

## Quarterly Newsletter

Facilities Management Team,

Thank you for all you do. You are critical to the successful execution of Creighton's mission. If you haven't read the University's mission statement, please take a few minutes to study it. It is included in this issue. Along with other elements, the mission statement identifies our commitment to excellence and that Creighton exists for students and learning. Regardless of your role, each and every one of you can directly impact that mission.



I'm new to Creighton University and I'm honored to be part of the mission here and proud to be leading the Facilities Management team as the new Assistant Vice President of Facilities. Since arriving this past December, I've been thoroughly impressed with your work. From the moment I arrived on campus, it was obvious we have a team of dedicated people working in facilities.

The vision over the next few years will challenge us to be more innovative and responsive in order for us to efficiently serve the Creighton community. With the team of professionals in Facilities Management, I'm confident we will easily meet that challenge. I'm proud to be on your

team and I look forward to serving with you over the years to come.

Let's have a great 2018 and let's continue to excel at that services we provide.

Derek M. Scott, **Assistant Vice President, Facilities Management**

### **Creighton Mission:**

Creighton is a Catholic and Jesuit comprehensive university committed to excellence in its selected undergraduate, graduate and professional programs.

As Catholic, Creighton is dedicated to the pursuit of truth in all its forms and is guided by the living tradition of the Catholic Church.

As Jesuit, Creighton participates in the tradition of the Society of Jesus, which provides an integrating vision of the world that arises out of a knowledge and love of Jesus Christ.

As comprehensive, Creighton's education embraces several colleges and professional schools and is directed to the intellectual, social, spiritual, physical and recreational aspects of students' lives and to the promotion of justice.

Creighton exists for students and learning. Members of the Creighton community are challenged to reflect on transcendent values, including their relationship with God, in an atmosphere of freedom of inquiry, belief and religious worship. Service to others, the importance of family life, the inalienable worth of each individual and appreciation of ethnic and cultural diversity are core values of Creighton.

Creighton faculty members conduct research to enhance teaching, to contribute to the betterment of society, and to discover new knowledge. Faculty and staff stimulate critical and creative thinking and provide ethical perspectives for dealing with an increasingly complex world.

# President's Update

**January 26, 2018**

Dear Faculty and Staff,

I would like to announce that John Wilhelm, vice president for Administration, is leaving the University after nearly 14 years of service. John will begin to transition responsibilities over the next two months and will concentrate on several key strategic plan and capital projects, ending full-time service with us on March 12, 2018.

With the recent announcement of Dan Burkey's coming retirement from the senior vice president for Operations position and the commencement of a search process for his replacement, I am evaluating options for addressing the vice president for Administration's responsibilities and reporting lines.

I want to thank John for his many contributions to Creighton over the years and for his leadership of the Administration Division's campus service areas. His thoughtfulness, thoroughness, sensitivity to mission, and friendship will be missed, and before John leaves, we will take time to celebrate his myriad accomplishments at Creighton University.

With regard to Dan's retirement, I would like to announce the formation of a search committee, as well as campus listening sessions, that will guide our efforts to fill the senior vice president for Operations position.

The search committee comprises the following:

Presidential appointees:

- Tanya Winegard, PhD, vice provost for Student Life – *committee chair*
- Gary Witt, member, Creighton University Board of Trustees
- Tom Murray, PhD, provost
- Jim Jansen, JD, general counsel
- Robert "Bo" Dunlay, MD, dean, School of Medicine
- Gail Jensen, PhD, dean, Graduate School and College of Professional Studies
- The Rev. Jim Clifton, SJ, associate dean for Mission, Identity and Diversity, School of Medicine
- Janel Allen, associate vice president for Human Resources
- John Darwin, special assistant to the president – *staffing*

Faculty representatives:

- Charles Braymen, PhD, associate professor, Heider College of Business
- Anne Ozar, PhD, associate professor, College of Arts and Sciences

Staff representatives:

- Sheri Bacon, senior buyer, Strategic Sourcing
- Shavonne Washington-Krauth, program manager, School of Medicine

Student representative:

- Patrick Marta, junior, College of Arts and Sciences; Creighton Students Union president

Listening sessions will provide our campus community with the opportunity to provide valuable insight into this important personnel search. I invite you to join us at one of the following sessions, as your schedule permits:

- Feb. 2, 11:30 a.m.-12:15 p.m., Skutt 105
- Feb. 5, 9-9:45 a.m., Skutt 105

Please join me in thanking both John and Dan for their service to the University, and I look forward to the insight we will learn from you in these upcoming listening sessions.

Sincerely,

**Rev. Daniel S. Hendrickson, SJ**



## Holidays/Events

### *February:*

- 14 Valentines Day—Office Open
- 21 Presidents Day—Office Open

### *March:*

- 17 St. Patricks Day—Office Open
- 5-9 Spring Break—Office Open
- 21 1st Day of Spring!—Office Open
- 30 Good Friday—**Office Closed**

### *April:*

- 1 Easter
- 1 April Fools
- 2 Easter Monday—Office Open
- 30 Final Exams Begin—Office Open

## Notes from HR

### Cyber Training

All employees are required to finish Security Awareness Training before April 9, 2018 this quarter. Log In with your Creighton credentials [here](#).

**NOTE:** Email is the method used for Creighton employee information. Please check your Creighton Email at least once a week.

### Evaluate Your Retirement Readiness

Is determining your retirement readiness one of your New Year's resolutions? If so, a Principal representative will be on campus the 9th through 12th; [click here to sign up](#). TIAA plan participants can [click here to sign up](#) and meet with your representative on Jan 11th.

If you want to learn how to save more, understand the Roth option or know your retirement readiness score; these meetings could be beneficial in helping you meet your retirement goals.

### Form 1095-C

Employers are required to furnish eligible employees with the Form 1095-C on or before March 2nd. This form is required under the Affordable Care Act and reports your enrollment in affordable health coverage. While it is not required to have this form to file your taxes, it is recommended you keep the form with your other 2017 tax forms once received. Have questions? ADP has information available at [www.adp.com/1095cemployeeguide](http://www.adp.com/1095cemployeeguide) including a [short video](#) that details the basics.

### Creighton's Contribution to Your Health Savings Account (HSA)

Creighton contribution to your HSA (\$500 for employee only or \$750 for family) will be made in January for the 2018 plan year. Biweekly employees will receive their contribution on January 26th and monthly paid employees will receive theirs on January 31st. All contributions should be posted to your HSA account 2-3 business days after your respective pay date. Please check your account at [www.payflex.com](http://www.payflex.com) to ensure funds are available before processing payments.

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## Notes from HR Cont.

### **New Year, New Deductions and Year-to-Date Totals**

With the New Year comes new deductions based upon your Annual Enrollment elections. We would encourage you to review your pay stub to make sure that elections and deductions are correct for 2018. [Click here](#) for instructions on how to view your pay stubs.

If you need further assistance, the benefits team is available to help by email at [benefits@creighton.edu](mailto:benefits@creighton.edu) or by calling 402.280.2709. funds are available before processing payments.

### **W-2 Forms Mailing this Week 1-23-18**

W-2 Forms will be mailed to employee's homes by the end of this week. Please contact [hr@creighton.edu](mailto:hr@creighton.edu) with any questions.

## Wellness Program

### **Next session of Wake Up Workouts begin January 30!**

The next session of Wake Up Workouts will start on Tuesday, January 30 and will run through Thursday, March 8. These sessions will be on Tuesdays and Thursdays from 6:45 a.m.-7:30 p.m. Sign up [here](#).

### **New Wellness Facebook Page Launches**

**Search:** Creighton Employee Wellness or click [here](#).

# Campus Announcements

## Is Weight Loss on your New Year's Resolution List?

The Creighton Wellness program has a program for YOU! We've taken some of the top rated diets (Mediterranean Diet, DASH, Mindful Eating, etc...) and combined them for an all encompassing weight management program, **PEAK: Mediterranean Edition**.

Over the course of the program you'll get multiple one-on-one coaching sessions (in person, over the phone or via Zoom), meal planning, weekly motivational emails, optional group support sessions, mindful workshops and cooking demos. All participants will also receive a Mediterranean Diet book that is full of yummy recipes.

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**January 29—May 11, 2018**

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Register: <https://www.surveymonkey.com/r/Z3PTMGZ>

Cost: \$25

For all Creighton faculty & staff

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## City Sprouts: A History and Current Community Gardening Opportunities

City Sprouts is a local not-for-profit that empowers Omaha area residents to sustainably grow, eat, and provide healthy, local foods. Join Alex O'Hanlon, South Garden Manager, as she presents a brief history of City Sprouts and ways to get involved with community gardening, including volunteer opportunities and techniques for Spring 2018. Come learn how to grow a sustainable community through gardening, landscaping, and orchard care. **All are welcome – Students, Staff, Faculty — Please feel free to bring your own lunch!**

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**Tuesday, February 27, 2018**

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Noon—1 p.m.

Skutt Student Center Room 104

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## Sustainable Design, Construction, and Standards

Stuart Shell, Katherine Osterman, and Andres Rodriguez-Burns from Forte Building Science will present and moderate conversations about LEED certifications, standards, and sustainability.

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**Monday, March 26, 2018**

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12:30 p.m. —1:30 p.m.

Skutt Student Center 104

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## Earth Week Celebrations will Occur on Campus from April 16 through April 20

Earth Day occurs annually on April 22. Every year, Creighton celebrates with awareness raising events and service. Students, faculty and staff who are interested in planning activities for Earth Week April 16-22, are encouraged to attend this initial planning session.

## 2017 Tree Campus USA

In December of 2017 Creighton University completed its application seeking a 10<sup>th</sup> year of recognition as a Tree Campus USA site. As part of the reporting required for this designation, tree plantings and removals are tracked. Following is a table summarizing 2017:

New Trees planted	78
Trees removed	64
Net loss/gain of trees	14

The overall goal is to maintain or increase the number of trees on campus, and 2017 resulted in a net gain of 14 trees. This is an improvement over 2016, which saw a net loss of 14 trees, mostly due to the removal of trees that were not correctly sited (and thus were not candidates for replanting).

The table below summarizes causes of the 2017 removals:

Reason for removal	Number of trees removed
Disease/Pest (direct)	3
Construction (direct)	44
Vandalism	0
Structural instability	0
General Decline/Death	8

Sixty-four trees were removed in 2017, significantly more than the 28 removed in 2016. This is due to a large number of trees being removed from the site of the School of Dentistry building that is under construction on Cuming Street between 23<sup>rd</sup> Street and 21<sup>st</sup> Street. Warm weather that continued late into fall allowed many of the trees that are part of the new building's landscape to be planted before year's end, allowing us to show favorable numbers for the overall campus tree population.

Losses due to disease in 2017 were specifically attributed to fire blight (2) and black knot (1).

Removals attributed to general decline and deaths are caused by a wide range of factors. Examples of these factors are:

- Indirect construction impacts, such as root compaction from vehicle/equipment traffic, storage of materials, and root damage due to trenching or digging.
- Cultural issues such as drought, winter injury, and poor drainage.

The effect of this type of damage to a tree is not immediate or obvious but instead occurs over several years following the damaging event. Often, more than one of these factors or events contributes to the tree's gradual decline and eventual death.

It is expected that Creighton will again be awarded Tree Campus USA recognition for its 2017 application. This will be the 10<sup>th</sup> year of recognition for the University. Confirmation will come in April of this year.

## New Employees at Facilities Management

**Grant Lovett**— started with Creighton in August of 2017 as a J&R apprentice. Grant has been hired on full time with Energy Management as of January 15, 2018. Grant used to work at Chic Fil A as an assistant manager prior to Creighton.

**Kai Htang**— Kai joined Creighton on December 11, 2017, joining custodial services. Welcome!

**Angelina Daivid**— started at facilities in August of 2017 under custodial services. Welcome!

**Janice Willis**— we welcome, Janice as of November 27th, 2017 as a residence hall custodian. She is married with one daughter and two grandsons.

## Facilities Staff Shout Outs

“At this time Creighton Athletics would like to recognize our Lexus of Omaha Faculty Member of the game- Phillip Bailey, custodian in the Department of Student Life.

Phil, as Creighton student’s call him is a very recognizable face on campus who devotes his service at Creighton to ensure the happiness of his students. Many Creighton students know Phil from his attention and care for all students. In the words of those on campus – Phil is not only a staple to the university, but one of the university’s greatest assets that doesn’t necessarily receive the same attention as many of our distinguished professors. He has often said that he loved what he did because he got to be a part of our lives.

Bluejay fans please welcome our Lexus of Omaha Staff Member of the Game – Phillip Bailey!!”



**Joe Willman**  
**Director of Marketing**  
Creighton University Athletics

## Upcoming Campus Events

Event	Date	Location
Undergraduate Admissions Admitted Student Days/ CU Sundays	February 19, March 19, March 26, April 9, April 16, April 22	Harper
Project Homeless Connect—Omaha	March 23	KFC
Relay for Life	March 23	KFC
Luau	April 7	KFC
Pow Wow	April 21	KFC

## Congratulations to our 2017 Staff Service Honorees!

Join us in celebrating our colleagues being honored for their years of service in 2017. The Service Award Celebration is scheduled for March 20, 2018, from 3:00 p.m.-5:00 p.m. More information on the ceremony to follow!

<b>35 Years</b>	Lou Marcuccio
<b>25 Years</b>	Pat McAtee Biviana Lopez Anthony Morris
<b>15 Years</b>	Dave Feder Tom Robinson

<b>10 Years</b>	Michael Bogard Justin Burgett Doris Copeland Danny Durry Nawseng Mlasi Dan Schmeckpeper Ida Vaughan Victoria Walling
<b>5 Years</b>	Dave Chalupa James Herr Sharon Ludwick Dau Lum Chad McCuen Wes Walling

## Sporting Events

### M Tennis Home Matches FEB-APR:

DATE	TIME	RIVAL
Fri Feb. 9, 2018	11:30 AM	UMKC
Sat Feb. 10, 2018	2 PM	North Dakota
Fri Mar. 2, 2018	10 AM	Northern Illinois
Tue Mar. 27, 2018	12:30 PM	Air Force
Fri Apr. 13, 2018	1 PM	St. Louis
Sun Apr. 22, 2018	1 PM	Doane

### W Tennis Home Matches FEB-APR:

DATE	TIME	RIVAL
Fri Feb. 2, 2018	12 PM	North Dakota
Sat Feb. 3, 2018	1 PM	Missouri St
Fri Feb. 9, 2018	11:30 PM	UMKC
Sat Feb. 17, 2018	1 PM	N. Iowa
Sun Feb. 18, 2018	11 AM	Bradley
Wed Mar. 21, 2018	12:30 PM	South Dakota
Fri Apr. 13, 2018	1 PM	St. Louis
Sun Apr. 22, 2018	1 PM	Doane



Visit [GoCreighton.com](http://GoCreighton.com) to see updated schedule, location and times.



## Sporting Events Cont.

### M Baseball Home Games FEB-APR:

DATE	TIME	RIVAL
FRI MAR. 16, 2018	6:30 PM	WICHITA ST.
SAT MAR. 17, 2018	2 PM	WICHITA ST.
SUN MAR. 18, 2018	12 PM	WICHITA ST.
TUE MAR. 20, 2018	6:30 PM	SOUTH DAKOTA
TUE MAR. 27, 2018	6:30 PM	UNL
FRI MAR. 30, 2018	6:30 PM	EVANSVILLE
SAT MAR. 31, 2018	2 PM	EVANSVILLE
SUN APR. 1, 2018	12 PM	EVANSVILLE
WED APR. 4, 2018	6:30 PM	KANSAS ST.
FRI APR. 6, 2018	6:30 PM	BUTLER
SAT APR. 7, 2018	6:30 PM	BUTLER
SUN APR. 8, 2018	12 PM	BUTLER
WED APR. 11, 2018	6:30 PM	KANSAS
TUE APR. 17, 2018	6:30 PM	UNO
FRI APR. 27, 2018	6:30 PM	GEORGETOWN
SAT APR. 28, 2018	6:30 PM	GEORGETOWN
SUN APR. 29, 2018	12 PM	GEORGETOWN

### M Basketball Home Games FEB-APR:

DATE	TIME	RIVAL
SAT FEB. 10, 2018	1:30 PM	XAVIER
TUE FEB. 13, 2018	7 PM	BEMIDJI ST.
SAT FEB. 17, 2018	9 PM	MARQUETTE
SAT FEB 24, 2018	1:30 PM	VILLANOVA
TUE FEB 27, 2018	8 PM	DEPAUL
BIG EAST TOURNAMENT		

### W Basketball Home Games FEB-APR:

DATE	TIME	RIVAL
FRI FEB. 16, 2018	7 PM	XAVIER
SUN FEB. 18, 2018	1 PM	BUTLER

### W Rowing Home Match FEB-APR:

DATE	TIME	RIVAL
SUN APR. 8, 2018	TBA	DRAKE

### W Softball Home Games FEB-APR:

DATE	TIME	RIVAL
Fri Mar. 9, 2018	12 PM	SE Missouri
Fri Mar. 9, 2018	2:30 PM	SE Missouri
Sat Mar. 10, 2018	12 PM	SE Missouri
Fri Mar. 16, 2018	1 PM	Wichita St.
Sat Mar. 17, 2018	1:30 PM	Iowa
Sat Mar. 17, 2018	4 PM	Wichita St.
Wed Mar. 28, 2018	12 PM	Providence
Wed Mar. 28, 2018	2:30 PM	Providence
Thu Mar. 29, 2018	11 AM	Providence
Wed Apr. 4, 2018	4 PM	South Dakota
Sat Apr. 14, 2018	12 PM	Depaul
Sat Apr. 14, 2018	2:30 PM	Depaul
Sun Apr. 15, 2018	11 AM	Depaul
Tue Apr. 17, 2018	4 PM	UMKC
Wed Apr. 18, 2018	6 PM	UNO
Sat Apr. 28, 2018	12 PM	Georgetown
Sat Apr. 28, 2018	2:30 PM	Georgetown
Sun Apr. 29, 2018	11 PM	Georgetown

### W Volleyball Home Match FEB-APR:

DATE	TIME	RIVAL
Thu Mar 29, 2018	7 PM	Iowa St



Visit [GoCreighton.com](http://GoCreighton.com) to see updated schedule, location and times.