

View W-2 information

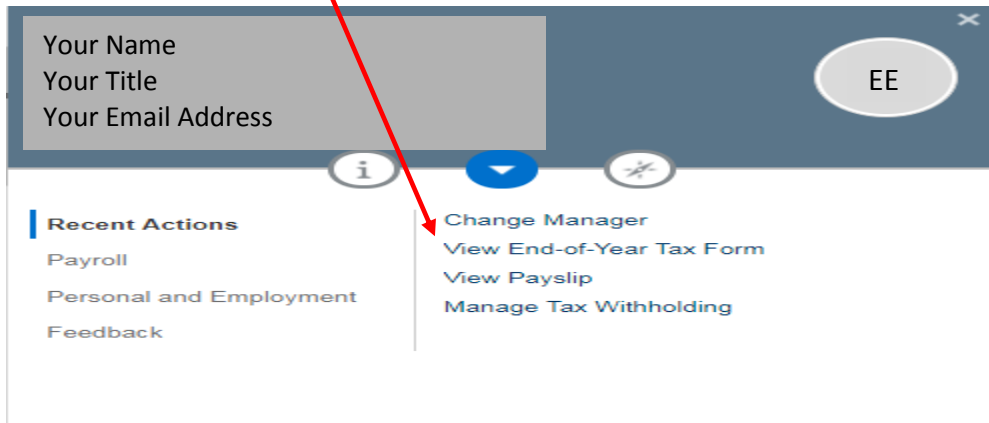
1. Log into myHR
2. Click 'Personal Information' icon.



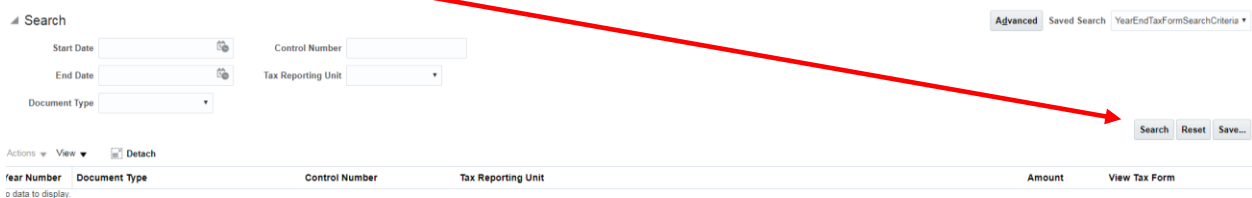
3. Click the orange 'i' icon under your initials.



4. Click on the 'View End-of-Year Tax Form' option on the right.



5. Click on the 'Search' icon on the right hand side.



6. Under 'View Tax Form', click on 'US_W_2'.

| Year Number | Document Type | Control Number | Tax Reporting Unit | Amount | View Tax Form |
|-------------|---------------|----------------|----------------------|-----------|---------------|
| 2017 | US_W_2 | 11332541 | Creighton University | 42,597.50 | US_W_2 |

7. W2 will download so you can print.