculty and Staff,

As we commence the spring semester and a new decade, my greetings to faculty returning from break, and a heartfelt welcome to faculty and staff who are newly joining Creighton University. I hope each of you had enjoyable, gratifying holidays, and that you are prepared and determined to make 2020 a memorable year full of accomplishments.

I want to call your attention to several events happening soon, note the passing of a distinguished alumnus and former Trustee, update you on renovations to the Harper Center, and share news of an important occurrence coming in the fall.

Next week we will honor the legacy of Dr. Martin Luther King Jr. with a number of campus opportunities; the following week is our Campus Climate Forum; and in early February we will celebrate Founders Week. Later this year, we will be publicly launching a comprehensive fundraising initiative.

Our Martin Luther King Jr. Committee is sponsoring once again, in collaboration with community partners, a series of [events](#) honoring Dr. King, which will take place on our campus Jan. 20-22. I hope you will be able to take advantage of the opportunities presented and attend as many as possible. These events, which reinforce the values that Dr. King espoused and lived, likewise reflect Creighton's commitment to social justice, diversity, and inclusion.

As announced before Christmas break, we, as a University, are intensifying and sharpening our already considerable efforts and focus, and the allocation of resources, around sustainability and care for our planet. In line with these intentions, on Tuesday, Jan. 28, our Campus Climate Forum will be held at 7 p.m. in the Ryan Athletic Center's D.J. Sokol Arena.

This forum, "[Seeking Hope: Intentional and Ignatian Responses to the Global Climate Crisis.](#)" will offer an interdisciplinary exploration of how each of us, and Creighton as a whole, might most effectively continue and enhance our responses to the global climate crisis. It will be a time for us to come together – faculty, staff, and students – to dialogue and gain a better understanding of the realities of climate change and what we can do about it.

The campus forum will support ongoing University discernment — engaging all of our students, faculty, and staff — in better understanding the many ways we can and should care for our common home.

I am grateful to the faculty experts and students who have agreed to be panelists; look for more information about the campus forum to be shared in *Creighton Today*. My hope is that a great number of you will attend and participate, because we are stronger and more effective when we work together.

Our annual [Founders Week](#) celebration is scheduled for Feb. 2-8 with a number of campus events, including my



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President's Update Continued

President's Convocation Address on Feb. 4, at 3:30 p.m., in the Harper Center's Hixson-Lied Auditorium. I look forward to seeing you there, and sharing with you my updates on the University.

Last week we learned of the death of Floyd Malveaux, MD, PhD, BS'61, a 2017 recipient of the University's highest alumni honor, the Alumni Achievement Citation, and a member of our Board of Trustees from 1997-2015. Dr. Malveaux, who died Jan. 9 at the age of 79, was a nationally recognized expert in the field of asthma and allergic diseases, whose distinguished career included four decades as a faculty member and administrator at the Howard University College of Medicine. We offer our condolences to his family, friends, and colleagues.

Renovations continue to the Mike and Josie Harper Center. Over the break, Enrollment Management was established in its permanent location in Harper 1035, while in November permanent spaces were completed for Card Services (Harper 1090), the John P. Fahey Career Center (Harper 1088), and Financial Aid (Harper 1100). Work on additional classrooms on the second floor began this month. I am grateful for the patience and cooperation of the entire campus community – and, in particular, those directly affected units – during this time of transition.

On the horizon for 2020 is the public launch in the fall of our comprehensive fundraising campaign. This historic campaign is critical to our University's future because it will support Creighton's evolution from a regionally dominant to a nationally prominent university.

Our campaign priorities will reflect our deep commitment to students and the transformational experiences we provide to them. I am excited about the prospects and opportunities that the campaign's success will present for our students. We will share updates as planning for the campaign launch progresses, including leadership opportunities for faculty and staff.

I want to remind you that our award-winning alumni publication, *Creighton* magazine, is now being delivered electronically to faculty and staff, rather than in printed form, in line with our campus sustainability goals. I hope you have enjoyed reading the latest issue and its news that champions our outstanding alumni, faculty, students, and staff. If you would like to request a printed copy, please contact our University Communications and Marketing office at CreightonCommunications@creighton.edu.

I hope each of you experiences a 2020 filled with blessings, growth, and fulfillment.

Sincerely,

Rev. Daniel S. Hendrickson, SJ, PhD

Did You Know?

Workplace English Course

Facilities Management is working with the Global Engagement Office to provide the opportunity to take an ESL class on campus two times a week. This course is 4 modules, which are 4 weeks each. Next session begins February 17th. If you would like to sign up for class, please contact Erica Peterson at 402.280.2780.

Monday's / Wednesday's 4pm-5pm at Creighton Hall.

Professional Development Opportunities

Management Development

Leadership roles at the University are vital to its successful operation. The Management Development program provides managers with adequate training and resources to assist in managing day-to-day operations.

On-going leadership development opportunities include webinars, round tables, and new manager training, which are available several times throughout the year.

On-Demand (online) Management Development Opportunities

[Inspiring Leadership Through Emotional Intelligence](#)

[How Good are Your Leadership Skills?](#)

[There is Nothing Permanent but Change-Facilitation of Change](#)

Employee Assistance Program (EAP)

EAP provides professional counseling, information, and referral services to faculty, staff and their families. The program offers confidential consultation on a wide variety of personal, family and/or work-related problems that may contribute to high levels of stress and interfere with health and work performance.

[Holiday Wellness](#)

[EAP Member Services](#)

[Work/Life Services](#)

[Work/Life Services - We're Here to Help You](#)

[Work/Life Services - How Our Process Works](#)

[Legal and Financial Consultation Services](#)

HR Announcements

W-4 Changes

The Internal Revenue Service has launched a new and improved [Tax Withholding Estimator](#), designed to help workers target the refund they want by having the right amount of federal income tax taken out of their pay. The new design reduces the form's complexity and increases the transparency and accuracy of the withholding system. While it uses the same underlying information as the old design, it replaces complicated worksheets with more straightforward questions that make accurate withholding easier for employees.

Employees who have furnished Form W-4 in any year before 2020 are not required to furnish a new form merely because of the redesign. Employers will continue to compute withholding based on the information from the employee's most recently furnished Form W-4. You are not required to complete a new withholding form just because the form has changed. However, if are changing your deductions on the Form W-4, a completed form will need to be provided to Human Resources for Federal and one for State withholdings.

All questions regarding your tax withholding should be directed to your tax advisor or visit <https://www.irs.gov/newsroom/faqs-on-the-2020-form-w-4> for additional information. Human Resources is not able to provide any financial recommendations.

Project Homeless Connect Omaha 2020

VOLUNTEERS NEEDED

Project Homeless Connect Omaha 2020



Project Homeless Connect Omaha (PHCO) is a one-day event dedicated to serving individuals experiencing homelessness by providing health screenings and access to community resources in one convenient location.

Kiewit Fitness Center,
Creighton University
Friday, March 27th, 2020
8 a.m. - 2 p.m.

**Volunteers are needed
for navigators, set-up,
and clean-up**

Register to volunteer
at
creighton.edu/PHCO

Upcoming Campus Events

Event	Date / Time	Location
Founders Week	February 2—8	https://www.creighton.edu/events/foundersweek/
Convocation	Tuesday, February 4	Harper Auditorium & Ballroom 3:30pm
Birthday Cake Celebration	Tuesday, February 11	Facilities Lobby 10am
SCSJ Soup Luncheon	Thursday, February 13	Harper Ballroom 11am—1pm
Valentine's Day	Friday, February 14	
Admitted Student Day	Monday, February 17	
President's Day	Monday, February 17	
Soul Food Dinner	Friday, February 28	Skutt Ballroom 5pm—9pm
Daylight Savings Time	Sunday, March 8	Turn clocks forward one hour
Spring Break	Sunday, March 8-15	
St. Patrick's Day	Tuesday, March 17	
First Day of Spring	Thursday, March 19	
Admitted Student Day	Monday, March 23	
Faculty Staff Service Awards	Tuesday, March 24	Harper Auditorium 3:30pm
Project Homeless Connect Omaha	Friday, March 27	Skutt Student Center, Kiewit Fitness Center
Admitted Student Day	Monday, March 30	
Hui O' Hawaii Luau	Saturday, April 4	KFC Gym 4-9pm
Admitted Student Day	Monday, April 6	
Good Friday	Friday, April 10	University Holiday—Office Closed
Admitted Student Day	Monday, April 20	
Take Back the Night	Thursday, April 23	St. John's Steps 7pm Skutt Ballroom 9pm
Bluejay Visit Day Sunday	Sunday, April 26	Harper Center 9am—4:30pm

Facilities Staff Shout Outs

"I just wanted to express my extreme appreciation to all of you, and your teams, for your role in supporting our PT interview efforts today. In what could have been a very crazy day, given the inclement weather and Creighton closing, we arrived very early this morning to find the grounds crew hard at work clearing walking paths and the building was cozy, clean and warm!

I am guessing that you are running on a skeleton crew today, and we all (45 candidates and 30+ faculty, staff and students) appreciate any and all extra work completed to make our interview day run smoothly. I am not sure I even fully comprehend what may have been going on behind the scenes to make all of this possible.

Our day has been a success so far, largely due to your hard work and diligence! THANK YOU! Please pass our sincere thanks along to your teams. Your efforts mean the world to us!"

Mackenzie Stick
School of Pharmacy and Health Professions
Office Of Admissions

"Good morning! Our interviews are well under way and I cannot thank you and your crew enough for their efforts this morning to help us get started with as little disruption as possible – with all they have to do this was truly appreciated! If you do not mind, can you please share my note of thanks to all involved.

All my best and have a good weekend!"

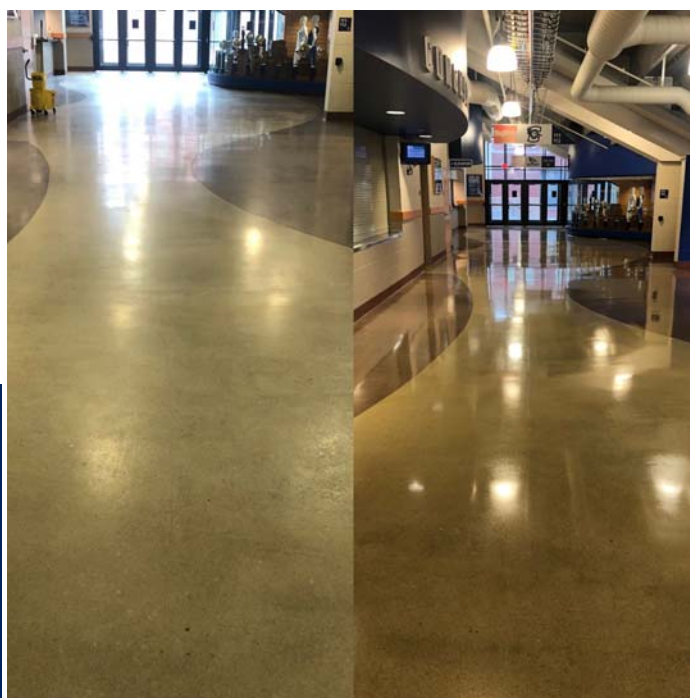
Evan Robinson
School of Pharmacy and Health Professions

"I couldn't be happier with how the floors turned out at Sokol this week. The guys did a tremendous job. They really had attention to detail and we appreciate it. Before and after picture"

Brandon McCarville
Creighton Athletics

"I am here at work early and the grounds crew are doing a great job plowing and opening the sidewalks up."

Terry Begley
Heider Technology Coordinator
Heider College of Business—Dean's Office



2019 Tree Campus USA

In December of 2019 Creighton University completed its application seeking a 12th year of recognition as a Tree Campus USA site. As part of the reporting required for this designation, tree plantings and removals are tracked. Following is a table summarizing 2019:

New trees planted	29
Trees removed	21
Net loss/gain of trees	+8

The overall goal is to maintain or increase the number of trees on campus, and 2019 resulted in a net gain of 8 trees. The table below summarizes causes of the 2019 removals:

Reason for removal	Number of Trees removed
Storm Damage	0
Disease/Pest (direct)	2
Construction (direct)	2
Vandalism	0
Structural instability	1
General Decline/Death	16



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2019 Tree Campus USA

Twenty-one trees were removed in 2019; less than half the number of trees removed in 2018 (48) and two-thirds less than in 2017 (64). Unlike 2017 and 2018, there were not many trees removed due directly to construction.

Removals attributed to general decline and deaths are caused by a wide range of factors. Examples of these factors are:

Indirect construction impacts, such as root compaction from vehicle/equipment traffic, storage of materials, and root damage due to trenching or digging.

Cultural issues such as drought, winter injury, and poor drainage.

The effect of this type of damage to a tree is not immediate or obvious but instead occurs over several years following the damaging event. Often, more than one of these factors or events contributes to the tree's gradual decline and eventual death.

All trees new to campus in 2019 were planted as part of two construction projects: the renovation of the California Mall east of 24th Street and the test beds near 24th Street and Cuming, planted in preparation for the upcoming 24th Street renovation. Prior to these projects, both sites had mid-maturity tree plantings dominated heavily by Autumn Blaze maple, Honeylocust, and River Birch. Trees planted on these sites in 2019 included native trees and species underrepresented on campus such as Tulip Tree, Planetree, Chinkapin Oak, Burr Oak, and Shantung Maple. The plantings also include some familiar species like Baldcypress, Serviceberry and Redbud. The 27 trees planted represented nine different species, bringing increased diversity to the campus forest.

It is expected that Creighton will be awarded Tree Campus USA recognition for its 2019 application. This will be the 12th year of recognition for the University. Confirmation will come in April of this year.

Jessica Heller

Horticulturist

Landscaping and Grounds

Campus Announcements

Earth Month

Activities will be held throughout the month of April 2020. Details will be forthcoming.

This will be the 50th anniversary of Earth Day in the U.S.!



Environmental Justice Community Orientation on April 13, 2020

8:30 a.m. – 2:30 p.m., open to staff, faculty, and students

Join us in learning more about the [Jesuit mission of justice and reconciliation](#) with humanity and nature. A presentation including topics such as Catholic Social Teaching on caring for creation and cases of environmental justice in Omaha, the U.S., and the world precedes *a tour of the North Omaha Power Station (NOPS)*.

For more information, and to register, go to:

<https://www.eventbrite.com/e/environmental-justice-orientation-climate-change-faith-hope-and-action-april-13-2020-tickets-77200880913>

How to Reduce Junk Mail

Do you receive lots of junk mail? Do you want to reduce your paper footprint? Here are some resources to take your personal information off of many unwanted mailing lists:

Opt out of prescreened credit offers at www.optoutprescreen.com.

To be removed from marketers' mailing lists sign up with the Direct Marketing Association's mail Preference Service at www.DMAchoice.org. *You have to re-register every three years.*

The National Do Not Mail List removes names from direct mail lists. Visit https://www.directmail.com/mail_preference/. *It takes 30-90 days for the registration to take full effect.*

Use Catalog Choice to cancel catalogs at <https://www.catalogchoice.org/>.

Paper Karma is an app to stop unwanted junk mail and catalogs. Visit <https://www.paperkarma.com/> to create an account.

*Information sourced from Nebraska Recycling Council.

Becky Crowell

Administrative Support

Office of Sustainability Programs

Custodial Services

Cleaning Innovations

Recently, Custodial Services has purchased a new technology called Clorox Total 360 for disinfecting nearly one hundred percent of surfaces. It is an electrostatic technology that provides a wrap around coverage of the surface with the provided disinfecting chemical. An electrode introduces a positive charge and atomizes the solution, and these now charged particles find the negatively charged surface and create this uniform wrap around coverage. This is superior to the conventional way of wiping down a surface with disinfectant and a rag, which misses many areas and is very time consuming. With this system, we can treat up to 18,000 square feet per hour. It can kill 99.9% of bacteria in 5 seconds, kills cold and flu viruses, MRSA and norovirus in two minutes or less. The chemical used in this system has a 44 organism kill claim and can inhibit the growth of mold and mildew. It is safe on all surfaces including fabrics and paper products.

Why did we purchase this system for the University? Being that this time of year is flu season and being that we are a college, there is so much close contact with people every day, it is nearly impossible to avoid germs and viruses through out the day. Right now, the flu outbreak in Nebraska is at a moderate level, but with this type of disinfection, frequent hand washing and the use of hand sanitizers, we can drastically prevent these illnesses.

As of right now, we have used this system in about seventy percent of the buildings on campus and will do so moving forward. Even when all buildings have been treated, the process will continue to be repeated throughout the flu season. Targeted areas include common area spaces, classrooms, stairwells, doors and door handles, lounges, conference and locker rooms.

The cleaning industry is always evolving and technology such as this does wonders in keeping facilities cleaner and healthier for its occupants. If you would like more information or you are interested in seeing this technology at work, feel free to contact Facilities Management for a demonstration.

Matt McKenzie
Manager—Custodial Services
Facilities Management

