**Agenda**

**Wednesday, April 15th, 2020**

Present: Colin Lakeman, Braden Oldham, Emily Reeson, Amanda Meyers (Kylie Kennedy), Rachana, Kristyn Wong, Kate VanNest, Andrew Valiquette, Suzanne Odvody, Kiernan Caberto, Maggie Sackinsky, Brayton Matuska Michele Bogard, Colby Austin, Kailen Wong

Absent:

1. **Call to Order** 8:01 pm CT
2. **Reflection**
   1. Colin Lakeman, Heider College of Business Senate President
3. **Roll Call/Attendance**
4. **Approval of Minutes**
   1. 4.1.2020
      1. Motion to vote: Braden
      2. Second: Kristyn
         1. This vote passes: 6-0-2
5. **Old Business**
6. **New Business**
   1. FY 2021 CSU Budget Approval
      1. Kailen Wong, Vice President for Finance
         1. 6110 – Staff salary regular increase 3%
         2. 6310 - Graphic Design and Marketing Coordinator increase based on amount of projects
         3. 6705 - Tina’s benefits 3% increase
         4. 7357 – support to other organizations
            1. Rebates, undergrad clubs and governments, JayWalk, PB, CSU Scholarship
            2. JayWalk increased to $7,500 from $5,000
            3. CREW MoU has been upped to $5,500 to encompass all clubs
            4. CSU Scholarship is based on rollover

Revenues – funds from rollover that the previous exec put for rainy day fund for CSU Scholarship

* + - 1. 7365 – increased to $5,000 for increase in costs for travel and conferences
      2. Braden – why do we have a rainy-day line and a second one for CSU scholarship?
         1. Kailen – the one that is $35,000 is for total CSU operations, and the CSU scholarship is how it was

designed by the previous exec, the funds were not invested based on us not wanting to invest when we said we did not support the university investment plans

* + - 1. Braden – conference registration – isn’t there a spot for travel fees line below
         1. Kailen – yes, however it is just that sometimes the money is placed in certain spots from the business office
      2. Braden – is this money being used by more than just exec
         1. Kailen – it is for all of CSU
      3. Colin – JayWalk has been unsuccessful, two questions what the plan is and get more success, and why the amount of money if it has successful
         1. Brayton – we do have a lot of ideas for planning and making it a bigger event to get student engagement
         2. Kailen – we want to support these bigger ideas for JayWalk and we are able top, that is why there is an increase
      4. Colin – since campus has been closed, do we expect rollover to be higher or about the same
         1. Kailen – it is pretty up in the air, student enrollment may go down which would affect rollover and student fees, best we can do now is budget about what we expect
      5. Michele – CSU Scholarship: where is this in the governing documents
         1. Kailen – Policies and Procedures, page 31
      6. Michele – as student government heads, do not bank on these numbers since it will be a rocky road with student enrollment
      7. Braden – what are the non-payroll personal services for?
         1. Michele – it is the payroll for CSU Execs
    1. Motion to vote: Colin
    2. Second: Kate
       1. This vote passes: 8-0-0

1. **Students’ Concerns Questionnaire**
   1. Overall Result Report
      1. There were a lot of responses from our students’ concerns questionnaire
      2. There was an option to fill out the form anonymously
      3. We are in the process of individually responding
   2. Financial Concerns
      1. Student Refund
         1. Exec talked to Lucas Novotny about the university refund for housing and food – students felt it was not proportional, however we gained valuable to insight into why the amount was chosen and asked Lucas and his team to be more transparent with students about how this number was calculated
            1. All students are receiving a $250 refund of student fees
      2. Alumni COVID-19 Emergency Fund
      3. Creighton Cupboard
   3. Technology Concerns
      1. Wireless Internet
   4. Academic Success Concerns
      1. Changes to syllabus
         1. Pass/No Pass was a huge gain
            1. Students are worried they won’t know their grades to base off if they want to use this
      2. Letter to the Deans
         1. Grad/Professional? – is it beneficial to send these reports to grad/professional deans?
            1. Kristyn – not for law school, there has been enough push back
            2. Andrew – grading is not the primary issue for us, rather access to the hospitals, more related financial as well
            3. Suzanne – we do not necessarily need advocation, what is the refund for student fees

Kailen – the student fee is different for every student and school, the refund was given to all undergrad and law

* + - * 1. Braden – what is the syllabus issue
        2. Colby – has heard some concerns that points are being taken off the syllabus, and also more work than there is when we were learning in person
        3. Braden – a lot of professors are increasing work so that they do not have to take points off the final grade, the TLC aided professors with this
        4. Colby – I think it wouldn’t hurt to send it, but you may not get a lot of reception from HCoB
        5. Kate – I think it would be beneficial for nursing, especially freshmen and sophomore
        6. Braden – Next time CSU puts something up, can it push students to get on BlueLine because we have seen a big number not logging on to their classes
        7. Michele – mission critical committee is working on similar issues; I would suggest sending this report to that committee as well
      1. Updated grades for informed Pass/No Pass decision

1. **Executive Updates**
   1. Colby Austin, President
      1. Presidential Fellows
         1. Brayton and Colby will be having zoom calls with potential presidential fellows to try and recruit
   2. Brayton Matuska, Executive Vice President
      1. JayWalk
         1. Will be happening
         2. Preliminary planning
      2. University Committees
         1. Applications closed on Monday
         2. Brayton is working on appointing people to a committee
   3. Kailen Wong, Vice President for Finance
      1. CSU March Budget Update
         1. 6110, 6520, 6705, 7003, 7009 – normal monthly increases with salaries and base pays
         2. 6310 – projects for graphic design and marketing coordinator
         3. 7008 – mailed something
         4. 7054 – women’s empowerment march posters
         5. 7361 – awards from founders’ week
         6. 7830 – travel expenses for JSGA conference
            1. Colin – what did CSU decide on how the graphic designer is payed

Kailen – it is based on per project basis

* + - * 1. Braden – how often to people use the phones?

Kailen – not very often, something we could look at

* + - * 1. Motion to approve: Colin
        2. Second: Kate

This vote passes: 7-0-1

* + 1. CSU Impact Scholarship
       1. Applications are open on CU Involved and close on June 6th
       2. Given to a person who has made on impact on Creighton’s campus
    2. CREW MoU
       1. Colby, Kailen, and Katie met with Campus Recreation and Wellness to discuss and sign the CREW MoU
    3. Biannual Reports
       1. Due June 1st
  1. Maggie Sackinsky, Vice President for Programming
     1. Commencement
        1. Maggie made two focus groups for commencement
        2. The university is in the process of making a proposal
        3. Ideas from focus groups was shared

1. **College Updates**
   1. Graduate Gifts
   2. Other Updates
   3. Next Cabinet Meeting 4.29
2. **Advisor Updates**
   1. CURA group is meeting regularly – resiliency programming
   2. CSU has not been asked to give back any student fees
   3. Thank you for continuing to support your peers
3. **Adjournment** 9:13