

# EMILY A. BELLER

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## WORK EXPERIENCE

**Creighton University, Department of Exercise Science & Pre-Health Professions,**  
Omaha, Nebraska, July 2018 – Present

Resident Assistant Professor. Courses Taught: Career Preparation and Professionalism,  
Exercise Science Internship.

**Creighton University School of Law,**  
Omaha, Nebraska, October 2012 – July 2018

Assistant Dean for Student Affairs & Special Projects. August 2017 – July 2018. Oversee all non-academic student issues, i.e., mental health and personal. Assist the Associate Dean for Academic Affairs with student misconduct, withdrawals, and academic accommodations. Manage scholarships for all 300 law students. Plan, organize, and run all events at the School of Law, including: Orientation, Nebraska Supreme Court visit, 2018 Lane Lecture: A Conversation with the Rev. Fred Gray (Rosa Parks attorney), Town Halls and Hooding. Work closely with the Financial Aid Office, Student Life, Public Safety, Office of Equity and Inclusion, Office of Disabilities, Development, Registrar, Finance and University Events. Oversee law student organizations and collaborate with the Student Bar Association on activities, events, and programs.

Career Counselor. October 2012 – August 2017. Counseled law students and alums on legal resume and cover letter preparation, job-search strategies, interviewing skills, reference selection, and determining career objectives. Throughout the academic year, coordinated and offered programs on topics, such as: resume writing, interviewing skills, legal career options, and alumni connections. Gathered and reported ABA required statistics on graduate employment, and completed this same information for the U.S. News and World Report survey. Spearheaded a successful mentor program which matched current students with local legal employers using similar demographics and practice areas of interest. Communicated regularly with alumni across the country and local legal employers. Continuously worked with law school faculty and staff on various programs to benefit the students.

**Douglas County Attorney's Office – Criminal Division,**  
Omaha, Nebraska, October 2007 – May 2012

Deputy County Attorney. Responsible for the prosecution of felony crimes that occur within the jurisdiction of Douglas County. Reviewed reports generated by law enforcement to determine whether to file a complaint. Saw cases through the preliminary hearings in County Court to any pre-trial motions in District Court to the ultimate adjudication of the case. Independently handled approximately 80 cases at a time. Prepared for trials by observing crime scenes and crime scene photos, meeting with investigators, reviewing all necessary reports and documents related to the case, arranging and organizing all potential exhibits, preparing witnesses for direct and cross examination, researching potential evidentiary issues,

etc. Received guilty verdicts in trials involving first-degree murders, child deaths, sexual assaults on children, robbery, and drug charges. Extensive experience in working with and/or questioning at pre-trial motions or trials: crime scene investigators, road patrol officers, drug lab technicians, crime lab technicians, probation officers, and expert witnesses in a variety of fields, such as, gun shot residue, ballistics, fingerprints/palmprints, medical, psychology/psychiatry, etc. Researched, orally argued, and wrote legal documents and briefs on complex, multi-faceted legal issues for the court.

Board of Mental Health Attorney. Sole prosecutor responsible for handling the commitment hearings of mentally ill and dangerous individuals found in the jurisdiction of Douglas County. Extensive experience in working with and/or questioning medical professionals in the mental health field. Independently responsible for reviewing dangerous sex offender evaluations generated by mental health professionals to determine whether to file a petition. Handled the arduous preparation process and the dangerous sex offender commitment hearing.

**Douglas County Attorney's Office – Juvenile Division,**  
Omaha, Nebraska, April 2006 – October 2007

Deputy County Attorney. Reviewed affidavits, police reports, medical professionals' reports, and case files to determine whether to file petitions. Filed abuse/neglect, delinquency, status, and termination of parental rights petitions. Saw a case through from the detention hearing to adjudication of the case to termination of jurisdiction. Independently handled approximately 300 cases at a time. Successfully adjudicated sexual assaults, drug related offenses, criminal impersonation, thefts, termination of parental rights, etc. Worked significantly with child protective services, law enforcement, forensic interviewers, therapists, juvenile probation, and individuals in the educational field (school administrators, teachers, schools counselors, resource officers, etc.). Sole prosecutor on Juvenile Delinquency Drug Court. Worked with a committee of professionals to address adolescent chemical dependency and mental health issues. Responsible for weekly reviews of a juvenile's drug case. Met with and received reports from the juvenile's parents/guardians, counselors/therapists, educators, out of home placements, and any other party to the juvenile's case.

**Welsh & Welsh,**  
Omaha, Nebraska, September 2005 – March 2006

Law Clerk. Focused on personal injury cases. Wrote and completed research for petitions, trial briefs, responses/motions and briefs in opposition/support of summary judgment, affidavits, answers to interrogatories, and jury instructions.

**Douglas County Attorney's Office – Juvenile Division,**  
Omaha, Nebraska, May 2004 – December 2004

Senior-Certified Law Clerk. Argued adjudications, pleas, arraignments, detentions, and review hearings in the courtroom with minimal supervision. Wrote and completed research for appellate briefs. Completed research projects.

## **EDUCATION**

**Creighton University School of Law, Omaha, Nebraska**

**Juris Doctor, May 2005**

Dean's List

David A. Svoboda Trial Advocacy Award (awarded to top trial advocate in class)

National Trial Competition, First Place in Regionals (undefeated)

National Trial Competition, contender in Nationals

Advanced Trial Practice Intra-School Competition, First Place

National Advanced Trial Practice Team

CALI Award of Excellence in Criminal Law (highest grade in class)

CALI Award of Excellence in Scientific Evidence (highest grade in class)

CALI Award of Excellence in Advanced Trial Practice (highest grade in class)

Domestic Moot Court Competition, Quarterfinalist, First Round "Best Oralist"

Domestic Moot Court Board, Tournament Director

Client Negotiations Board, Fourth Place in Competition

Public Interest Law Forum, Teen Court Coordinator

Robert M. Spire Inns of Court (2004 – 2008)

William P. Lynch Scholarship

**Creighton University, Omaha, Nebraska**

**Bachelor of Science, Exercise Science, May 2002**

**GPA: 3.4**

Dean's List

Women's Varsity Crew Team (1998 – 1999)

EXSEL Exercise Science Club, Secretary/Treasurer (1998 – 2002)

Gamma Phi Beta Sorority (1998 – 2002), Secretary (2001)

## **VOLUNTEER**

**Creighton University School of Law Advanced Trial Practice Team,**

Omaha, Nebraska, 2006 – 2012

Judge. Critiqued and mentored the Advanced Trial Practice Team as they prepared for their Regional and National Competition.

**Court Appointed Special Advocate (CASA),**

Omaha, Nebraska, 2004 – 2005

Volunteer CASA. Completed 30 hours of training and observation of Douglas County Juvenile Court. Appointed a juvenile court case when a juvenile court judge felt that he/she was not sufficiently informed on a case involving a child. Wrote reports to update and make recommendations to the court regarding the child's best interests.