

Facilities Management News

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Creighton University has a Mission Statement that includes a number of Core Values that we, as a member of the campus community, subscribe to. The recent efforts of moving forward with the School of Dentistry project, Magis (more or better), has come into focus. Utilizing the value, “Men and Women for Others”, Creighton University has taken steps to put into action several of the Mission Statement pillars. One that I wanted to write about today is assuring Economic Inclusion efforts that reflect our Mission.

As Creighton University moved forward with issuing Request for Qualification/Proposals we had a goal of making it clear to each of the respondents (General Contractors) that we wanted to expand on our efforts towards economic inclusion of local small and emerging businesses. To that end, each respondent was asked to describe past efforts, successes, lessons learned, and approach proposed for the School of Dentistry project. Specifically, each response was required to include a description of their approach to maximize economic inclusion and provide examples from previous efforts/projects.

The School of Dentistry project was a highly sought after project and Creighton University received a number of qualified responses from local and regional firms. Below is an example of a response (paraphrased for this newsletter), which provides an illustration of proposals received.

- Provide a plan to develop a project specific plan that was reviewed and authorized by Creighton University
- Identify segments of the project and work with the project architect to develop bid packages that will encourage bidding by local small and emerging businesses
- Solicit and utilize through informational meeting, the project scope and opportunities available
- Outreach to City in order to identify qualified Small and Emerging business entities
- Provide examples of recent project that have had success identifying and utilizing Small and Emerging businesses

I am happy to announce that, even though the project has just begun, we have realized tremendous, verifiable, and documented success towards our Economic Inclusion efforts. The success doesn't end with the School of Dentistry project. This effort was designed from the beginning to develop relationships with qualified resources that can help Creighton University build on its continual need for skilled craft trades as the campus continues to maintain, remodel, and build facilities into the future.

As “Men and Women for Others” our Core beliefs includes service to others, the importance of family life, the inalienable worth of each individual, and appreciation of ethnic and cultural diversity as core values. Continuing to build on these appreciations will benefit all of us.

**Tim P. Norton, Assistant Vice President
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Rev. Daniel S. Hendrickson, SJ
Office of the President, Creighton University

January 12, 2017

Dear Faculty and Staff,

Happy New Year, and welcome back for the start of a new semester. I hope you enjoyed a wonderful and restful Christmas season with family and friends.

Today, I am pleased to announce that two senior leadership positions at Creighton have been filled.

John Nisbet, who is currently the chief administrative officer in the College of Arts and Sciences at The Ohio State University (OSU), has accepted our offer to become the University's vice president for Finance effective Feb. 6.

At OSU, John provides college-wide leadership for all administrative operations, finance and accounting, procurement, human resources, IT operations, business intelligence and data analytics, and audit and risk management. He also led the development and implementation of a five-year financial plan for the college, which serves 20,000 students at OSU.

In total, John has nearly 20 years of progressive senior management experience in higher education and health care, including at the University of Miami School of Medicine. He earned his MBA in finance and BS in zoology at Ohio State, and an MS in molecular and cellular physiology from the University of Cincinnati. John and his wife, Julie, have two children – Olivia (12) and Jack (11).

Regarding the vice president for University Relations search, I am very happy to welcome back Matt Gerard, who left Creighton in early 2016 to become vice president of development at Children International in Kansas City. Matt's appointment is effective Feb. 8.

Many of you know Matt from his 11 years in development roles at the University, including his most recent position of assistant vice president for principal gifts. He established many wonderful connections with alumni, Omaha's generous philanthropic community of foundations and corporations, and other friends of Creighton during his time here, and I am excited about the leadership experience he brings to University Relations and as a member of my cabinet.

Matt is a native of Omaha, and earned his MEd from the University of Oregon and his bachelor's degree from the University of Iowa. Matt and his wife, Melissa, have three children – Jack (12), Cecilia (10), and Joey (8).

Thank you to everyone who served on search committees for the two positions. I look forward to welcoming John and Matt to our campus community.

As many of you have already experienced, the long-anticipated launch of the new myHR system occurred on schedule Jan. 1. The flexibility provided by the new online record management system is a vast improvement over previous methods for tracking important payroll-related information and other records.

I am grateful for the work performed by individuals in several departments for more than a year, including Human



Resources and the Department of Information Technology, just to name two. Many people worked during the break to ensure the system would be ready when you returned to campus.

With the arrival of 2017, we have begun our move into the new medical center campus at 24th and Cuming streets. An exciting part of this new facility is the incorporation of the Center for Interprofessional Practice, Education and Research (CIPER) concept. The new facility will serve as a hub for interprofessional education and collaborative clinical practice.

Creighton is a national leader for this new model of health care, which focuses on a team-based approach to improving patient outcomes. As we pioneer academic and clinical efforts, and more prominently position the University, we also – and more significantly – promise to serve and prepare our students well for the changing health care environment.

As CIPER and opportunities to expand our health science programs in Phoenix are important components of a new strategic plan, so too are other initiatives related to our working, learning, and living at Creighton. At convocation with you on Tuesday, Feb. 7, at 3:30 p.m., I look forward to discussing many aspects of our new and evolving plan, including intersections with renewed campus master planning and what I hope to be an imminent public comprehensive campaign for the University.

As strategic planning gains momentum, I have asked Dr. Tom Murray, interim provost, and Dan Burkey, senior vice president for Operations, to help us as a University community assess our resources. In doing so, they will begin leading efforts on a component of the fifth planning theme, Stewarding Our Resources. Early next week, Tom and Dan will provide an update regarding the aspects, opportunities, and issues of resource stewardship.

Finally, and regarding two upcoming events, Dr. Martin Luther King Jr. will be remembered during the many campus activities planned for the week of Jan. 14-19. A complete listing can be found at creighton.edu/mlk.

Also, “Dear World Live” will occur in the Skutt Student Center Ballroom on Thursday, Jan. 26, from 9 a.m.-3 p.m. with an open photo shoot, and conclude with a storytelling event from 7-8 p.m. The interactive, award-winning program explores the subtle and powerful connections among students, faculty, and staff on college campuses, as well as impoverished countries suffering from war and other devastating conditions.

The Division of Student Life will release additional information regarding how you can participate in “Dear World Live” very soon on its Facebook page and through additional social media.

I look forward to seeing you around campus at one of the many events planned for the spring semester.

Sincerely,

Rev. Daniel S. Hendrickson, SJ

Creighton
UNIVERSITY

Creighton University Holiday...

Good Friday
April 14, 2017



Congratulations to our 2016 Faculty and Staff Service Honorees!

Join us in celebrating our colleagues being honored for their years of service in 2016. The Service Award Celebration is scheduled for March 21, 2017, from 3:30-5 pm. More information on the ceremony to follow!

Facilities Management 2016 Faculty and Staff Service Honorees

Thirty Years

Daryl Baker

Twenty-five Years

Dan Baker

Twenty Years

Mary Comstock

Fifteen Years

Martha Castillo

Carolyn Devers

Maria Jerrell

Joseph Provost

Ten Years

Phillip Bailey

Michelle Ferestad

Clayton Harmon

Roibu Kadaw

Keith Lloyd (retired)

David Whitmarsh

Five Years

Maria Arizaga de Gonzalez

Gwendolyn Barnett

Milton Kyaw

Shan Labya

Michael Lindmier

Barbara McCluskey

Lon McCoy

Ka Ne

David White

Sustainability

Creighton is once again competing in **Recyclemania**. According to the website, "RecycleMania is a friendly competition and benchmarking tool for college and university recycling programs to promote waste reduction activities to their campus communities." This year the competition runs February 5 – April 1. Help us increase our totals from last year and *keep recycling!*

Each year, we recycle close to **100,000 pounds (50 tons!)** during the course of the competition.

What can be recycled?

- Paper products -- all types, including:
 - Office paper, copy paper, colored paper
 - Envelopes
 - Cereal boxes, paper packaging, etc.
 - Newspaper
 - Magazines, catalogs, and phone books
 - Cardboard -- Please break boxes down. Thank you!
 - Pizza boxes (no pizza bones!)
 - Coffee cups (no styrofoam)
- Clean plastic containers -- all types, including:
 - Empty water and pop bottles or cans (lids do not need to be removed)
 - Frozen food trays and plastic carryout containers
 - Plastic cups, cookie trays, etc.
- Metal containers -- all types



** Please note that all of these items must be clean and empty.

Landscape News

2016 Tree Campus USA

In December of 2016 Creighton University completed its application seeking a 9th year of recognition as a Tree Campus USA site. As part of the reporting required for this designation, tree plantings and removals are tracked. Following is a table summarizing 2016:

New trees planted	8
Trees removed	28
Removals replanted in 2016	6
Net loss/gain of trees	-14

The overall goal is to maintain or increase the number of trees on campus. However, replanting one-for-one is not always the best practice. For example, 14 of the trees removed in 2016 were not selected for replanting because the original tree was not correctly sited (i.e. was planted too close to a building), the area was too densely planted, a structure had been constructed on the site, or the site is not conducive to tree growth and maturation (i.e. an unirrigated island in a parking lot). In these cases, choosing not to replant is the best choice, as the tree would not be expected to grow to maturity or may damage campus structures.

The table below summarizes causes of the 2016 removals:

Reason for removal	Number of Trees removed
Storm Damage	1
Disease/Pest (direct)	4
Construction (direct)	14
Vandalism	0
Structural instability	0
General Decline/Death	9

Storms and high winds, diseases and pests like fire blight and bagworm, growing where a new structure is planned to be built, and vandalism are issues that directly and immediately result in tree death. Losses due to disease in 2016 were specifically attributed to fire blight (3) and Dutch Elm Disease (1).

Removals attributed to general decline and deaths are caused by a wide range of less direct and defined factors.

Examples of these factors are:

- Indirect construction impacts, such as root compaction from vehicle/equipment traffic, storage of materials, and root damage due to trenching or digging.
- Cultural issues such as drought, winter injury, and poor drainage.

The effect of these types of damage to a tree is not immediate or obvious but instead occurs over several years following the damaging event. Often, more than one of these factors or events contributes to the tree's gradual decline and eventual death.

It is expected that Creighton will again be awarded Tree Campus USA recognition for its 2016 application. Confirmation will come in April of this year.



VOLUNTEER OPPORTUNITY...

Faculty and Staff phone calling and note writing campaign:

Please consider volunteering to either write notes or make phone calls to undergraduate admitted students. This is an important activity that helps us to engage and recruit students. Many who have participated in the past have found the activity to be very rewarding. You will be provided advice on what to discuss during the call or sample content if you choose to handwrite notes. The project will begin this week through mid-February.

- To sign up, please follow [this link](#) to register: <https://choose.creighton.edu/register/?id=25f3b421-c837-4d9a-8077-189b55741808>.
- If you should have any questions about the project, please contact Sarah Richardson at sarahrichardson@creighton.edu.



Let's Get Moving!

Go Move Challenge 2017

Creighton University is taking on 18 other Jesuit colleges and universities to see which school can be the MOST active during the month of February. Participants will log their minutes of physical activity on the Go Move portal each day that will get added to Creighton's Team Total!

Date: Feb. 1 - 28

Sign Up: <https://www.surveymonkey.com/r/2ZW7V59>

Get signed up by January 27th to get a long sleeve t-shirt!

Program Components:

- FREE Fitness Opportunities all month long (check out the flyer for a calendar)
- FREE t-shirt for those that register by Jan. 27
- FUN all Creighton Go Move-Get Active Event- Feb. 8 from 11:30-1:30PM @ KFC Basketball Courts

Questions? wellness@creighton.edu

ATTENTION Creighton Faculty & Staff!

Last year we got third place... not bad, but we can do better! This year, let's rally together and take first place! Get signed up NOW because the challenge starts February 1st!

Click on link below for more information:

http://www.creighton.edu/fileadmin/user/health/wellness-council/docs/Programs/Go_Move_FLYER_2017.pdf

CHALLENGE ACCEPTED!



Go Move Details

Dates: Feb. 1 – 28, 2017

What: An exercise competition to see **which school can log the most amount of physical activity minutes** during February.

Challenge Includes:

- ✓ **FREE** long sleeved t-shirt
T-shirt guaranteed only if signed up by Jan. 27
- ✓ Weekly motivational emails
- ✓ **FREE** exercise opportunities all month at both the KFC and Rasmussen Fitness Center!
- ✓ **FUN** Go Move Get ACTIVE Event (Feb. 8)
- ✓ Chance for cool prizes

ATTENTION Creighton Faculty & Staff!

We have accepted the challenge to compete against 18 other Jesuit colleges & universities to see which school can be the **MOST ACTIVE** during the month of February!

Last year we got third place... not bad, but we can do better! This year, let's rally together and take first place! Get signed up **NOW** because the challenge starts February 1st!



To Register on Creighton's Team, Complete These 2 Steps:

1. Go to: <https://www.surveymonkey.com/r/2ZW7V59>
2. Complete the information and follow the directions at the end to get registered on the Go Move Challenge site.



RULES & TIPS

- There is no limit to the number of minutes that you can accumulate.
- There is no limit to how often you can log minutes during February.
- All activity logged must be "intended exercise", for example, going on a walk at lunch would count but walking to the parking lot after work would not count.
- Read more at www.GoMoveChallenge.org/FAQ.
- Team placement is determined by percentage of exercise completed for registered participants.

Questions? wellness@creighton.edu or x5721

Go TEAM Creighton! To help you get ACTIVE this month, the Wellness Program, Campus Recreation and Exercise Science are offering a wide variety of **FREE classes and activities for all faculty & staff in February**. Check out the calendar of options available below. Your Creighton ID badge must be activated with your Campus Recreation membership to attend (stop by the campus rec office in KFC to get started.)

QUESTIONS? Email wellness@creighton.edu

February 2017						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 Ex. Science Bootcamp @ KFC Express Bootcamp @ Rasmussen	2 WUW @ Rasmussen Faculty/Staff YOGA @ KFC	3 Ex. Science Bootcamp @ KFC Express Bootcamp @ Rasmussen	4 Express Bootcamp: Wed. & Fri. 12:30-1 PM @ Rasmussen Fitness Center
Exercise Science Bootcamp: Jennifer Yee and Team lead a fun and challenging workout for any fitness level. 12:00-1:00 PM @ KFC Court E						
Faculty/Staff Yoga: Take a "gentle" yoga break over lunch! Tues. & Thurs. 12:05 - 12:50 PM @ KFC Multipurpose Room	6 Ex. Science Bootcamp @ KFC	7 WUW @ Rasmussen Faculty/Staff Yoga	8 Go Move - Get Active Event! 11:30-1:30 PM @ KFC <i>FUN! Active! Chance for Prizes!</i>	9 WUW @ Rasmussen Faculty/Staff Yoga	10 Ex. Science Bootcamp @ KFC Express Bootcamp @ Rasmussen	
12	13 Ex. Science Bootcamp @ KFC	14 WUW @ Rasmussen Faculty/Staff Yoga	15 Ex. Science Bootcamp @ KFC Express Bootcamp @ Rasmussen	16 WUW @ Rasmussen Faculty/Staff Yoga	17 Ex. Science Bootcamp @ KFC Express Bootcamp @ Rasmussen	WUW: a.k.a. Wake Up Workouts: Early morning cardio & strength workouts for faculty & staff! Tues. & Thur. 6:30 -7:15 AM or 7:00 - 7:45 AM @ Rasmussen Fitness Center
Go Move - Get Active Event Feb. 8 11:30 -1:30 PM @ KFC Check out the Event Flyer for Details	20 Ex. Science Bootcamp @ KFC	21 WUW @ Rasmussen Faculty/Staff Yoga	22 Ex. Science Bootcamp @ KFC Express Bootcamp @ Rasmussen	23 WUW @ Rasmussen Faculty/Staff Yoga	24 Ex. Science Bootcamp @ KFC Express Bootcamp @ Rasmussen	
26 	27 Ex. Science Bootcamp @ KFC	28 WUW @ Rasmussen Faculty/Staff Yoga	Log your minutes of exercise every day on the Go Move Challenge portal! Instructions for logging your minutes: <ol style="list-style-type: none"> 1. Log into www.gomovechallenge.org 2. Click Log In/Register, enter your email address and password 3. In "Log My Workout" box, select the type of movement activity, enter the number of minutes and select the date. 4. Click "Log It" 			

GO JAYS!

Project Homeless Connect at Kiewit Fitness Center - March 31st



Helping the Homeless

Project Homeless Connect Omaha 2017 will be held March 31 at Creighton's Kiewit Fitness Center. Project Homeless Connect is a one-day event that serves as a "one-stop shop," connecting homeless individuals to needed services. Students and parents are invited to serve as volunteers. [Learn more about the event.](#)

TRAINING...

- Blood Borne Pathogen training is scheduled for February.
- See Matt McKenzie and your supervisor for your scheduled date and time.



Sign-in to MyHR to confirm your personal information is accurate. Your W2 will be mailed by January 31, to the address that is recorded under your personal information.



**DAYLIGHT
SAVING
TIME BEGINS
SUNDAY
MARCH 12, 2017**



**Tuesday
February 14, 2017**

*Happy
Valentine's
Day*



March 17, 2017



FEBRUARY 20, 2017



**EASTER
SUNDAY
APRIL 16, 2017**



■ myHR is LIVE!!!!

The wait is over! Log in to myHR.creighton.edu to complete your time card (biweekly employees), report absence hours (biweekly and monthly employees), and access an updated employee self-service feature.

For questions, contact your [Super User](#), call x1111 or visit

my.creighton.edu

enter a ticket with DoIT.



to

Important Reminders:

- First biweekly time card must be submitted to your manager by end of the day **Friday, January 6th**. Be sure to properly track any vacation or sick time taken around the University holiday.
- Monthly employees use the "Manage Absence Report" feature in the "Time" icon to report any absence hours in real time.

■ CUMC Pharmacy move

CUMC pharmacy is moving to its new location at the new University Campus of Creighton University Medical Center, 2412 Cuming St., Suite 201, Jan. 9. The new location will offer the same services as the current location, plus extended services.

On-campus delivery will continue, as will patient services that include medication dispensing, blood pressure monitoring, immunizations and glucose meter evaluations, as well as the availability of a variety of over-the-counter products. The phone number, 402-449-4560, remains the same. The pharmacy will be open Monday – Friday from 8:30 a.m. to 6 p.m.

■ Get your 2016 W-2!

W-2's will arrive to your home address by the end of January. **NOTE:** 2016 W-2 will *not* be loaded into the new myHR system. All 2016 and previous W-2's will now be housed in the Self-Service Archive. Log in to ensure your home address is updated by **January 15th**. W-2's will be mailed by **January 31st**. You can view and print your W-2's on [employee self-service archive](#) after **January 31st**.

■ Are you financially well?

If that's a question you've been asking yourself, now is the time to get that question answered and make a plan. You have access to personalized help. Creighton is offering Retire Secure, which offers the opportunity to meet one-on-one with an experienced retirement professional from the Principal team at no additional cost to you. As you make your way to and through retirement, your Retire Secure representative can help answer the tough questions and work with you to get and stay on track to help achieve your retirement and financial goals. [Click here to schedule your meeting](#) and take charge of your financial health!



■ Kick off the new year with Compass Professional Development

As the new year begins, the Compass Professional Development program will be filling up the 2017 calendar with new offerings. There are several opportunities available now to get on your calendar. Keep an eye out for more sessions, which will be communicated via Creighton Today and other Human Resource communications.



Managers training opportunities:

- [Manager Orientation](#): January 24th, 8am to 2:30 pm
- [Managing to the Mission: Part 1](#)-Feb. 14th, 8:30-10 a.m.
- [Managing to the Mission: Part II](#) - Feb. 22nd, 8:30-10 a.m.

All employee training opportunities:

- [Mission Focused Service](#) – March 14th, 1:30-3:00 p.m.
- Career Planning at Creighton – 2 Part Series, March 22, 10:30-11:30 a.m. and Part II March 29, 10:30-11:30 a.m. (Registration Coming Soon!)

■ Welcome new hires!

Creighton is excited to welcome new faculty and staff each month. [View the list of new employees here](#). Managers, work with your HR Generalists to include in biweekly orientations.

HAPPY NEW YEAR